

TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on
Tuesday, July 22nd, 2014



PRESENT: Mayor Ross Forrest
Councillor Bob Day
Councillor Frank Hornbrook
Councillor Jayne Ingram
Councillor Tim McGonigle

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Roni-Lee Roach, Executive Secretary

PUBLIC: 5

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:00 p.m.

2. AGENDA

No. R.104/14

Moved: Councillor Hornbrook

Seconded: Councillor Ingram

that the agenda be approved with the following additions:

New Business

- Councillor Hornbrook re: Signage for Overnight Camping at Cowichan Lake Sports Arena.

In-Camera

- under Section 90(1) (c), (e) and (g) of the Community Charter relating to labour relations or other employee relations, acquisition, disposition or expropriation of land or improvements and potential litigation, respectively.

CARRIED.

3. ADOPTION OF MINUTES

No. R.105/14

(a) Moved: Councillor Ingram

Seconded: Councillor Day

that the minutes of the Regular meeting of Council held on June 24th, 2014 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

- (a) Judy Stafford, Cowichan Green Community, was again in attendance to request for support for the Lake Cowichan Community Garden proposal. Lorne Charbonneau, Island Health was also on hand to speak on why Island Health was involved and spoke of its interest in the programme and to assure Council that a service contract with Cowichan Green Community would be established setting out the criteria for funding.

No. R.106/14
Community Garden
Proposal

Moved: Councillor McGonigle
Seconded: Councillor Ingram
that Council support, in principle, the concept of the community garden proposal as presented by the Cowichan Green Community with site location at Centennial Park to be determined at a later date.

CARRIED.

No. R.107/14
Application for Funding

Moved: Councillor McGonigle
Seconded: Councillor Hornbrook
that Council approve Cowichan Green Community's application for a grant under the Cowichan Community Health Network for the Community Garden proposal in the amount of \$2,000.

CARRIED.

6. CORRESPONDENCE

None.

7. REPORTS

No. R.108/14
Finance and
Administration

Moved: Councillor Ingram
Seconded: Councillor McGonigle
that the minutes of the Finance and Administration Committee meeting held on July 15th, 2014 be approved.

CARRIED.

No. R.109/14
Public Works

Moved: Councillor Hornbrook
Seconded: Councillor Ingram
that the minutes of the Public Works Committee meeting held on July 8th, 2014 be approved with the following recommendation:

1—Leave of Absence

that Council approve a leave of absence for Councillor McGonigle from the Public Works and Parks, Recreation, and Culture Committee meetings to be held this day.

CARRIED.

No. R.110/14
Parks, Recreation and
Culture

Moved: Councillor Day
Seconded: Councillor Hornbrook
that the minutes of the Parks, Recreation and Culture Committee meeting held on July 8th, 2014 be approved with the following recommendation:

1—Letter of Support

that Council support the Cowichan Lake District Seniors' Association's application for a New Horizons Grant for the Seniors Centre for funding to renovate its kitchen.

CARRIED.

No. R.111/14
CLEC, Lakeview and Fire
Department

Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the CLEC, Lakeview and Fire Department Committee meeting held on July 15th, 2014 be approved with the matter of the False Alarm Bylaw to be tabled to a future meeting.

CARRIED.

Cowichan Lake
Recreation Commission

The minutes of the Cowichan Lake Recreation Commission meeting held on June 26th, 2014 was treated as information.

Advisory Planning Commission

The Chief Administrative Officer reported on the Advisory Planning Commission's meeting that was held the previous week and the public input that was provided on the matter of rezoning commercial properties from C-1 to R-1 and R-3.

Council and Other Committee Reports

There were no reports on the following:
Vancouver Island Regional Library;
Ohtaki Twinning Committee; and
Community Forest Co-op.

No. R.112/14
Lake Cowichan Fire Department – Incident Report

(b) Moved: Councillor Day
Seconded: Councillor McGonigle
that the Fire Department Monthly Incident Report for June, 2014 and payment in the amount of \$6,970.45 be approved.
CARRIED.

Cowichan Valley Regional District Board

Councillor McGonigle reported on his attendance at the interview session with the new Chief Administrative Officer, Brian Carruthers, for the Regional District.

Councillor Day reported on his attendance at the recent Regional District meeting which dealt with the borrowing of monies for the Meades Creek incinerator clean-up, the Cowichan Waterboard's water challenge presentation, and discussions on the referendum with respect to the Cowichan Sportsplex.

Councillor McGonigle further reported on the transit committee review on level of service and the different funding scenarios.

Councillor Day also reported that Regional Significant Fund through the Regional District for the Gas Tax Revenues would no longer be available.

Choose Cowichan

Councillor Day updated Council on the recent activities of the Choose Cowichan Lake Committee and advised Council that a work plan for the remainder of the funds would be forthcoming soon for submission to the Province with the committee disbanding after August, 2014.

Mayor Forrest advised that there was still a need for the continuation of dialogue between medical services and the community and that it was best if the Town continues with this discussion at its Sustainable Planning and Development Committee level.

Councillor Ingram expressed her thanks to the Choose Cowichan Lake Committee for its efforts and asked that a letter of thanks be sent to each of the members.

Councillor Day advised that the Choose Cowichan would be submitting articles to the Lake Cowichan Gazette on its work to date, with the articles to be published starting July 30th, 2014.

8. BYLAWS

No. R.113/14
Bylaw No. 947-2014
OCP Amendment

- (a) Moved: Councillor Day
Seconded: Councillor McGonigle
that the "Town of Lake Cowichan Official Community Plan Amendment Bylaw No. 947-2014" be read a first and second time.

CARRIED.

No. R.114/14
Bylaw No. 948-2014
Zoning Amendment

- (b) Moved: Councillor McGonigle
Seconded: Councillor Day
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 948-2014" be read a first and second time.

CARRIED.

9. NEW BUSINESS

- (a) Council reviewed consultant's report on the council remuneration and benefits.

No. R.115/14
Council Remuneration
and Benefits

Moved: Councillor McGonigle
Seconded: Councillor Ingram
that Council approve that all of the recommendations from the consultant's report on honouraria and benefits for council be accepted except with an adjustment to be made to recognize that councillors' workload be calculated at 60 percent of the Mayor's workload.

CARRIED.

- (b) Councillor Hornbrook raised a concern with the overnight camping at the arena and Centennial Hall parking areas. He requested that signage be installed to direct campers to the Centennial Park parking area.

Council directed staff to work with the Cowichan Lake Recreation representatives to resolve this matter.

10. MAYOR'S REPORT

The Mayor presented his report for July, 2014 with the following highlights:

- Increase of visitors to the Info Centre in 2014 by 36%;
- Low water levels in the Cowichan Lake and Cowichan River;
- Cowichan Watershed Board water challenge and goal of 20% reduction;
- Concerns with potential for forest fires in the community with the drier than usual conditions;
- Increase at the Vancouver Island Regional Library for its summer reading programme participants;
- Results of the Aquatic Centre opinion poll were 315 votes cast with 251 votes saying yes to the Town's annual contribution;
- Choose Cowichan Lake group to disband August, 2014; and
- Congratulations to Cole Anderson and Kale Eddy for representing the community at the BC Summer games in Nanaimo.

11. NOTICES OF MOTION

None.

12. MEDIA / PUBLIC QUESTION PERIOD

None.

13. IN CAMERA

No. R.116/14
In-Camera

Moved: Councillor McGonigle
Seconded: Councillor Hornbrook
that Council close the meeting to the public to deal with issues relating to labour relations or other employee relations, acquisition, disposition or expropriation of land or improvements and litigation or potential litigation affecting the municipality under Section 90(1) (c), (e) and (g) of the Community Charter (7:00 p.m.).

CARRIED.

14. ADJOURNMENT

No. R.117/14
Adjournment

Moved: Councillor Ingram
Seconded: Councillor McGonigle
that we arise with no report and adjourn (7:40 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2014.

Mayor