

**TOWN OF LAKE COWICHAN**

Minutes of a Regular meeting of Council held on  
Tuesday, June 23<sup>rd</sup>, 2015



PRESENT: Mayor Ross Forrest  
Councillor Bob K. Day  
Councillor Carolyne Austin  
Councillor Tim McGonigle  
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Roni-Lee Roach, Executive Secretary

PUBLIC: 2

**1. CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:10 p.m.

**2. AGENDA**

No. R.111/15

Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the agenda be approved with the following additions:

**Reports – Other Reports**

- Councillor Day re: Our Cowichan Grant Opportunity;
- Councillor Austin re: Community Safety Advisory; and
- Councillor Austin re: Social Planning Cowichan.

**Reports – Staff Reports**

- Director of Finance re: Statement of Financial Information.

**In-Camera**

- Cancelled.

CARRIED.

**3. ADOPTION OF MINUTES**

No. R.112/15

**(a)** Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the minutes of the Regular Meeting of Council held on May 26<sup>th</sup>, 2015 be adopted.

CARRIED.

No. R.113/15

**(b)** Moved: Councillor Day  
Seconded: Councillor Vomacka  
that the minutes of the Annual Public Meeting held on June 16<sup>th</sup>, 2015 be adopted.

CARRIED.

No. R.114/15

**(c)** Moved: Councillor Day  
Seconded: Councillor Vomacka  
that the minutes of the Special Meeting of Council held on June 16<sup>th</sup>, 2015 be adopted.

CARRIED.

**4. BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

None.

7. **REPORTS**

No. R.115/15  
Finance and Administration

Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that the minutes of the Finance and Administration Committee meeting held on June 9<sup>th</sup>, 2015 be approved with the following recommendations:

**1—Agreement – Information Centre at 125 South Shore Road**

that Council approve the additional six month extension; and that Council approve a revised five year Fee for Service Contract arrangement with the Cowichan Lake Chamber of Commerce commencing January 1<sup>st</sup>, 2016 with the terms and conditions to be reviewed and revised as may be necessary.

**2—Strategic Community Investment Funds Plan – Progress Report**

that Council approve the Strategic Community Investment Funds Plan and progress report as presented.

**3—Ball Field Agreement**

that Council approve the Ball Field Agreement between the Town of Lake Cowichan and the Cowichan Valley Regional District for a five-year term.

**4—Leave of Absence**

that a leave of absence be approved for Councillor Day from the meeting held this day.

CARRIED.

No. R.116/15  
Public Works

Moved: Councillor Austin  
Seconded: Councillor Day  
that the minutes of the Public Works Committee meeting held on June 2<sup>nd</sup>, 2015 be approved with the following recommendations:

**1—Storm Drain Marking**

that approval be given to the Palsson Elementary School students to conduct the Storm Drain Marking Programme to be held during the month of June, 2015 with assistance from the Department of Fisheries and Ocean staff.

**2—Leave of Absence**

that \$16,000 be re-allocated from the 2015 paving budget to the 2015 crosswalk budget for the installation of the two (2) pedestrian crosswalks along South Shore Road.

CARRIED.

No. R.117/15  
Parks, Recreation and  
Culture

Moved: Councillor Vomacka  
Seconded: Councillor McGonigle  
that the minutes of the Parks, Recreation and Culture  
Committee meeting held on June 2<sup>nd</sup>, 2015 be approved with  
the following recommendations:

**1—Cowichan Lake Recreation Summer Programme**

that Council approve use of Central Park and the bandshell for  
the Cowichan Lake Recreation summer programmes for 3 days  
per week in the months of July and August, 2015, subject to  
insurance requirements being met.

**2—Swimming Programme in Lake Cowichan**

that a letter be sent to Cowichan Lake Recreation requesting  
that consideration be given to including the youth in our  
community for swimming lessons at an accessible venue within  
Lake Cowichan.

**3—Canada 150 Community Infrastructure Program**

that the Town of Lake Cowichan make application under the BC  
Western Economic Diversification's Canada 150 Community  
Infrastructure Program for a project that would see Centennial  
Park improvements.

CARRIED.

The Parks Tour scheduled for July 7<sup>th</sup>, 2015 was re-scheduled  
to Tuesday, August 4<sup>th</sup>, 2015 starting at 5:00 p.m.

Staff was directed to cancel the two Committee meetings to be  
held that same day.

No. R.118/15  
Economic and Sustainable  
Development

Moved: Councillor Day  
Seconded: Councillor McGonigle  
that the minutes of the Economic and Sustainable Development  
Committee meeting held on June 16<sup>th</sup>, 2015 be approved as  
presented.

CARRIED.

Cowichan Lake Recreation

Minutes of the Cowichan Lake Recreation Commission meeting  
held on May 28<sup>th</sup>, 2015 were treated as information.

Mayor Forrest advised that the letter from the Town with  
respect to swimming lessons being offered in Lake Cowichan in  
the future would be brought forward for discussion to the next  
meeting of the Commission scheduled for Thursday, June 25<sup>th</sup>,  
2015.

Vancouver Island Regional  
Library

No Report.

Councillor Vomacka stated that the library and the new market  
are co-existing nicely and that the hours of operations for some  
smaller community branches will be change, however, Lake  
Cowichan will not be affected by these changes.

Ohtaki Twinning Committee

Councillor McGonigle reported that the group was getting pretty  
close to its travel date. He also advised that a final wrap-up  
meeting would be held with parents and students on Sunday,  
June 28<sup>th</sup>, 2015.

Advisory Planning  
Commission

Councillor McGonigle advised that the Commission would be  
meeting on Thursday, June 25<sup>th</sup>, 2015.

Community Forest Co-operative

Councillor McGonigle reported that the Forest Co-op has begun work on the restoration of the wood signs at the Forest Memorial Park and were still waiting on receiving a quote for the trail upgrades which he will bring forward to Council for endorsement.

He further advised that the Forest Co-op was still waiting on word from the Province on its forest license extension.

No. R.119/15  
Lake Cowichan Fire  
Department – Incident  
Report

**(b)** Moved: Councillor Austin  
Seconded: Councillor McGonigle  
that the Fire Department Monthly Incident Report for May, 2015 and payment in the amount of \$6,581.24 be approved.  
CARRIED.

Cowichan Valley Regional  
District Board

Councillor Day read out a newly created newsletter written by the Regional District Chairperson giving an update on the Board's activity over the last month which touched on the following:

- Presentation by One Cowichan on solar power generation;
- Trans Canada Trail funding opportunity; and
- Water conservation.

Mayor Forrest stated that more diligence was required with respect to fire suppression and that the Chair's monthly blog was a great idea.

Councillor Austin gave a verbal report on the activities of the Community Safety Advisory Committee and its recent meeting held on June 4<sup>th</sup>, 2015.

Councillor Austin advised that the Social Planning Cowichan Committee met recently and discussed cultural connections and housing.

Councillor Day shared a power point presentation on funding available through Our Cowichan for projects to help Seniors' Social Isolation which he had forwarded to members of Council and needs to be submitted by Monday, June 29<sup>th</sup>, 2015.

He stressed the importance of demonstrating collaboration with other groups and organizations.

Council members discussed the following projects:

- Provision of caregivers;
- Services for loss of vision and/or hearing;
- Transportation;
- Physical and social activities;
- Seniors exercise equipment installed between Seniors Centre and Evergreen complex;
- Improvements to handi-dart system or creation of a seniors ride programme;
- Purchase of vehicle to assist with the solicitation of volunteers for a driving programme;
- Additional exercise programme at the Cowichan Lake Recreation facility; and
- Bathing tub at Evergreen.

No. R.120/15  
Statement of Financial  
Information - 2014

- (c) Moved: Councillor McGonigle  
Seconded: Councillor Day  
that Council approve the Statement of Financial Information for  
2014, as presented.

CARRIED.

**8. BYLAWS**

No. R.121/15  
Bylaw No. 964-2015  
Water Regulations and  
Rates

- (a) Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the "Town of Lake Cowichan Water Regulations and Rates  
No. 964-2015" be reconsidered and adopted.

CARRIED.

No. R.122/15  
Bylaw No. 965-2015  
Official Community Plan  
Amendment

- (b) Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the "Town of Lake Cowichan Official Community Plan  
Amendment Bylaw No. 965-2015" be read a third time.

CARRIED.

No. R.123/15  
Bylaw No. 965-2015  
Official Community Plan  
Amendment

- (c) Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the "Town of Lake Cowichan Official Community Plan  
Amendment Bylaw No. 965-2015" be reconsidered and  
adopted.

CARRIED.

No. R.124/15  
Bylaw No. 966-2015  
Zoning Amendment

- (d) Moved: Councillor Day  
Seconded: Councillor Austin  
that the "Town of Lake Cowichan Zoning Amendment Bylaw  
No. 966-2015" be read a third time.

CARRIED.

No. R.125/15  
Bylaw No. 966-2015  
Zoning Amendment

- (e) Moved: Councillor Day  
Seconded: Councillor Austin  
that the "Town of Lake Cowichan Zoning Amendment Bylaw  
No. 966-2015" be reconsidered and adopted.

CARRIED.

**9. NEW BUSINESS**

Councillor McGonigle reported on the recent activities of  
Palsson Elementary School. He thanked the Lady of the Lake  
delegates and current royalty for their assistance with the  
Spring Fling event that was recently held. He further reported  
on the grant-in-aid funding provided for a new programme to  
improve student attendances and decrease tardiness.

**10. MAYOR'S REPORT**

The Mayor presented his report for June, 2015 with the  
following highlights:

- Great public participation in many social activities that  
have occurred in the Town that brings people together  
to strengthen and unify our community;
- Continuation of the long-time honored tradition of Lake  
Days;
- Participation in the Lake Days parade with other groups  
united with the common purpose of "Working Together  
is SUCCESS";
- Another successful Fireman's Ball tournament that

- raised over \$30,000 for Muscular Dystrophy;
- Lake Cowichan Secondary School graduating class of 2015 ceremony recently held;
- Extended his congratulations to those 2015 graduates that received scholarships and bursaries;
- Extended his thanks to those that participated in the age-friendly workshop and completed and submitted surveys on the matter;
- Focus group of 8 members walked strategic areas of the Town to conduct a mobility audit;
- Approval of a Job Creation Programme (JCP) to replace washrooms at Central Park and Lakeview Park;
- Work is well underway for the construction of the third cell at the sewage treatment plant made possible through government funding;
- Phase 1 of the Waste Water Treatment plant was approved for gas tax funding; \$350,000 from the Regionally Significant Fund and \$1,001,200 from the General Strategic Priorities fund – totaling \$1,351,200;
- Currently in stage 2 of water restrictions that have been implemented regionally;
- Preparation of the Town’s year-end report for 2014 which is available online for review; and
- Compliments to the twelve girls that participated in the Lady of the Lake programme;
- Congratulations to the new royalty, Lady of the Lake Crystal Bell, First Princess Kirsten Mackie and Second Princess Sidney Fothergill; and
- Thanks to the outgoing royalty, Lauren Frost, Madyson Young and Marigold Arbic for their great representation this past year as our Town ambassadors.

**11. NOTICES OF MOTION**

**12. IN CAMERA**

**13. ADJOURNMENT**

No. R.126/15  
Adjournment

Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that we adjourn ( 7:20 p.m.).

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor