

TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on
Tuesday, September 16th, 2014



PRESENT: Mayor Ross Forrest
Councillor Bob Day
Councillor Frank Hornbrook
Councillor Tim McGonigle

REGRETS: Councillor Jayne Ingram
(with prior notice)

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Roni-Lee Roach, Executive Secretary

PUBLIC: 5

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:00 p.m.

No. R.130/14

Moved: Councillor McGonigle
Seconded: Councillor Hornbrook
that Council approve the addition of Lorne Scheffer and Brooke Hodson, Cowichan Lake Community Forest Co-operative as a delegation for this meeting.

UNANIMOUSLY CARRIED.

2. AGENDA

No. R.131/14

Moved: Councillor Hornbrook
Seconded: Councillor Day
that the agenda be approved with the following addition:
Correspondence – Action Items

- Tourism Vancouver Island re: Meeting for Friday, September 19th, 2014 in Duncan, BC.

CARRIED.

3. ADOPTION OF MINUTES

No. R.132/14

(a) Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the Regular meeting of Council held on August 26th, 2014 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

No. R.133/14
Referendum –
Cowichan Sportsplex

(a) Moved: Councillor McGonigle
Seconded: Councillor Day
that the matter of funding for the Cowichan Sportsplex be taken to the electors by way of a referendum during the November, 2014 municipal elections, with the wording to be as follows:
'Are you in favour of the Town of Lake Cowichan contributing the greater of \$5,204 per year, or an amount equal to that which could be raised by a property value tax of \$0.01322 per \$1,000 of net taxable value of land and improvements, to assist the Chesterfield Sports Society with costs associated with the operation and maintenance of the Cowichan Sportsplex?'

Councillor Day OPPOSED
CARRIED.

5. DELEGATIONS AND REPRESENTATIONS

- (a) Lorne Scheffer, Chairman and Brooke Hodson, Logging Project Chair were on hand to make a presentation to Council on the Cowichan Lake Community Forest Co-Operative's request for support from the Town for it and the Pacheedaht First Nation's application for a land-based tenure.

Mr. Hodson gave a brief history of the Forest Co-op followed up by the economic benefits it provides to the Cowichan Valley. He reported that the Forest Co-op's volume-based license was coming to an end on June 25th, 2015.

The Mayor afforded Council members the opportunity to ask questions of the delegates.

Councillor McGonigle noted that the Forest Co-op does not export log and that the co-op was the first to have a joint venture with a First Nation. The Regional District has already sent a letter of endorsement on the Forest Co-op's application for a new community forest license agreement.

No. R.134/14
Cowichan Lake
Community Forest
Co-operative

Moved: Councillor Hornbrook
Seconded: Councillor Day
that Council strongly support the Cowichan Lake Community Forest Co-Operative's efforts, made in partnership with the Paacheedaht First Nation, to secure a land-based tenure for forest lands on South Vancouver Island.

CARRIED.

6. CORRESPONDENCE

- (a) The correspondence item from Tourism Vancouver Island regarding a meeting to be held on Friday, September 19th, 2014 in Duncan, BC was treated as information.

Councillor Day advised that he would be available to attend the meeting.

No. R.135/14
Youth Parliament of
British Columbia

- (b) Moved: Councillor Day
Seconded: Councillor Hornbrook
that Council allocate \$275 from the grant-in-aid budget to assist a student from Lake Cowichan School to attend the British Columbia Youth Parliament's 86th parliamentary session in Victoria, BC.

CARRIED.

7. REPORTS

No. R.136/14
Finance and
Administration

Moved: Councillor McGonigle
Seconded: Councillor Hornbrook
that the minutes of the Finance and Administration Committee meeting held on September 9th, 2014 be approved with the following recommendation:

1—Leave of Absence

that Council approve a leave of absence for Councillor Ingram from the Regular meeting of Council to be held on September 16th, 2014.

CARRIED.

No. R.137/14
Public Works

Moved: Councillor Hornbrook
Seconded: Councillor McGonigle
that the minutes of the Public Works Committee meeting held on September 2nd, 2014 be approved with the following recommendations:

1—Leave of Absence

that Council approve a leave of absence for Councillor McGonigle from the Public Works and Parks, Recreation and Culture Committee meetings to be held this day.

2—Policy – Water Utility Leak and Bill Adjustments

that Council approve the Water Utility Leak and Bill Adjustments Policy, as presented, with a one-time adjustment to 0% increase on the highest monthly bill for excess water consumption as a result of a leak in the main underground water line/s.

3—BC Hydro – Pole Replacement

that BC Hydro and Accent Helicopters be authorized the use of Saywell Park for a staging and loading site from Monday, September 22nd to Friday, September 26th, 2014 from 8:00 a.m. to 5:00 p.m. for the installation of hydro poles, subject to proper notification of area businesses and residents of the proposed work by BC Hydro.

CARRIED.

No. R.138/14
Parks, Recreation
and Culture

Moved: Councillor Day
Seconded: Councillor Hornbrook
that the minutes of the Parks, Recreation and Culture Committee meeting held on September 2nd, 2014 be approved with the following recommendation:

1—Community Garden and Food Forest

that Council approve Site "A" at the Centennial Park for the community garden and food forest with staff authorized to enter into a contractual arrangement with Cowichan Green Community on the condition that the garden be relocated if future upgrades of Centennial Park are necessary.

CARRIED.

No. R.139/14
CLEC, Lakeview and Fire
Department

Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the CLEC, Lakeview and Fire Department Committee meeting held on September 9th, 2014 be approved with the following recommendation:

1—Letter of Congratulations

that Council send a letter of congratulations to Susan Simmons and thanks to the organizers and volunteers for their efforts on behalf of Multiple Sclerosis.

CARRIED.

Vancouver Island
Regional Library

Councillor Day shared an e-mail from the Vancouver Island Regional Library on the meeting that was held on Saturday, September 13th, 2014 and discussions on the annual budget approval for 2015 through to 2019.

No. R.140/14
Ohtaki Twinning

Moved: Councillor Hornbrook
Seconded: Councillor McGonigle
that the minutes of the Ohtaki Twinning Committee meeting held on September 9th, 2014 be approved with the following recommendations:

1—Delegate – Students

that Council approve Robert McQuillan and Tamika Bell as a student delegates for the 2015 Ohtaki Exchange.

2—Gift for Ohtaki/Date City

that Council approve the purchase of the Wolves and Moon carving from Judy Hill Gallery at a cost not to exceed \$300 plus applicable taxes as a gift for the Ohtaki/Date City delegation.

CARRIED.

Advisory Planning
Commission

Councillor Hornbrook reported that the Advisory Planning Commission would be meeting on Thursday, September 18th, 2014.

Council and Other
Committee Reports

There were no reports on the following:

- Sustainable Planning and Development;
- Cowichan Lake Recreation Commission;
- Advisory Planning Commission; and
- Community Forest Co-op.

No. R.141/14
Lake Cowichan Fire
Department –
Incident Report

(b) Moved: Councillor Day
Seconded: Councillor McGonigle
that the Fire Department Monthly Incident Report for August, 2014 and payment in the amount of \$7,128.60 be approved.
CARRIED.

Councillor Day spoke on the number of callouts as a result of complaints, including bush and brush fires and reports of smoke during the current campfire bans. Staff was directed to investigate and report back on the matter. An invitation is to be issued to the Fire Chief to attend an upcoming Committee meeting to discuss this matter.

Cowichan Valley
Regional District
Board

Councillor McGonigle reported on his attendance at the recent Board meeting held on September 10th, 2014 with the following highlights:

- The Regional District taking action to resolve long-term Cowichan River flow problems;
- Short-term borrowing of \$28,500 for the Bright Angel Park was approved;
- Fencing around swimming pools to be made mandatory in all zoning bylaws;
- Ballot questions approved for the 11 upcoming referendums; 9 on the funding for the Sportsplex and 2 for the Cowichan Aquatic Centre; and
- Financial assistance provided to Alexander School through grant-in-aid funding.

8. BYLAWS

No. R.142/14
Bylaw No. 946-2014
False Alarm

- (a) Moved: Councillor Day
Seconded: Councillor McGonigle
that the "Town of Lake Cowichan False Alarm Bylaw No. 946-2014" be read a first and second time.

CARRIED.

No. R.143/14
Bylaw No. 949-2014
Council Remuneration
and Expense

- (b) Moved: Councillor Hornbrook
Seconded: Councillor McGonigle
that the "Town of Lake Cowichan Council Remuneration and Expense Bylaw No. 949-2014" be read a first and second time.

CARRIED.

No. R.144/14
Bylaw No. 950-2014
Permissive Exemption
from Taxation – Churches
and Not-for-Profit

- (c) Moved: Councillor Day
Seconded: Councillor McGonigle
that the "Town of Lake Cowichan Permissive Exemption from Taxation for Churches and Not-for-Profit Bylaw No. 950-2014" may be read a first, second and third time.

CARRIED.

No. R.145/14
Bylaw No. 951-2014
Permissive Exemption
from Taxation – Gillespie
Park

- (d) Moved: Councillor Hornbrook
Seconded: Councillor Day
that the "Town of Lake Cowichan Permissive Exemption from Taxation for Gillespie Park Bylaw No. 951-2014" may be read a first, second and third time.

CARRIED.

No. R.146/14
Bylaw No. 952-2014
Permissive Exemption
from Taxation – Boat
Launch

- (e) Moved: Councillor McGonigle
Seconded: Councillor Day
that the "Town of Lake Cowichan Permissive Exemption from Taxation for the Boat Launch Bylaw No. 952-2014" may be read a first, second and third time.

CARRIED.

No. R.147/14
Bylaw No. 953-2014
Permissive Exemption
from Taxation – King
George Affordable
Housing Society

- (f) Moved: Councillor Day
Seconded: Councillor McGonigle
that the "Town of Lake Cowichan Permissive Exemption from Taxation for King George Affordable Housing Society Bylaw No. 953-2014" may be read a first, second and third time.

CARRIED.

9. NEW BUSINESS

- (a) Council members were advised that the Christmas Parade will be hosted by the Cowichan Lake District Chamber of Commerce and held on Saturday, November 29th, 2014.

10. MAYOR'S REPORT

The Mayor presented his report for September, 2014 with the following highlights:

- Funding received from the Insurance Corporation of BC to cost-share for 4 crosswalk lights on South Shore Road and Cowichan Lake Road– 2 in 2014 for Palsson and Lake Cowichan School and 2 in 2015 for Darnell Road and the Library;
- Recent open house held on Health Services and the many primary health care programmes offered in Lake Cowichan;
- Lake Cowichan hosting the Ohtaki delegation from

Japan from October 4th to 8th, 2014;

- 10 local students fundraising for their trip to Japan in 2015;
- Nels Olson recently celebrating his 90th birthday; and
- Update on a property transfer from Mr. Kasapi for the old Logger's Hut building site and his interest in gifting the Town with it being renamed "Kasapi Centre /Park" in perpetuity.

11. NOTICES OF MOTION

None.

12. MEDIA / PUBLIC QUESTION PERIOD

Wendy Klyne asked for clarification on the referendum on the Cowichan Sportsplex.

Gary Bergstrom asked for clarification on the Tourism meeting being held on September 19th, 2014 and whether the Town was considering fines for fires in Town for those disregarding the provincial fire bans.

13. IN CAMERA

None.

14. ADJOURNMENT

No. R.148/14
Adjournment

Moved: Councillor Day
Seconded: Councillor McGonigle
that we arise with no report and adjourn (7:11 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2014.

Mayor