

## TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on  
Tuesday, March 24<sup>th</sup>, 2015



PRESENT: Mayor Ross Forrest  
Councillor Carlyne Austin  
Councillor Bob K. Day  
Councillor Tim McGonigle  
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer  
Roni-Lee Roach, Executive Secretary

PUBLIC: 5

### 1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:13 p.m.

### 2. AGENDA

No. R.048/15

Moved: Councillor McGonigle

Seconded: Councillor Austin

that the agenda be approved with the following addition:

#### Correspondence – Information or Consent Item

- A. A. Kasapi, Kasapi Construction re: 61 South Shore Road.

#### New Business

- Councillor Day re: Leave of Absence – April 7<sup>th</sup>, 2015.

CARRIED.

### 3. ADOPTION OF MINUTES

No. R.049/15

(a) Moved: Councillor McGonigle

Seconded: Councillor Day

that the minutes of the Regular meeting of Council held on February 24<sup>th</sup>, 2015 be adopted.

CARRIED.

### 4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

### 5. DELEGATIONS AND REPRESENTATIONS

(a) Christy Villiers, CWAV Society and Safer Futures was on hand to present a video report on the "Youth Safety Lens for the Cowichan Region" and requested Council's adoption of its programme.

No. R.050/15  
Referral

Moved: Councillor McGonigle

Seconded: Councillor Vomacka

that the "Youth Safety Lens for the Cowichan Region" report be referred to the next Finance and Administration Committee.

CARRIED.

### 6. CORRESPONDENCE

(a) The correspondence item received from the Minister of Infrastructure, Communities and Intergovernmental Affairs

regarding wastewater systems effluent regulations was treated as information.

The correspondence item received from the Cowichan Valley Schools Heritage Society regarding its request for support for phase 2 of its signage project was received as information.

Council directed staff to invite representatives of the Society to a meeting to discuss its request and to provide further information.

- (b) The correspondence item from A. A. Kasapi, Kasapi Construction regarding the donation of the land and improvements at 61 South Shore Road was received and filed.

**7. REPORTS**

No. R.051/15  
Finance and Administration

Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the minutes of the Finance and Administration Committee meeting held on March 10<sup>th</sup>, 2015 be approved with the following recommendations:

**1—Funding Application Submission**

that the Town of Lake Cowichan submit a grant application under the Gas Tax Strategic Priorities Fund for phase 2 of the Sewer Plant upgrade; and

that the Town of Lake Cowichan submit a grant application under the Capacity Building funding stream for an asset management project.

**2—Delegation – Council Procedure Bylaw**

that the Council Procedure Bylaw be amended to limit delegations and representations to 2 at any Committee meeting and no more than 3 at any Regular Council meeting with time limits of 15 minutes each.

CARRIED.

No. R.052/15  
Public Works

Moved: Councillor Austin  
Seconded: Councillor Day  
that the minutes of the Public Works Committee meeting held on March 3<sup>rd</sup>, 2015 be approved, as amended, with the following recommendation:

**1—Application – Filtration Treatment Upgrade System**

that the Town apply for a grant for a filtration treatment upgrade system under Gas Tax Strategic Priorities Funding programme.

CARRIED.

No. R.053/15  
Parks, Recreation and Culture

Moved: Councillor Vomacka  
Seconded: Councillor Day  
that the minutes of the Parks, Recreation and Culture Committee meeting held on March 3<sup>rd</sup>, 2015 be approved.

CARRIED.

No. R.054/15  
Economic and Sustainable Development

Moved: Councillor Day  
Seconded: Councillor McGonigle  
that the minutes of the Economic and Sustainable Development Committee meeting held on March 17<sup>th</sup>, 2015 be approved.

CARRIED.



No. R.056/15  
Development Permit  
and Development  
Variance Permit – 125  
South Shore Road

- (c) Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that Council approve a Development Permit for construction of an addition to the Kaatza Museum; and  
  
that Council grant a Development Variance Permit to allow for a 1.524 metre (5 feet) side lot line setback instead of the required 3 metre setback and a variance from the 3 metre setback required for the rear to 1.476 metres.  
  
CARRIED.

No. R.057/15  
Shaker Mill - Patron  
Participation  
Entertainment  
Endorsement

- Moved: Councillor McGonigle  
Seconded: Councillor Day  
that Council again endorse the application as was submitted and previously approved by Council, as follows:  
that Council approve the addition of a patron participation entertainment endorsement for a food primary license for Scamp Catering Inc./Shaker Mill Restaurant on an application dated October 24<sup>th</sup>, 2014.  
  
CARRIED.

No. R.058/15  
Award for Sewer  
Treatment Plant  
Upgrade – Phase I

- Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that the Sewage Treatment Plant Upgrade Phase I contract be awarded to David Stalker Excavating Ltd. for the tender price of \$1,555,970, excluding taxes.  
  
CARRIED.

**8. BYLAWS**

No. R.059/15  
Bylaw No. 958-2015  
Official Community Plan  
Amendment

- (a) Moved: Councillor Day  
Seconded: Councillor McGonigle  
that the "Town of Lake Cowichan Official Community Plan Amendment Bylaw No. 958-2015" be read a third time.  
  
CARRIED.

No. R.060/15  
Bylaw No. 958-2015  
Official Community Plan  
Amendment

- (b) Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the "Town of Lake Cowichan Official Community Plan Amendment Bylaw No. 958-2015" be reconsidered and adopted.  
  
CARRIED.

No. R.061/15  
Bylaw No. 959-2015  
Zoning Amendment

- (c) Moved: Councillor Day  
Seconded: Councillor Austin  
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 959-2015" be read a third time.  
  
CARRIED.

No. R.062/15  
Bylaw No. 959-2015  
Zoning Amendment

- (d) Moved: Councillor Day  
Seconded: Councillor McGonigle  
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 959-2015" be reconsidered and adopted.  
  
CARRIED.

No. R.063/15  
Bylaw No. 961-2015  
Park Closure

- (e) Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the "Town of Lake Cowichan Park Closure Bylaw No. 961-2015" be read a first, second and third time.  
  
CARRIED.

**9. NEW BUSINESS**

No. R.064/15  
Leave of Absence

(a) Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that Council approve a leave of absence for Councillor Day from the Committee meetings to be held on Tuesday, April 7<sup>th</sup>, 2015.  
CARRIED.

**10. MAYOR'S REPORT**

The Mayor presented his report for March, 2015 with the following highlights:

- Continued financial contributions received from ICBC and support for traffic safety improvements;
  - \$4,500 or 75%, whichever is lesser for a second speed reader board;
  - \$15,000 towards two pedestrian-activated crosswalks, one at the Workers Memorial Park, and the other adjacent to the intersection of Cowichan Lake and Darnell Roads; and
  - Earmarked \$1,300 towards improved street name signs.
- Nearing completion of budget estimates for 2015;
- Canada Water Week held March 16th to 22nd, 2015;
- Water Safety public meeting being held on April 18th, 2015 by the Cowichan Lake and River Stewarship;
- Congratulations to Cowichan Lake First Nations for organizing and hosting a Health Fair;
- Lake Cowichan School Health Fair to be held on April 16th, 2015;
- Ownership of the building known as the Loggers Hut has been donated to the Town for public use;
- Tim Horton's provincial juvenile curling championship recently held in Lake Cowichan; and
- April is Autism Awareness month and the Town will light up its entrance sign in blue and add blue dye to the Central Park fountain, if weather permits.

**11. NOTICES OF MOTION**

**12. IN CAMERA**

No. R.065/15  
In-Camera

Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the Committee close the meeting to the public to deal with issues relating to labour relations and land matters under Section 90(1) (c) and (e) of the Community Charter (7:34 p.m.)  
CARRIED.

**13. ADJOURNMENT**

No. R.066/15  
Adjournment

Moved: Councillor Vomacka  
Seconded: Councillor Austin  
that we adjourn ( 8:40 p.m.).

CARRIED.

Certified correct \_\_\_\_\_  
Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor