

TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on
Tuesday, November 24th, 2015



PRESENT: Mayor Ross Forrest
Councillor Carlyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Roni-Lee Roach, Executive Secretary

PUBLIC: 3

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:00 p.m.

2. AGENDA

No. R.163/15

Moved: Councillor Vomacka
Seconded: Councillor Austin
that the agenda be approved with the following addition under:
New Business
• Lake Cowichan First Nation re: Letter of Support
for Logging of District Lots 10 and 14.

CARRIED.

3. ADOPTION OF MINUTES

No. R.164/15

(a) Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the Regular Meeting of Council held on
October 27th, 2015 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

6. CORRESPONDENCE

No. R.165/15
VIRL Board Appointment

Moved: Councillor McGonigle
Seconded: Councillor Austin
that Councillor Lorna Vomacka be appointed as the Town's
representative to the Vancouver Island Regional Library Board
for the year 2016.

CARRIED.

No. R.166/15
VIRL Alternate Board
Appointment

Moved: Councillor Day
Seconded: Councillor Vomacka
that Councillor Carlyne Austin be appointed as the Town's
alternate representative to the Vancouver Island Regional
Library Board for the year 2016.

CARRIED.

7. REPORTS

No. R.167/15
Finance and Administration

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Finance and Administration Committee meeting held on November 10th, 2015 be approved with the following recommendations:

1—Insurance Services

that the Town continue with the current insurance provider – Aon Reed Stenhouse for the November 1st, 2015 to November 1st, 2016 term at a cost of \$29,119;

2—Secondary Access to 9 King George Street N. via Wellington Road

that Council approve the installation of a secondary asphalt access to 9 King George Street N. from Wellington Road E. at no cost to the homeowner;

3—Contract for Architectural Services for Town Hall

that Council award the contract for architectural services for the Town Hall to CEI Architecture for an amount not to exceed 216,500 plus GST; and

4—Local Government Leadership Academy Forum

that approval be given to members of Council to attend the Local Government Leadership Academy forum to be held February 3rd to 5th, 2016 in Richmond, BC.

CARRIED.

No. R.168/15
Public Works and
Environmental Services

Moved: Councillor Austin
Seconded: Councillor McGonigle
that the minutes of the Public Works and Environmental Services Committee meeting held on November 3rd, 2015 be approved as presented.

CARRIED.

No. R.169/15
Parks, Recreation and Culture

Moved: Councillor Vomacka
Seconded: Councillor Day
that the minutes of the Parks, Recreation and Culture Committee meeting held on November 3rd, 2015 be approved as presented.

CARRIED.

No. R.170/15
Economic and Sustainable
Development

Moved: Councillor Day
Seconded: Councillor Austin
that the minutes of the Economic and Sustainable Development Committee meeting held on November 17th, 2015 be approved with the following recommendation:

1 -- Council Chamber Renovation

that the Town of Lake Cowichan under its Wood First Policy utilize wood material in the construction of the ceiling of its council chamber and the lobby of the municipal hall.

CARRIED.

Cowichan Lake Recreation

The minutes of the Cowichan Lake Recreation Commission meeting held on Thursday, October 29th, 2015 were treated as information.

Councillor Day who attended the meeting on behalf of Mayor Forrest reported on the matter of swimming lessons being provided within the Town.

He further reported that a new humidifier and electrical upgrades in the amount of \$23,000 are to be included in the 2016 budget.

Vancouver Island Regional Library

Councillor Vomacka reported that the Heart and Stroke Foundation was meeting with the local library branches on Vancouver Island to look at the feasibility of installing defibrillators in its 38 branches.

Councillor Vomacka spoke on the Moose Hide Campaign, a grass roots movement started in 2011 of Aboriginal and non-Aboriginal men who are standing up against violence towards aboriginal women and children.

Ohtaki Twinning Committee

No Report.

Advisory Planning Commission

Councillor McGonigle advised that the Advisory Planning Commission will be holding its next meeting on Thursday, December 3rd, 2015.

Community Forest Co-operative

Councillor McGonigle advised that the Forest Co-op would be hosting the provincial annual meeting with approximately 100 delegates in attendance between May 27th and 29th, 2016.

No. R.171/15
Lake Cowichan Fire Department – Incident Report

(b) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the Fire Department Monthly Incident Report for September, 2015 and payment in the amount of \$6,616.19 be approved.

CARRIED.

Cowichan Valley Regional District Board

Councillor Day read out the Chair's report of the Regional District meeting that was held on November 12th, 2015.

He also reported on the following highlights:

- the Lake Cowichan Fire Department budget has been approved;
- the Alternate Approval Process for the arts and culture matter had 980 submissions against it, less than the required 10%; and
- regional recreation matter will be brought forward again to the Regional Services committee for its consideration.

Social Planning Cowichan

Councillor Austin reported that the Social Planning Cowichan Committee meeting will be held January 28th, 2016 with presentations to local communities to be made in January and February, 2016.

Community Safety Advisory

Councillor Austin reported on her attendance at the recent Community Safety Advisory meeting.

No. R.172/15
2015 Sewer CCTV and Smoke Testing Programme

(c) Moved: Councillor McGonigle
Seconded: Councillor Day
that the award of the contract to 1051732 BC Ltd (formally Coast Hydrovac Inc) in the amount not to exceed \$65,291.22 plus applicable taxes for the 2015 CCTV inspection and smoke testing programme and the 2015 sewer rehabilitation programme be approved.

CARRIED.

8. BYLAWS

No. R.173/15
Bylaw No. 960-2015
Fee and Charges for
Services

- (a) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the "Town of Lake Cowichan Fee and Charges for Services
Bylaw No. 960-2015" be read a first, second and third time.
CARRIED.

No. R.174/15
Bylaw No. 967-2015
Waste Collection
Regulations and Rates

- (b) Moved: Councillor Day
Seconded: Councillor Vomacka
that the "Town of Lake Cowichan Waste Collection Regulations
and Rates Bylaw No. 967-2015" be read a first, second and
third time.
CARRIED.

No. R.175/15
Bylaw No. 968-2015
Water Regulations and
Rates

- (c) Moved: Councillor Day
Seconded: Councillor Vomacka
that the "Town of Lake Cowichan Water Regulations and Rates
Bylaw No. 968-2015" be read a first, second and third time.
CARRIED.

No. R.176/15
Bylaw No. 969-2015
Sewer Regulations and
Rates

- (d) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the "Town of Lake Cowichan Sewer Regulations and Rates
Bylaw No. 969-2015" be read a first, second and third time.
CARRIED.

9. NEW BUSINESS

No. R.177/15
Letter of Support

- (a) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that Council send a letter of support to the Ministry of Forests,
Lands and Natural Resource Operations on the Lake Cowichan
First Nation's application to develop a forest tenure opportunity
that would see the First Nation being issued a license to
harvest timber on Crown lands within the Town on District Lots
10 and 14, being properties adjacent to the Lakeview Park
Campground and the Education Centre.
CARRIED.

10. MAYOR'S REPORT

The Mayor presented his report for November, 2015
highlighting the following:

- Totem pole raising ceremony held on November 14th,
2015;
- Remembrance Day ceremonies;
- Lake Cowichan School for its recognition of
Remembrance Day and the behavior and respect
demonstrated by all the participating students;
- Appreciation to the Regional District for hosting the
forum on the alternative approval processes for the
proposed service establishment bylaws;
- The information session held by Catalyst Paper on its
short term application for pumping water from the lake;
- Future economic opportunities in our community and
the recent meetings held on the subject;
- The midget and bantam Lakers hockey tournaments
recently held in Lake Cowichan;
- The receipt of \$1,148,520 from the Union of BC
Municipalities for phase 1 of the Waste Water

- Treatment plant upgrades;
- Age friendly action plan being completed and available on the Town's website once the final draft is completed; and
- Appreciation to those who have given generously of their time to decorate the Town with Christmas lights.

11. NOTICES OF MOTION

None.

12. IN CAMERA

None.

13. ADJOURNMENT

No. R.178/15
Adjournment

Moved: Councillor Austin
Seconded: Councillor Vomacka
that we adjourn (6:59 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2015.

Mayor