

## TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on  
Tuesday, April 26<sup>th</sup>, 2016



PRESENT: Mayor Ross Forrest  
Councillor Carlyne Austin  
Councillor Bob K. Day  
Councillor Tim McGonigle  
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Kari Lingren, Recording Secretary

PUBLIC: 16

### 1. **CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:15 p.m.

### 2. **AGENDA**

No. R.0041/16

Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the agenda be approved with the following additions  
under:

#### **Other Reports**

- Youth Action Day;
- LCS Health Fair;
- Wilderness Watch- Clean-up

#### **New Business**

- Approval of the Audited Financial Statements

CARRIED.

### 3. **ADOPTION OF MINUTES**

No. R.0042/16

(a) Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that the minutes of the Public Hearing held on March 22<sup>nd</sup>,  
2016 be adopted.

CARRIED.

No. R.0043/16

(b) Moved: Councillor Day  
Seconded: Councillor McGonigle  
that the minutes of the Regular Meeting of Council held on  
March 22<sup>nd</sup>, 2016 be adopted.

CARRIED.

### 4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

### 5. **DELEGATIONS AND REPRESENTATIONS**

(a) The 2016 Lady of the Lake candidates introduced themselves to Mayor and Council. The Mayor then presented each of them with a town pin and a photo was taken of the group with the Mayor and Council.

### 6. **CORRESPONDENCE**

#### (a) **Action Items**

- (i) The correspondence item from the Worksafe BC regarding Day of Mourning British Columbia Facts was

treated as information.

- (ii)** The correspondence item from Stephanie Smith, President, B.C. Government and Service Employee' Union, regarding concerns on the sale of wine in grocery stores was treated as information.

No. R.0044/16

- (iii)** Moved: Councillor McGonigle  
Seconded: Councillor Day  
that Council approve the use of Saywell Park on June 11<sup>th</sup>, 12<sup>th</sup> and the set-up on June 10<sup>th</sup>, 2016 for Lake Days celebrations; the use of Central Park on the evenings of June 7<sup>th</sup>, and June 9<sup>th</sup>, and all day on June 12<sup>th</sup>, 2016 for the RBC Cowichan Idol event; the use of Saywell Park from 12:00 noon to 6:00 p.m. and the use of Central Park from 12:00 noon to 6:00 p.m. for a beer garden with the requirements of providing liability insurance and the fencing of the beer garden area.

CARRIED.

- (b) (i)** The correspondence item from Peter Fassbender, Province of British Columbia- Re: Provision of Transportation and Accommodation Services was referred to the Finance and Administration meeting for further discussion.

**7. REPORTS**

No. R.0045/16  
Finance and Administration

Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the minutes of the Finance and Administration Committee meeting held on April 12<sup>th</sup>, 2016 be approved with the following:

1-Fire Department Incident Report

that Council approve the acceptance of the Lake Cowichan Fire Department's incidents report for February, 2016 totaling \$12,686.73.

2-Grant-in-Aid

that Council approve the \$2,750.00 in Grants-in-Aid requests submitted.

3-The 5 Year Financial Plan

that Council approve the 5 year financial plan for the Town of Lake Cowichan.

4-Cowichan Lake Care Facility Steering Committee

that Council approve in principle the establishment of the Cowichan Lake Care Facility Steering Committee.

5-U-18 Hockey Program

that the Town of Lake Cowichan purchase a half page ad for the U-18 hockey program at a cost of \$235.00 through its Grant-in-Aid budget.

CARRIED.

No. R.0046/16  
Public Works and  
Environmental Services

Moved: Councillor Austin  
Seconded: Councillor McGonigle  
that the minutes of the Public Works and Environmental Services Committee meeting held on April 5<sup>th</sup>, 2016 be approved with the following:

1-"Redneck" Hoodie

that a "Redneck" hoodie be purchased as a gift for the "Still Standing" host, Jonny Harris.

CARRIED.

No. R.0047/16  
Parks, Recreation and Culture

Moved: Councillor Vomacka  
Seconded: Councillor Day  
that the minutes of the Parks, Recreation and Culture Committee meeting held on April 5<sup>th</sup>, 2016 be approved as presented.

CARRIED.

No. R.0048/16  
Economic and Sustainable Development

Moved: Councillor Day  
Seconded: Councillor Austin  
that the minutes of the Economic and Sustainable Development Committee meeting held on April 12<sup>th</sup>, 2016 be approved as presented.

CARRIED.

Cowichan Lake Recreation

The minutes of the Cowichan Lake Recreation Commission meeting held in March, 2016 were not available.

Vancouver Island Regional Library

Councillor Vomacka stated that there was no report at this time on the VIRL meeting.

Ohtaki Twinning Committee

Mayor Forrest mentioned that the next meeting for Ohtaki will be held on Tuesday May 3<sup>rd</sup>, 2016 at 7:00 p.m.

Advisory Planning Commission

Councillor McGonigle reported that the Advisory Planning Commission meeting scheduled for Thursday, March 24<sup>th</sup>, 2016 was cancelled and the next meeting would be on May 26<sup>th</sup>, 2016.

Community Forest Co-operative

Councillor McGonigle updated Council on the plans for the Forest Co-op Annual General meeting. He will update the committee with final attendance numbers closer to the event.

Cowichan Valley Regional District Board

**(b)** Councillor Day gave a verbal report to Council on his attendance at the April 13<sup>th</sup>, 2016 Cowichan Valley Regional District's Board meeting.

Social Planning Cowichan

Councillor Austin informed Council that the Social Planning Cowichan Committee meeting had taken place on April 25<sup>th</sup>, 2016 but that she was unable to attend the meeting.

Community Safety Advisory

Councillor Austin advised that the Community Safety Advisory group is still looking for a chair for that group.

Seniors' Care Facility

Councillor McGonigle updated the committee on the Seniors' Care Group on the March 31<sup>st</sup>, 2016 Public Meeting.

Youth Action Day

Councillor Austin informed the committee that she was inspired by the youth that she met at the Youth Action Day in Duncan.

LCS Health Fair

Councillor Austin reported the Lake Cowichan School Health Fair on April 13<sup>th</sup>, 2016 was very successful.

Wilderness Watch Clean-up

Councillor Austin reported that the clean-up went well and that there was a lot of garbage collected. She also said that the lunch for the volunteers went very well.

**8. BYLAWS**

No. R.0049/16  
Bylaw No. 973-2016  
Water Parcel Tax

- (a)** Moved: Councillor Day  
Seconded: Councillor Vomacka  
that the "Town of Lake Cowichan Water Parcel Tax Bylaw No. 973-2016" be reconsidered and adopted.

CARRIED.

No. R.0050/16  
Bylaw No. 974-2016  
Subdivision, Works and  
Services.

- (b)** Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the "Town of Lake Cowichan Subdivision, Works and  
Services Bylaw No. 974-2016" be read a first and second time.

CARRIED.

No. R.0051/16  
Bylaw No. 975-2016  
Financial Plan

- (c)** Moved: Councillor Day  
Seconded: Councillor Austin  
that the "Town of Lake Cowichan Financial Plan Bylaw No. 975-  
2016" be read a first, second and third time.

CARRIED.

No. R.0052/16  
Bylaw No. 976-2016  
Annual Rates

- (d)** Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that the "Town of Lake Cowichan Annual Rates Bylaw No. 976-  
2016" be read a first, second and third time.

CARRIED.

**9. NEW BUSINESS**

- (a)** The Day of Mourning event will occur on April 28<sup>th</sup>, 2016 at the  
Forest Workers Memorial Park.

No. R.0053/16

- (b)** Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the Terms of Reference for the Cowichan Lake Care  
Facility Steering Committee that was established be approved  
in principle.

CARRIED.

No. R.0054/16

- (c)** Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the appointments to the Cowichan Lake Care Facility  
Steering Committee be as follows:
- Ted Gamble;
  - Wayne Stinchcombe;
  - David Kidd;
  - Barry Waters;
  - Pastor Terry Hale;
  - Margaret McGillis;
  - Beth Kidd;
  - David Lowther;
  - Liaison- Council Member: Councillor McGonigle  
and Alternate: Councillor Austin (both non-voting  
members);
  - Laurie Johnson;
  - Sherry Livingstone; and
  - Liaison to EPIC- Sheila Service (non-voting  
member)

CARRIED.

- (d) The Chief Administrative Officer informed the committee that BC Hydro will have a 12 hour power outage on June 26<sup>th</sup>, 2016 during daylight hours.

Councillor Day recommended that staff give a lot of notice to the public and businesses as this will have a large impact on local businesses.

No. R.0055/16

- (e) Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the Audited Financial Statements be approved as presented with council noting that the audit report was a clean and unqualified report.

CARRIED.

**10. MAYOR'S REPORT**

The Mayor presented his report for April, 2016 with the following highlights:

- National Volunteer Week is from April 10<sup>th</sup>-16<sup>th</sup>, 2016. Congratulations were offered to the many volunteers that have supported the Town;
- Saturday April 23<sup>rd</sup>, 2016 saw the presentation of live "Still Standing" comedy show. A big thank you went out to everyone in town that showed so much great hospitality to Jonny Harris and the entire CBC crew;
- BC Hydro is spending approximately \$6,000,000 to increase the power reliability for the Lake Cowichan area.
- That BC Hydro is also doing a refurbishment of transmission line 60L128( the only line that feeds Lake Cowichan) and will be spending \$4,000,000 on this project to increase its reliability and resiliency.  
ICBC will be issuing a press release shortly regarding last years Road Improvement Program on projects that ICBC has cost-shared with include:
  - \*\$5,000 - pedestrian-activated flashers at crosswalk at South Shore Rd and Darnell Rd
  - \$10,000 - pedestrian-activated flashers at crosswalk at South Shore Rd and Renfrew Ave
  - \$4,500 - speed reader board
  - \* \$1,300 - Upgrades on street name signs to improve visibility;
- And finally, thanks to Katherine Worsley on her report at the Chamber of Commerce monthly dinner meeting that visits to the Visitors Information Centre have increased by 27% to the end of March, 2016.

**11. NOTICES OF MOTION**

None.

**12. IN CAMERA**

**13. ADJOURNMENT**

No. R.0056/16  
Adjournment

- Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that we adjourn (7:20 p.m.).

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor