

TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on
Tuesday, April 28th, 2015



PRESENT: Mayor Ross Forrest
Councillor Carlyne Austin
Councillor Tim McGonigle
Councillor Lorna Vomacka

REGRETS: Councillor Bob K. Day

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Roni-Lee Roach, Executive Secretary

PUBLIC: 15

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:04 p.m.

2. AGENDA

No. R.067/15

Moved: Councillor Austin
Seconded: Councillor McGonigle
that the agenda be approved.

CARRIED.

3. ADOPTION OF MINUTES

No. R.068/15

(a) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Public Hearing held on March 24th, 2015
be adopted.

CARRIED.

No. R.069/15

(a) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Regular meeting of Council held on
March 24th, 2015 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

(a) The Chief Administrative Officer updated Council on the application by the Shaker Mill restaurant to amend its liquor license. An approval letter issued by the Liquor Control and Licensing Branch was treated as information.

5. DELEGATIONS AND REPRESENTATIONS

(a) Denise Allan introduced the 10 candidates vying for the honor of being the 2015 Lady of the Lake. Each candidate made a brief personal introduction to Council.

Council members welcomed and congratulated each of the candidates. Mayor Forrest presented each with a Town pin and wished them luck.

6. CORRESPONDENCE

No. R.070/15
Beer Garden

- (a) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that Council approve the Lake Days Society to hold a beer garden at Saywell Park on Saturday, June 13th, 2015 from noon to 6:00 p.m. with the appropriate insurance coverage, subject to the following:
- Adequate security of the beer gardens is provided;
 - requirement for Serving It Right certificate; and
 - beer garden being segregated by fencing of that event.

CARRIED.

No. R.071/15
Leave of Absence

Moved: Councillor Austin
Seconded: Councillor Vomacka
that Council approve a leave of absence for Councillor Day for the meetings to be held this day.

CARRIED.

The correspondence item from Hylton McAlister on the request for a donation for the 2015 Spot Prawn Decadence days was received and filed.

7. REPORTS

No. R.072/15
Finance and Administration

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Finance and Administration Committee meeting held on April 14th, 2015 be approved with the following recommendations:

1—Update Required for Subdivision Bylaw

that the update of the current subdivision bylaw be referred to the Advisory Planning Commission for review and to staff for technical input.

2—Lake Days – Scavenger Hunt

that approval be given to the Lake Days Society to hold a community-wide Scavenger Hunt event on Tuesday, June 9th, 2015, subject to clarification of time for the event.

3—Endorsement

that Council endorse the Cowichan Lake water traffic safety information package.

CARRIED.

No. R.073/15
Public Works

Moved: Councillor Austin
Seconded: Councillor McGonigle
that the minutes of the Public Works Committee meeting held on April 7th, 2015 be approved with the following recommendations:

1—Letter of Support

that a letter of support be sent to the District of North Cowichan for its application under the Federal Gas Tax Strategic Priority Fund Grant for its joint utilities board lagoon outfall relocation.

2—Letter of Support

that a letter of support be sent to the Cowichan Valley Regional District for its application under the Federal Gas Tax Strategic Priority Fund Grant for its Meades Creek recycling centre upgrades.

3—Appointment

that Councillor McGonigle be appointed the Town's representative on Teal Jones Canadian Safety Association Standard Committee.

4—Leave of Absence

that approval be given to Councillor Day for a leave of absence from the Committee meeting held on April 14th, 2015.

CARRIED.

No. R.074/15
Parks, Recreation and
Culture

Moved: Councillor Vomacka
Seconded: Councillor Austin
that the minutes of the Parks, Recreation and Culture Committee meeting held on April 7th, 2015 be approved with the following recommendation:

1—Letter of Support

that the Town of Lake Cowichan send a letter of support for the Cowichan Valley communities to host the National Aboriginal Hockey Championships (NAHC) 2017.

CARRIED.

No. R.075/15
Economic and Sustainable
Development

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Economic and Sustainable Development Committee meeting held on April 21st, 2015 be approved as presented.

CARRIED.

Cowichan Lake Recreation

No minutes of the Cowichan Lake Recreation Commission meeting were available.

Vancouver Island Regional
Library

Councillor Vomacka provided a verbal report on the Vancouver Island Regional Library and advised that membership, visitors to the facility and programmes offered have all increased. She also reported on the facilities in Sooke, Chemainus and Nanaimo Harbourfront.

Ohtaki Twinning Committee

Mayor Forrest advised that a meeting was held last month.

Advisory Planning
Commission

Councillor McGonigle advised that the Commission would be meeting on Thursday, April 30th, 2015 and would be discussing potential revisions to the subdivision bylaw, the subject of columbariums and the placement of wayfinding signage. He stated that the Commission members were a dedicated group.

Community Forest Co-
operative

On the Community Forest Co-operative, Councillor McGonigle reported of the recent meeting held to promote the forest community license application from volume to land base and advised that a video presentation has been forwarded to members of Council for their information.

No. R.076/15
Lake Cowichan Fire
Department – Incident
Report

- (b) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the Fire Department Monthly Incident Report for March,
2015 and payment in the amount of \$6,978.74 be approved.
CARRIED.

Cowichan Valley Regional
District Board

A report on the Cowichan Valley Regional District's Board
meeting was unavailable.

No. R.077/15
2015 Grants-in-Aid

- (c) Moved: Councillor McGonigle
Seconded: Councillor Austin
that Council approve that the following organizations be
provided grants-in-aid for 2015:
- Cowichan Lake Lady of the Lake (pageants and
parades)- \$500;
 - Cowichan Lake River and Stewardship Society
(stewardship work in Saywell Park) - \$500;
 - Lake Cowichan Downtown Renewal Society (Lake
Cowichan Farmer Market) - \$1,000;
 - Lake Cowichan Secondary School (Scholarship) -
\$500;
 - Lake Cowichan School PAC (Digital Sign for
School) - \$1,000;
 - Palsson Elementary School (Morning Programme)
- \$300;
 - Scouts Canada - \$500; and
 - Summer Nights (Music in the Park) - \$500,
subject to provision of insurance

for a total amount of \$4,800.00.

CARRIED.

8. BYLAWS

No. R.078/15
Bylaw No. 962-2015
Financial Plan

- (a) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the "Town of Lake Cowichan Financial Plan Bylaw No. 962-
2015" be read a first, second and third time.

CARRIED.

No. R.079/15
Bylaw No. 963-2015
2015 Annual Rates

- (b) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the "Town of Lake Cowichan 2015 Annual Rates Bylaw No.
963-2015" be read a first, second and third time.

CARRIED.

9. NEW BUSINESS

No. R.080/15
2014 Audited Financial
Statements

- (a) Moved: Councillor McGonigle
Seconded: Councillor Austin
that Council approve the Town of Lake Cowichan's Audited
Financial Statements for the 2014 fiscal year, as presented.

CARRIED.

10. MAYOR'S REPORT

The Mayor presented his report for April, 2015 with the
following highlights:

- Congratulated Aaron Hamilton for being recognized as
Citizen of the Year;
- Congratulated Darlene Weberg-Pohn and Denise Allan

for being chosen as the recipients of the Nicole Stock Community Award;

- The submission of two funding grants under the Gas Tax Priorities fund for water filtration and the second phase of the sewer plant upgrade;
- The sewage treatment plant phase I upgrade has been awarded to David Stalker Excavating Ltd for the tender price of \$1,555,970 plus taxes;
- Latest weekly water flows show that the lake is below the crest of the weir;
- Discussions being held on how to maximize lake levels during the drier summer months;
- Recent resolution endorsed at the recent Association of Vancouver Island and Coastal Communities conference relating to Provincial sales tax revenue rebates for local governments;
- Farmers Market being hosted by the Lake Cowichan Downtown Renewal Society beginning on May 16th, 2015; and
- Official opening of Town Square on May 15th, 2015.

11. NOTICES OF MOTION

12. IN CAMERA

No. R.081/15
In-Camera

Moved: Councillor McGonigle

Seconded: Councillor Vomacka

that the Committee close the meeting to the public to deal with issues relating to labour relations and land matters under Section 90(1) (c) and (e) of the Community Charter (6:52 p.m.)

CARRIED.

13. ADJOURNMENT

No. R.082/15
Adjournment

Moved: Councillor Austin

Seconded: Councillor Vomacka

that we arise with no report and adjourn (8:25 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2015.

Mayor