

**TOWN OF LAKE COWICHAN**

Minutes of a Regular meeting of Council held on  
Tuesday, July 28<sup>th</sup>, 2015



PRESENT: Mayor Ross Forrest  
Councillor Bob K. Day  
Councillor Carlyne Austin  
Councillor Lorna Vomacka

ABSENT: Councillor Tim McGonigle

STAFF: Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Roni-Lee Roach, Executive Secretary

PUBLIC: 4

**1. CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:00 p.m.

**2. AGENDA**

No. R.127/15

Moved: Councillor Austin  
Seconded: Councillor Day  
that the agenda be approved with the following additions:

**Reports – Other Reports**

- Councillor Austin re: Social Planning Cowichan;
- Councillor Austin re: Age-Friendly; and
- Councillor Austin re: Our Cowichan.

**Reports – Staff Reports**

- Chief Administrative Officer re: Infrastructure Planning Grants.

**New Business**

- Leave of Absence for Councillor McGonigle.

CARRIED.

**3. ADOPTION OF MINUTES**

No. R.128/15

**(a)** Moved: Councillor Day  
Seconded: Councillor Vomacka  
that the minutes of the Public Hearing held on June 23<sup>rd</sup>, 2015 be adopted.

CARRIED.

No. R.129/15

**(b)** Moved: Councillor Day  
Seconded: Councillor Austin  
that the minutes of the Regular Meeting of Council held on June 23<sup>rd</sup>, 2015 be adopted.

CARRIED.

**4. BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

**5. DELEGATIONS AND REPRESENTATIONS**

None.

**6. CORRESPONDENCE**

- (b) The correspondence received from the Peace River Regional District regarding the Order in Council No. 148 on the removal of lands from the Agriculture Land Reserve (ALR) was treated as information.

**7. REPORTS**

No. R.130/15  
Finance and Administration

Moved: Councillor Austin  
Seconded: Councillor Day  
that the minutes of the Finance and Administration Committee meeting held on July 14<sup>th</sup>, 2015 be approved with the following recommendations:

**1—Donation**

that Council approve the donation to the Lake Auxiliary to Cowichan District Hospital for a two-night stay at Lakeview Park Campground in the shoulder season for 2016.

**2—Donation**

that Council approve the donation to the Lake Cowichan Kinsmen for a two-night stay at Lakeview Park Campground in the shoulder season for 2016.

**3—Saywell Park – Wayfinding Signage**

that Council approve the recommendations of the Advisory Planning Commission Chair for the proposed wayfinding sign at Saywell Park with:

- 6-slats per side;
- The sign listings as proposed by the Advisory Planning Commission members;
- Use of larger font size on the signage;
- Sign to be located at the existing wooden Saywell Park signage; and
- With the dedication cairn to be relocated to the walkway entrance at Saywell Park adjacent to Lakeview Avenue.

CARRIED.

Public Works and  
Environmental Services

No Report.

Parks, Recreation and  
Culture

No Report.

Economic and Sustainable  
Development

No Report.

Cowichan Lake Recreation

Minutes of the Cowichan Lake Recreation Commission meetings held on June 26<sup>th</sup>, 2015 and July 16<sup>th</sup>, 2015 were treated as information.

Vancouver Island Regional  
Library

Councillor Vomacka reported that the Library Board would be meeting again in September, 2015. She also reported that a meeting was held at the Cowichan Lake branch to discuss strategic planning for the next five years with Mayor Forrest in attendance at that meeting.

Mayor Forrest thanked Councillor Vomacka and Mr. David Ridley for attending the meeting.

Ohtaki Twinning Committee

Councillor Vomacka reported on the recent trip by delegates to Ohtaki, Japan.

Mayor Forrest stated that he had received lots of positive feedback on the trip and that was very encouraging.

Advisory Planning Commission

The Chief Administrative Officer advised that the Advisory Planning Commission will be holding its next meeting on Thursday, August 27<sup>th</sup>, 2015.

Community Forest Co-operative

No Report.

Councillor Day indicated that the refurbishment of the signs at the Forest Workers' Memorial Park has been completed and they looked awesome.

No. R.131/15  
Lake Cowichan Fire Department – Incident Report

**(b)** Moved: Councillor Day  
Seconded: Councillor Austin  
that the Fire Department Monthly Incident Report for June, 2015 and payment in the amount of \$8,757.08 be approved.  
CARRIED.

Cowichan Valley Regional District Board

Councillor Day read out the Regional District Chairperson's monthly blog giving an update on the Board's activity over the last month which included the following:

- Suspension of the Economic Development Commission function;
- Water quality and quantity;
- Appointments to Our Cowichan; and
- Submission of three grants that will benefit the whole Cowichan region.

Councillor Austin advised that the Social Planning Cowichan Committee met recently and read out the first paragraph of a draft document.

Councillor Austin reported that a presentation on the Age-Friendly study was held on Monday, July 27<sup>th</sup>, 2015 and reported that the consultant James VanHemert would be reviewing action priorities at a public meeting to be held at the Seniors on Saturday, September 19<sup>th</sup>, 2015 from 2 to 4 pm.

Councillor Austin reported that the Our Cowichan organization was working on creating an online regional directory and encouraged people to register.

No. R.132/15  
Infrastructure Planning Grants

**(c)** Moved: Councillor Day  
Seconded: Councillor Vomacka  
that Council authorize applications under the Infrastructure Planning Grant program and prioritized as follows:

1. Sewer CCTV Inspection and Smoke Testing	\$42,000
2. Water Utility Master Plan Update	\$10,150.

CARRIED.

**8. BYLAWS**

None.

**9. NEW BUSINESS**

No. R.133/15  
Leave of Absence

(a) Moved: Councillor Austin  
Seconded: Councillor Day  
that a leave of absence be approved for Councillor McGonigle from the meeting held this day.

CARRIED.

**10. MAYOR'S REPORT**

The Mayor presented his report for July, 2015 with the following highlights:

- Receipt of funding of \$500,000 from Canada 150 for planned upgrades to Centennial Park;
- Vancouver Island Regional Library continues to see improvements to its many programmes;
- Drought conditions currently being experienced in the community;
- Honoring of two (2) inductees into the Sports Wall of Fame on August 8<sup>th</sup>, 2015 – Randy Irving and Marg Radcliffe;
- Recent delegation visit to our sister city in Ohtaki, Japan; and
- Encouraging everyone to enjoy the August long weekend in a safe and responsible manner.

**11. NOTICES OF MOTION**

**12. IN CAMERA**

No. R.134/15  
In-Camera

Moved: Councillor Vomacka  
Seconded: Councillor Austin  
that Council close the meeting to the public to deal with issues relating to labour relations and land matters under Section 90(1) (c) and (e) of the Community Charter (6:50 p.m.)

CARRIED.

**13. ADJOURNMENT**

No. R.135/15  
Adjournment

Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that we arise without report and adjourn ( 8:20 p.m.).

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor