

TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on
Tuesday, November 25th, 2014



PRESENT: Mayor Ross Forrest
Councillor Bob Day
Councillor Frank Hornbrook
Councillor Jayne Ingram
Councillor Tim McGonigle

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Roni-Lee Roach, Executive Secretary

PUBLIC: 4

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:00 p.m.

2. AGENDA

No. R.173/14

Moved: Councillor McGonigle
Seconded: Councillor Ingram
that the agenda be approved with the following addition:

New Business

- Councillor Hornbrook re: Election Results; and
- Mayor Forrest re: BC Achievement Foundation Achievement Award.

CARRIED.

3. ADOPTION OF MINUTES

No. R.174/14

(a) Moved: Councillor Hornbrook
Seconded: Councillor Ingram
that the minutes of the Public Hearing held on October 28th, 2014 be adopted.

CARRIED.

No. R.175/14

(b) Moved: Councillor Day
Seconded: Councillor Ingram
that the minutes of the Regular meeting of Council held on October 28th, 2014 be amended and adopted.

CARRIED.

No. R.176/14

(c) Moved: Councillor Hornbrook
Seconded: Councillor Ingram
that the minutes of the Special Meeting of Council held on October 31st, 2014 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

(a) Domenico Iannidinardo, Sustainability VP and Chief Forester, TimberWest Forest Corp. gave a powerpoint presentation on the history of Timberwest. He described how the company drives the economy and touched on its plans for the future. He also spoke of its relationship with the Town of Lake Cowichan.

The Mayor afforded members of Council the opportunity to direct comments or questions to Mr. Iannidinaro.

Councillor McGonigle asked if the proposed pellet plant in Nanaimo would be supplied with sawdust and material from local sawmills. Mr. Iannidinaro advised that there were opportunities for local mills to supply sawdust if they were within reasonable trucking range.

Councillor Day asked how the siting of the pellet plant had been determined. Mr. Iannidinaro advised that Nanaimo has a deep sea port that facilitated the export of pellets. Councillor Day further asked if TimberWest was amenable to allowing more recreational activities on its lands. Mr. Iannidinaro shared the company's concern with safety and liability but invited partners to forward those ideas that would mitigate these.

Mayor Forrest spoke of the partnerships that have been undertaken in the past years with TimberWest and stated that these have been great. He then thanked Mr. Iannidinaro for the presentation.

6. CORRESPONDENCE

(a) None.

(b) None.

7. REPORTS

No. R.177/14
Finance and
Administration

Moved: Councillor McGonigle
Seconded: Councillor Ingram
that the minutes of the Finance and Administration Committee meeting held on November 18th, 2014 be approved with the following recommendations:

1—Audit Services

that the audit proposal be awarded to MNP LLP for the five year term from 2014 to 2018 fiscal years, at a cost stated as follows:

2014 \$15,000;
2015 \$15,300;
2016 \$15,600;
2017 \$15,900; and
2018 \$16,200
plus applicable GST.

2—Ambulance Lease Agreement Renewal

that the Mayor and Chief Administrative Officer be authorized to renew the ambulance station lease agreement for a further 5-year term, beginning February, 2014.

CARRIED.

No. R.178/14
Public Works

Moved: Councillor Hornbrook
Seconded: Councillor Ingram
that the minutes of the Public Works Committee meeting held on November 4th, 2014 be approved.

CARRIED.

No. R.179/14
Parks, Recreation and
Culture

Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the Parks, Recreation and Culture
Committee meeting held on November 4th, 2014 be approved.
CARRIED.

No. R.180/14
CLEC, Lakeview and Fire
Department

Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the CLEC, Lakeview and Fire Department
Committee meeting held on November 18th, 2014 be approved.
CARRIED.

Vancouver Island
Regional Library

Councillor Day reported on the recent meeting of the Board
held on Saturday, November 22nd, 2014 and that he had
forwarded an e-mail for its perusal. He further advised that the
Board was currently developing a policy and training on the
matter of 'loitering'.

Ohtaki Twinning
Committee

Councillor Ingram advised that the parent's fundraising group
and students were busy with their fundraising efforts. Mayor
Forrest expressed his view that they were doing an awesome
job.

Advisory Planning
Commission

Councillor Hornbrook reported that the Advisory Planning
Commission would be meeting on Thursday, November 27th,
2014.

Community Forest Co-op

Councillor McGonigle reported that the Forest Co-op will be
holding its meeting on Thursday, November 27th, 2014 to
undertake a yearly review of its logging plans.

Council and Other
Committee Reports

There were no reports on the following:

- Sustainable Planning and Development;
- Cowichan Lake Recreation Commission;
- Ohtaki Twinning Committee; and
- Advisory Planning Commission.

No. R.181/14
Lake Cowichan Fire
Department – Incident
Report

(b) Moved: Councillor Day
Seconded: Councillor McGonigle
that the Fire Department Monthly Incident Report for October,
2014 and payment in the amount of \$5,716.38 be approved.
CARRIED.

Councillor Day advised that the false alarm bylaw would be
considered by Council later in the meeting.

Cowichan Valley Regional
District Board

Councillor McGonigle reported on his attendance at the
recent Board meeting held on November 12th, 2014 with
the following highlights:

- Transit function has had a service review
undertaken and will be phased in over three (3)
years to a 100% assessment versus the current
funding formula of 1/3 hours, 1/3 population and
1/3 assessment;
- Discussions with Nanaimo Regional Transit
System on a feasibility study on potential
connections between it and the Cowichan Valley
Regional District (CVRD) Transit at no cost to the
CVRD;
- Property insurance through Municipal Insurance

Association (MIA) for a three (3) year term;

- Lease renewal with Island Savings Centre and Cowichan Valley Arts Council from November 1st, 2014 to October 31st, 2019;
- Allocation of \$8,000 from Cowichan Lake Water Protection function to Beaver Creek Fisheries Enhancement project and a further \$6,750 to be transferred to this function's operating reserve to support the project; and
- Capital reserve expenditure up to \$33,480 from reserve for the replacement of the MT-3 radio series repeaters at Mount Sicker, Mount Wood and Bald Mountain for 911.

No. R.182/14
Advisory Planning
Commission
Appointments

- (c) Moved: Councillor McGonigle
Seconded: Councillor Ingram
that Council appoint the following as members of the Advisory Planning Commission (APC) for a two (2) year term beginning January 1st, 2015:
- Les Bowd;
 - Tara Bushby;
 - Darlene Ector;
 - Ross Fitzgerald; and
 - Diane Goode.

CARRIED.

8. BYLAWS

No. R.183/14
Bylaw No. 946-2014
False Alarm

- (a) Moved: Councillor McGonigle
Seconded: Councillor Hornbrook
that the "Town of Lake Cowichan False Alarm Bylaw No. 946-2014" be reconsidered and adopted.

CARRIED.

No. R.184/14
Bylaw No. 949-2014
Council Remuneration
and Expense

- (b) Moved: Councillor Ingram
Seconded: Councillor Day
that the "Town of Lake Cowichan Council Remuneration and Expense Bylaw No. 949-2014" be reconsidered and adopted.

CARRIED.

No. R.185/14
Referral

- (c) Moved: Councillor McGonigle
Seconded: Councillor Hornbrook
that the "Town of Lake Cowichan Official Community Plan Amendment Bylaw No. 947-2014" and "Town of Lake Cowichan Zoning Amendment Bylaw No. 948-2014" be referred to the next meeting.

CARRIED.

9. NEW BUSINESS

No. R.186/14
Memorandum of
Understanding – Lake
Cowichan First Nation
and Town of Lake
Cowichan

- (a) Moved: Councillor McGonigle
Seconded: Councillor Ingram
that Council approve the Memorandum of Understanding between Lake Cowichan First Nation and the Town of Lake Cowichan.

CARRIED.

No. R.187/14
Election Results -
Referendum

(b) Moved: Councillor Hornbrook
Seconded: Councillor Day
that this Council accept and respect the 57.01% "No" vote cast
by the residents of the Town of Lake Cowichan to not fund the
Chesterfield Sportsplex; and

that the results be conveyed to the Cowichan Valley Regional
District (CVRD).

CARRIED.

No. R.188/14
Election Results – Mayor
and Council

Moved: Councillor Hornbrook
Seconded: Councillor Ingram
that the official election results for 2014 be accepted, as
presented.

CARRIED.

No. R.189/14
BC Achievement
Foundation Achievement
Award

(c) Moved: Councillor Ingram
Seconded: Councillor Day
that Council nominate of Mrs. Dena McPhee for the British
Columbia Achievement Foundation award in recognition of her
arts and cultural contribution to the community.

CARRIED.

10. MAYOR'S REPORT

The Mayor presented his report for November, 2014 with the
following highlights:

- Humbled but pleased to be re-elected as Mayor;
- Extended congratulations to the new councillors-elect
and the newly council;
- All 12 candidates for council should be proud of their
efforts and their efforts resulted in the highest voter
turnout for municipal elections in the valley;
- Expressed appreciation to Councillors Hornbrook and
Ingram for their contributions;
- Much to ponder as council moves forward;
- Fresh ideas and perspectives would help council to work
with staff to work towards success; and
- closed with a quote from John Maxwell, an American
author, speaker and pastor on the subject of leadership
"To collaborative team members, completing one and
another is more important than competing with one
another".

11. NOTICES OF MOTION

None.

12. MEDIA / PUBLIC QUESTION PERIOD

David Ridley expressed his thanks to Council for being there for
its citizens and shared his wish that Councillors Ingram and
Hornbrook should enjoy their time off now that they have
officially completed their term. He thanked the Chief
Administrative Officer and the office staff for work well done.

13. IN CAMERA

None.

14. ADJOURNMENT

No. R.190/14
Adjournment

Moved: Councillor McGonigle
Seconded: Councillor Ingram
that we adjourn (7:12 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2014.

Mayor