



TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council

Tuesday, November 22nd, 2016

PRESENT: Mayor Ross Forrest
Councillor Carlyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Kari Lingren, Recording Secretary

PUBLIC: 0

1. **CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:02 p.m.

2. **AGENDA**

No. R.00146/16

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the agenda be approved with the following additions
under:

Reports

- Cowichan Safety Advisory Committee;

Staff Reports

- Fire Risk Management Services; and

New Business

- 2017 Regular Meeting Dates.

CARRIED.

3. **ADOPTION OF MINUTES**

No. R.00147/16

(a) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Regular Meeting of Council held on
October 25th, 2016 be adopted.

CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

(a) **Action Items**

No. R.00148/16

(i) Moved: Councillor McGonigle
Seconded: Councillor Austin
that Councillor Vomacka be appointed to the 2017 Vancouver
Island Regional Library board as a Trustee with Councillor
Austin as the alternate representative.

CARRIED.

(b) Information or Consent Items

- (i)** The correspondence from Malcolm D. Brodie, Mayor of Richmond, on the George Massey Tunnel Replacement Project - Highway Infrastructure Features was treated as information.

7. REPORTS

No. R.00149/16
Finance and Administration

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Finance and Administration Committee meeting held on November 8th, 2016 be approved with the following:

1- Fire Department Incident Report

that Council approve the Lake Cowichan Fire Department's incident report for September, 2016 for expenditures totaling \$5,756.01;

2- Task Force for Economic Development Project

that the Task Force for the Economic Development Project Plan include the following Brian Farquhar, Ian Morrison, Klaus Kuhn, Aaron Hamilton, Mayor Ross Forrest and Joseph A. Fernandez;

3- Task Force for Economic Development Project Plan

that Councillor Day be the alternate to Mayor Forrest on the Task Force for the Economic Development Project; and

4- Local Government Leadership Academy (LGLA)

that Mayor Forrest be registered for the Local Government Leadership Academy (LGLA) in Richmond, BC on December 6th-7th, 2016.

CARRIED.

No. R.00150/16
Public Works and
Environmental Services

Moved: Councillor Austin
Seconded: Councillor Day
that the minutes of the Public Works and Environmental Services Committee meeting held on November 1st, 2016 be approved with the following:

1- Rates for Water, Sewer, and Garbage

that rate increases of 3% for water and sewer charges and 1% for garbage fees for each of 2017 and 2018 be implemented; and

2- Airshed Roundtable Committee

that Councillor McGonigle sit on the upcoming Airshed roundtable committee.

CARRIED.

No. R.00151/16
Parks, Recreation and Culture

Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the minutes of the Parks, Recreation and Culture Committee meeting held on November 1st, 2016 be approved with the following:

1- Lease for facility at 58 Cowichan Avenue

that a five year lease for the facility at 58 Cowichan Avenue effective April 1, 2016 with the Minister of Technology, Innovation and Citizens' Services be executed with the Town agreeing to undertake work itemized under Schedule H of the Lease.

CARRIED.

No. R.00152/16
Economic and Sustainable
Development

Moved: Councillor Day
Seconded: Councillor Austin
that the minutes of the Economic and Sustainable Development
Committee meeting held on November 8th, 2016 be approved
as presented.

CARRIED.

Cowichan Lake Recreation

Mayor Forrest gave Council an update on the Cowichan Lake
Recreation Commission meeting he attended.

Vancouver Island Regional
Library

Councillor Vomacka informed Council that the opening of the
new Hornby Island library branch will be occurring soon.

Advisory Planning Commission

Councillor McGonigle advised that the next meeting of the
Advisory Planning Commission is slated for November 24th,
2016. He reported that at the last meeting the columbarium,
parking in Town, and age specific plans for the community plan
were discussed.

Community Forest Co-
operative

Councillor McGonigle updated Council on the last meeting of
the Community Forest Co-operative and advised that the next
meeting will occur on November 24th, 2016.

Cowichan Valley Regional
District Board

(b) Other Reports

(i) Councillor Day gave a verbal report to Council on his
attendance at the November, 2016 Cowichan Valley Regional
District's Board meeting.

Community Outreach Team

(ii) Councillor Austin attended the Community Outreach Team
meeting and updated Council of last week's meeting.

Seniors' Care Facility

(iii) Councillor McGonigle updated Council of the last Senior Care
Facility meeting. He said that the strategic plan has now been
completed.

Community Safety Advisory

(iv) Councillor Austin informed council of highlights from the last
meeting held in November 3rd, 2016. The next meeting is
scheduled for December, 2016.

(c) Staff Reports

No. R.00153/16

(i) Moved: Councillor McGonigle
Seconded: Councillor Austin
that Council approve entering into a contract with Lees and
Associates Consulting Ltd. to undertake contract administration
and additional consulting services for the Centennial Park
upgrades for an amount not to exceed \$33,040 plus taxes.

CARRIED.

Councillor Day declared a conflict of interest on the next item
and left the Council Chambers.

No. R.00154/16

(ii) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that Council approve entering into a contract with Steven
Vatcher to undertake fire management services for the Town of
Lake Cowichan for a three-year term.

CARRIED.

Councillor Day returned to the meeting.

- No. R.00155/16 (iii) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that staff submit an application for grant funding application for the "Lake Cowichan Sewer Treatment Plant Upgrades – Phase 2" through the Clean water and Wastewater Fund; and

that Council supports the project and commits to its share of \$447,100 of the project; and

that the full scope of this project would not otherwise have been undertaken in the fiscal years 2016-17 or 2017-18.
CARRIED.

8. BYLAWS

- No. R.00156/16 (a) Moved: Councillor Day
No. 982-2016 Seconded: Councillor Austin
Water Regulations and Rates that the "Town of Lake Cowichan Water Regulations and Rates Bylaw No. 982-2016" be given a first, second and third readings.
CARRIED.

- No. R.00157/16 (b) Moved: Councillor Austin
No. 983-2016 Seconded: Councillor Day
Sewer Regulations and Rates that the "Town of Lake Cowichan Sewer Regulations and Rates Bylaw No. 983-2016" be given a first, second and third readings.

- No. R.00158/16 (c) Moved: Councillor McGonigle
No. 984-2016 Seconded: Councillor Austin
Waste Collection Regulations and Rates that the "Town of Lake Cowichan Waste Collection Regulations and Rates Bylaw No. 984-2016" be given a first, second and third readings.
CARRIED.

9. NEW BUSINESS

- No. R.00159/16 (a) Moved: Councillor Day
Seconded: Councillor Austin
that the committee approve the schedule for the Town of Lake Cowichan Regular Council meeting dates for 2017.
CARRIED.

- No. R.00160/16 (b) Moved: Councillor Vomacka
Seconded: Councillor Austin
that upon completion of the Centennial Park upgrades, one of the ball fields is to be named after Dawn Coe-Jones.
CARRIED.

10. MAYOR'S REPORT

The Mayor presented his report for November, 2016 with the following highlights:

- The passing of Dawn Coe-Jones is a great loss to the community. Dawn was a proud ambassador of her hometown and always spoke highly of it no matter where her career took her. She was a trailblazer for woman's golf in Canada and was well respected in the sporting world. Dawn was inducted into the Canadian Golf Hall of Fame in 2003. She will be sadly missed by all;
- Some exciting revitalization projects are underway in

Lake Cowichan - the Co-op gas station, the historic Riverside Inn, and Laketown Ranch are new or undergoing improvements;

- Sidewalk improvements are underway at Coronation Street, Cowichan Avenue, and Wellington Road thanks to the generous funding assistance from ICBC;
- We are seeing an increase in private investments in Lake Cowichan; BC Hydro continues to improve their capacity within our town and thanks to Timberwest for its over \$8,000 donations to some local not-for-profits organizations; and
- Work on two major capital projects in Lake Cowichan has been made possible by significant investments from senior levels of government. Centennial Park received approval of a \$500,000 investment from the federal government and the water treatment plant has received funding approval of a \$5,000,000 investment contribution through federal and provincial governments under the gas tax funding programme.

11. NOTICES OF MOTION

None.

12. MEDIA/PUBLIC QUESTIONS

None.

13. IN CAMERA

None.

14. ADJOURNMENT

No. R.00161/16
Adjournment

Moved: Councillor Vomacka
Seconded: Councillor Austin
that we adjourn (8:30 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2016.

Mayor