



TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council

Tuesday, October 25th, 2016

PRESENT: Mayor Ross Forrest
Councillor Carlyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Kari Lingren, Recording Secretary

PUBLIC: 2

1. **CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:01 p.m.

2. **AGENDA**

No. R.00133/16

Moved: Councillor Day
Seconded: Councillor Vomacka
that the agenda be approved with the following addition under:

Reports

- Cowichan Safety Advisory Committee – Councillor Austin.

CARRIED.

3. **ADOPTION OF MINUTES**

No. R.00134/16

- (a) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Regular Meeting of Council held on September 20th, 2016 be adopted.

CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

5. **DELEGATIONS AND REPRESENTATIONS**

- (a) Cindy Lise, Our Cowichan Communities Health Network, gave a presentation on the 'Our Cowichan Smoking Prevention Campaign 2016'. In the presentation, she gave facts about the hazards of cigarette smoke, e-cigarettes, and marijuana as it particularly affected our specific area. She also touched on the current bylaws that each surrounding municipality do or do not have on these issues.

6. **CORRESPONDENCE**

(a) **Action Items**

- (i) The correspondence from Peter and Youhi Richmond in regards to 87 South Shore Road was treated as information.

- (ii) The correspondence item from the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee (GCC), which extended congratulations for our

efforts on measuring and reducing corporate greenhouse gas emissions for the 2015 reporting year, was treated as information.

(b) Information or Consent Items

No. R.00135/16

- (i)** Moved: Councillor Day
Seconded: Councillor Austin
that staff forward the information for the Youth Parliament of British Columbia to the Lake Cowichan School with approval of coverage of the costs of the attendance by a student delegate.
CARRIED.
- (ii)** The correspondence from the Canadian Union of Postal Workers re: Another Opportunity to Have Your Say in Canada Post Review was treated as information.

7. REPORTS

No. R.00136/16
Finance and Administration

Moved: Councillor McGonigle
Seconded: Councillor Day
that the minutes of the Finance and Administration Committee meeting held on October 11th, 2016 be approved with the following:

1- Community Outreach Team

that the committee appoint Councillor Austin as a council representative on the Community Outreach Team with Councillor McGonigle as the alternate representative; and

2- Fire Department Incident Report

that Council approve the Lake Cowichan Fire Department's incident report for August, 2016 for expenditures totaling \$9680.22.

CARRIED.

No. R.00137/16
Public Works and
Environmental Services

Moved: Councillor Austin
Seconded: Councillor McGonigle
that the minutes of the Public Works and Environmental Services Committee meeting held on October 4th, 2016 be approved with the following:

1- Terms of Acceptance With Catalyst

that the Committee support staff in their terms of acceptance with working with Catalyst on these terms;

- (i) the current proposal as submitted for the modifications be accepted as a temporary measure only;
- (ii) the Town accepts no responsibility for the operation and maintenance of the installed equipment; and
- (iii) permanent modifications which would necessitate the lowering of the water intake inlet be completed by April, 2018 so long as these are acceptable to the Town and the responsible Approving Authorities.

CARRIED.

No. R.00138/16
Parks, Recreation and Culture

Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the minutes of the Parks, Recreation and Culture Committee meeting held on October 4th, 2016 be approved with the following:

1-Centennial Park Upgrades

that Western Watershed Designs Inc. be awarded the tender for the Centennial Park Upgrades in the amount of \$1,152,900.00 inclusive of taxes.

CARRIED.

No. R.00139/16
Economic and Sustainable
Development

Moved: Councillor Day
Seconded: Councillor Austin
that the minutes of the Economic and Sustainable Development Committee meeting held on October 11th, 2016 be approved as presented.

CARRIED.

Cowichan Lake Recreation

Mayor Forrest informed the committee that he had no report for the Cowichan Lake Recreation Commission as he had attended the UBCM conference.

Vancouver Island Regional
Library

Councillor Vomacka informed the committee that there was no library meeting.

Ohtaki Twinning Committee

The minutes of the Ohtaki Twinning Committee meeting from October 4th, 2016 was treated as information.

Advisory Planning Commission

Councillor McGonigle advised that the next meeting of the Advisory Planning Commission will occur on October 27th, 2016. He reported that at the last meeting the wye entrance sign and the west-end entrance sign for the Town were discussed.

Community Forest Co-
operative

Councillor McGonigle updated the committee on the last meeting of the Community Forest Co-operative and the next meeting which will occur on October 27th, 2016.

Cowichan Valley Regional
District Board

(b) Other Reports

(i) Councillor Day gave a verbal report to Council on his attendance at the October, 2016 Cowichan Valley Regional District's Board meeting.

Community Outreach Team

(ii) Councillor Austin attended the Community Outreach Team meeting on October 20th, 2016 where there was discussion on emergency kits being made available for the vulnerable; the possibility of the Roots of Empathy program starting again at Palsson School; and Principle Doyle was trying to secure funding to have a rock climbing wall installed at Lake Cowichan School.

Seniors' Care Facility

(iii) Councillor McGonigle updated the committee of the last Senior Care Facility meeting that had dealt with the development of a strategic plan in order to focus on their needs for the area.

Community Safety Advisory

(iv) Councillor Austin presented council with highlights from the last meeting held in October, 2016. The next meeting is scheduled for November 3rd, 2016.

Staff Reports

No. R.00140/16

(b) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the Town re-insure with Aon Reed Stenhouse for the November 1st, 2016 to November 1st, 2017 term at a cost of \$29,127 for property insurance coverage.

CARRIED.

8. BYLAWS

No. R.00141/16
No. 981-2016
Revitalization Tax
Exemption Programme

- (a) Moved: Councillor McGonigle
Seconded: Councillor Day
that the "Town of Lake Cowichan Revitalization Tax Exemption Programme Bylaw No. 981-2016" be reconsidered and adopted
CARRIED.

9. NEW BUSINESS

No. R.00142/16

- (a) Moved: Councillor Day
Seconded: Councillor Austin
that the committee approve a Development Permit to the Riverside in Parcel with the following conditions:
1. Paint colours for wall, trim and the roof (use manufacturer's name and colour name) must be in accordance with the Downtown Development Permit Guidelines (DPA 4);
 2. Approval of the Development Permit does not constitute approval of the roof sign shown in the illustration contained in the application;
 3. Any new or replacement exterior light fixtures shall be shielded; and
 4. Building permit must meet Building Codes and Bylaws and Worksafe BC requirements.
- CARRIED.

10. MAYOR'S REPORT

The Mayor presented his report for October, 2016 with the following highlights:

- The Town is pleased to be receiving funds totaling \$1,129,093 from the Clean Water and Wastewater Fund for Water Main Upgrades;
- The tender for Centennial Park upgrade was awarded to Western Watershed Designs Inc. in the amount of \$1,152,900 inclusive of taxes;
- The Town website has a new look, thanks to Ryan Maizis who undertook this project as part of his webmaster practicum;
- Our sister city of Ohtaki, Japan had a delegation visit Lake Cowichan from October 6th-10th, 2016. Although the visit was short, many new friendships were formed with the event being a huge success;
- Chamber of Commerce and the Town of Lake Cowichan will be hosting an event on November 30th, 2016 with Bridget Horel on her findings on the Sunfest Weekend; and
- Council is half way through its term and is looking forward to another two years of meeting the goals it has established for the community.

11. NOTICES OF MOTION

None.

12. MEDIA/PUBLIC QUESTIONS

13. IN CAMERA

No. R.00143/16
In Camera

- Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that Council close the meeting to the public to deal with issues

relating to labour relations or other employee relations and land matters under Section 90(1) (c) and (g) of the Community Charter respectively (7:29 p.m.).

13. ADJOURNMENT

No. R.00144/16
Adjournment

Moved: Councillor McGonigle
Seconded: Councillor Day
that we adjourn (8:30 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2016.

Mayor