



TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council

Tuesday, March 28th, 2017

PRESENT: Mayor Ross Forrest
Councillor Carlyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Kari Lingren, Recording Secretary

PUBLIC: 10

1. **CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:07 p.m.

2. **AGENDA**

No. R.0026/17

Moved: Councillor Austin
Seconded: Councillor Day
that the agenda be with the following additions:
New Business:
(b) Mechanical Equipment Tender Award; and
(c) Contract Award for Engineering Services.

CARRIED.

3. **ADOPTION OF MINUTES**

No. R.0027/17

(a) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the minutes of the Regular Meeting of Council held on
February 28th, 2017 be adopted.

CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

5. **DELEGATIONS AND REPRESENTATIONS**

(a) Jim Humphrey, Chamber Executive, Cowichan Lake Chamber of Commerce, presented the Chamber's Year in Review report for 2016. He highlighted many of the chamber events that have occurred over the past year and provided details on work done at the Visitor Information Centre.

6. **CORRESPONDENCE**

(a) **Action Items**

None.

(b) **Information or Consent Items**

(i) The correspondence item from Terri Woolgar, Administrator, Inner Quest Foundation, in regards to the Forest Stewardship Plan that includes FTOA Licence A94261, was treated as information.

7. REPORTS

No. R.0028/17
Finance and Administration

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Finance and Administration Committee meeting held on March 14th, 2017 be approved with the following:

1- Federal Gas Tax Strategic Priorities Fund

that two grant applications under the Federal Gas Tax Strategic Priorities Fund be approved for submission for

- (i) the Retrofit of the Municipal Town Hall; and
- (ii) Phase 2 of the Centennial Park Upgrades;

2-Lake Cowichan Fire Department

that of the Lake Cowichan Fire Department's incident report for January 2017 in the total amount totaling \$12,477.67 be approved;

3-Cowichan Avenue Tennis Courts

that the tennis courts on Cowichan Avenue be converted exclusively to pickle ball use;

4-Greendale Road Watermain Upgrades

that the agreement with Associated Engineering Ltd to undertake the design and construction phases for Greendale Road water main upgrades for an amount of \$53,902, before taxes, be executed; and

5-Park Road and Wilson Road Watermain Upgrades

that the contract for the construction phase for Park Road and Wilson Road water main upgrades in the amount of \$11,150, before taxes, with Associated Engineering Ltd be approved.

CARRIED.

No. R.0029/17
Public Works and
Environmental Services

Moved: Councillor Austin
Seconded: Councillor Day
that the minutes of the Public Works and Environmental Services Committee meeting on March 7rd, 2017 be approved, as presented.

CARRIED.

No. R.0030/17
Parks, Recreation and Culture

Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the minutes of the Parks, Recreation and Culture Committee meeting on March 7th, 2017 be approved with the following:

1-Centennial Park Upgrades

that the additional payment request by the contractor working on the Centennial Park upgrades be denied with the understanding that the final completion deadline must still be met.

CARRIED.

No. R.0031/17
Economic and Sustainable
Development

Moved: Councillor Day
Seconded: Councillor Vomacka
that the minutes of the Economic and Sustainable Development
Committee meeting held on March 14th, 2017 be approved, as
presented.

CARRIED.

Ohtaki Twinning Committee

The minutes of the Ohtaki Twinning Committee meeting from
March 14th, 2017 was treated as information.

Cowichan Lake Recreation

Mayor Forrest stated that there was no meeting of the
Cowichan Lake Recreation Commission this month.

Vancouver Island Regional
Library

Councillor Vomacka presented highlights from the last
Vancouver Island Regional Library which included Sooke
getting a new library and the first Lego meeting that was very
well attended.

Advisory Planning Commission

Councillor McGonigle advised that at the last meeting of the
Advisory Planning Commission was postponed until Thursday,
March 30th, 2017.

Community Forest Co-
operative

Councillor McGonigle reported that on March 16th, 2017,
members of the Community Forest Co-operative and
Pacheedaht First Nation met with the Forest Minister, Steve
Thomson, in regards to a new Community Forest Agreement.
The license area of Qala:yit which has been offered consists of
about 8000 Hectares, in five blocks, situated between Port
Renfrew and Lake Cowichan.

(b) Other Reports

Cowichan Valley Regional
District Board

(i) Councillor Day gave a verbal report to Council on his
attendance at the March, 2017 Cowichan Valley Regional
District's Board meeting. Some of the highlights from the
meeting included the Municipality of North Cowichan trying to
curb outdoor burning; possible wastewater parcel tax levy
increases; the Regional Services grant-in-aid allocations; raw
data from the watershed report (to be updated at a later date);
and the press release on grants that have been awarded to
communities within the Cowichan Valley Regional District.

Community Outreach Team

(ii) Councillor Austin reported on the last meeting of the
Community Outreach Team which was that Sarah deBodt is the
new chair, Tanya Kaul of Cowichan Lake Recreation, being
involved with Assistance Programs for low income families and
the appointments to the Youth Addictions group.

Seniors' Care Facility

(iii) Councillor McGonigle informed council that at the last Senior
Care Facility meeting on March 27th, 2017 an email from Dave
Darwin was received describing a proposed building for the
care facility. He also stated the committee was in need of
restructuring so appropriate funding may be secured.

Community Safety Advisory

(iv) Councillor Austin is no longer on that committee and Councillor
Vomacka will take her place starting in May 2017.

(c) Staff Reports

None.

8. BYLAWS

No. R.0032/17
No. 986-2016
Zoning Amendment

(a) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the "Town of Lake Cowichan Zoning Amendment for Services Bylaw No. 986-2017" be read a third time.

CARRIED.

No. R.0033/17
No. 986-2016
Zoning Amendment

(b) Moved: Councillor McGonigle
Seconded: Councillor Day
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 986-2017" be reconsidered and adopted.

CARRIED.

No. R.0034/17
No. 987-2016
Building Code

(c) Moved: Councillor McGonigle
Seconded: Councillor Day
that the "Town of Lake Cowichan Building Code Bylaw No. 987-2017" be reconsidered and adopted.

CARRIED.

9. NEW BUSINESS

No. R.0035/17

(a) Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that Council concur with the amendment of the Fire Services Agreement by substituting Schedule "A" with an Amendment #4.

CARRIED.

No. R.0036/17

(i) Moved: Councillor McGonigle
Seconded: Councillor Day
that the mechanical equipment tenders be awarded by council as follows:

- Direct Filtration System to Westech for \$139,100 dollars;
- Filter Backwash Pumps be awarded to KBS for \$69,430;
- Filter Air Scour Blower peed configuration to Atlas Copco for \$27,100 dollars with variable speed configuration option for \$38,900 ; and
- UV disinfection equipment to Trojan for \$134,500.

CARRIED.

No. R.0037/17

(c) Moved: Councillor McGonigle
Seconded: Councillor Day
that the contract for the Footbridge and Greendale Trestle engineering and design of same be awarded to Associated Engineering in the amount of \$43,680 dollars.

CARRIED.

10. MAYOR'S REPORT

The Mayor presented his report for March which highlighted:

- The amendments that require to be made to the zoning bylaws to permit columbaria;
- The benefits of the partnership between the Pacheedaht First Nation and the Cowichan Lake Community Forest Co-operative for a new Community Forest Agreement;
- March is distracted driving awareness month with ICBC

- launching its road safety campaign on March 3rd, 2017;
- The Cowichan Lake Chamber of Commerce awarded its yearly awards on March 9th, 2017 and congratulations go to Greg Adams, Betty Lou Riel, Barb and Mike Bedard, Gordon Davidson, Honeymoon Bay Lodge and Retreat and Brandi Arkell;
- The Countrywide Realty Midgets and the BRI Security Bantams minor hockey teams deserve congratulations on their great success this year with both teams winning their respective playoff championships and earning banners which are to be proudly displayed in our arena; and
- April 2nd, 2017 is Autism Awareness Day and the Town will be recognizing autism by lighting Ts'uubaa-asatx Square blue.

11. NOTICES OF MOTION

None.

12. IN CAMERA

No. R.0038/17

Moved: Councillor Austin
 Seconded: Councillor Vomacka
 that Council close the meeting to the public to deal with issues relating to labor relations or other employee relations, and the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality under Section 90(1) (c) and (e) of the Community Charter, respectively (7:50 p.m.).

CARRIED.

13. ADJOURNMENT

No. R.0039/17
Adjournment

Moved: Councillor Austin
 Seconded: Councillor Vomacka
 that we adjourn at 10:00 p.m.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2017.

Mayor