



TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council

Tuesday, June 27th, 2017

PRESENT: Mayor Ross Forrest
Councillor Carlyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Kari Lingren, Recording Secretary

PUBLIC: 4

1. **CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:02 p.m.

2. **AGENDA**

No. R.0082/17

Moved: Councillor Austin
Seconded: Councillor Vomacka
that the agenda be amended with the following additions:

Staff Reports:

(c) (iv) Director of Finance re: Statement of Financial Information for 2016; and

(v) Chief Administrative Officer re: Lake Cowichan Water Treatment Facility – Tender Award Recommendation.

CARRIED.

3. **ADOPTION OF MINUTES**

No. R.0083/17

(a) Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the Public Hearing held on May 23rd, 2017 be adopted.

CARRIED.

No. R.0084/17

(b) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Regular Meeting of Council held on May 23rd, 2017 be adopted.

CARRIED.

No. R.0085/17

Moved: Councillor Day
Seconded: Councillor Vomacka
that the minutes of the Special Meeting held on May 29th, 2017 be adopted.

CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. CORRESPONDENCE

(a) Action Items

None.

(b) Information or Consent Items

- (i)** The correspondence item from UBCM on the 2016 B37 Business Façade Improvement Grant Programme was received as information.

7. REPORTS

No. R.0086/17
Finance and Administration

Moved: Councillor McGonigle

Seconded: Councillor Day

that the minutes of the Finance and Administration Committee meeting held on June 13th, 2017 be approved with the following:

1- Cowichan Lake Community Garden

that the carved garden gnome be gifted to the Cowichan Lake Community Garden with the understanding that it is responsible for mounting and maintaining the carving

2- Letter of Support

that a letter of support be written from the Town of Lake Cowichan for the King George Seniors Affordable Housing for its application for a New Horizons grant for upgrading three automatic door openers for access improvement at Evergreen Place;

3-Lake Cowichan Fire Department

that of the Lake Cowichan Fire Department's incident report for April 2017 in the total amount totaling \$8,436.68 be approved;

4- Fire Department Service Level

that the Committee recommend acceptance of the revisions to the Fire Department Service Level Establishment and Limitations policy;

5- Sanitary and Storm Sewer Blockages

that the Committee recommend approval of the updated Sanitary and Storm Sewer Blockages policy with revisions; and

6- Strategic Community Investment Fund

that the Committee recommend the approval of the Strategic Community Investment Fund Plan and Progress Report.

CARRIED.

No. R.0087/17
Public Works and
Environmental Services

Moved: Councillor Austin

Seconded: Councillor Vomacka

that the minutes of the Public Works and Environmental Services Committee meeting on June 6th, 2017 be approved with the following:

1- Sewer Treatment Plant

that staff proceed to get updated class 'D' estimates for the 2nd and final phase of the Sewer Treatment Plant; and

2- Watermain Upgrade

that cost estimates be obtained for the upgrading of water mains at MacDonald Rd and the 100 Houses area so these projects will be shelf ready in preparation for grant programme announcements.

CARRIED.

No. R.0088/17
Parks, Recreation and Culture

Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the minutes of the Parks, Recreation and Culture Committee meeting on June 6th, 2017 be approved, as presented.

CARRIED.

No. R.0089/17
Economic and Sustainable Development

Moved: Councillor Vomacka
Seconded: Councillor Austin
that the minutes of the Economic and Sustainable Development Committee meeting held on June 13th, 2017 be approved, as presented.

CARRIED.

Cowichan Lake Recreation

Mayor Forrest informed Council of the highlights from the last Cowichan Lake Recreation Commission meeting.

Vancouver Island Regional Library

Councillor Vomacka said that she did not attend last month's Vancouver Island Regional Library meeting. She stated that at the FCM conference in Ottawa, each municipality in attendance was asked to donate a book that represented their community for a draw at the Shaw convention centre. A draw determined which municipality won the right to take all the books home.

Advisory Planning Commission

Councillor McGonigle gave a verbal update of the last meeting of the Advisory Planning Commission held on Thursday, June 22nd, 2017. Some of the highlights from that meeting included the election of Les Bowd as Chair; a columbarium update; off street parking; and outdoor murals.

Community Forest Co-operative

Councillor McGonigle reported on the Community Forest Co-operative meeting. He said that the final logging has been completed and no numbers are in yet. He also mentioned that June 26th, 2017 was the final day for public input for the Lake Cowichan and Pacheedaht Agreement.

(b) Other Reports

Cowichan Valley Regional District Board

(i) Councillor Day gave a verbal report to Council on his attendance at the last Cowichan Valley Regional District's Board meeting. Some of the highlights from the meeting included an amendment to the CVRD Official Community Plan (OCP) to allow campers/trailers on vacant lots which was defeated; that the Sooke/Cowichan Trail is now connected; and there is a hospital meeting taking place on June 28th, 2017.

Community Outreach Team

(ii) Councillor Austin said there was no Community Outreach Team meeting this month. It will meet again in September.

Community Safety Advisory

(iii) Councillor Austin attended the Community Safety Advisory meeting this month where she reported that the chair has resigned for family reasons and Carol Ann Rolls is now the acting chair. The next meeting will take place on Thursday, August 2nd, 2017.

Seniors' Care Facility

(iv) Councillor McGonigle said that there was a meeting taking place on June 28th, 2017 to determine the future of that committee.

(c) Staff Reports

- (i) A discussion was held on the matter of Lot A, Plan 29793 and the failure of the owner to comply with building and zoning requirements through construction of habitable living quarters. The owner, Mr. G. Beaudry, was given an opportunity to respond.

No. R.0090/17

Moved: Councillor Austin
Seconded: Councillor McGonigle
that the recommendation to file a note against title on Lot A, Plan 29793 (87 South Shore Road) be deferred to the next council meeting.

CARRIED.

No. R.0091/17

- (ii) Moved: Councillor McGonigle
Seconded: Councillor Austin
that Council accept the resignations with regret from Ross Fitzgerald and Katie Burridge who have provided good and invaluable input on land matters.

CARRIED.

No. R.0092/17

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that advertising for the Advisory Planning Commission vacancies be done at the earliest convenience.

CARRIED.

No. R.0093/17

- (iii) Moved: Councillor McGonigle
Seconded: Councillor Day
that it is recommended that council authorize staff to commence such remedial action as may be necessary to remove hazardous and unsafe and unsightly conditions at 182 Neva Road, legally described as Lot 6, Plan 8069, and fulfill all of the requirements of the enforcement actions as outlined in the council resolution R.0044/17 passed at the regular meeting of April 25th, 2017.

CARRIED.

No. R.0094/17

- (iv) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the Director of Finance's Annual Report be approved and submitted to the province by June 30th, 2017.

CARRIED.

No. R.0095/17

- (v) Moved: Councillor Day
Seconded: Councillor McGonigle
that the Lake Cowichan Water Treatment Facility Tender be awarded to the low bidder, Trittech Group Ltd., for the total bid amount of \$5,575,920, excluding GST.

CARRIED.

8. BYLAWS

None.

9. NEW BUSINESS

None.

10. MAYOR'S REPORT

The Mayor presented his report for June 2017 which included the following:

- The Town of Lake Cowichan held its annual general meeting on Tuesday, June 20th, 2017 where the 2016 Annual Report was presented;
- A big thank you to the volunteers that made this year’s Lake Days a huge success;
- Congratulations to Desiree Karlson, Brooklyn Kruk and Randi Robertson for being selected as our Lady of the Lake Royalty for 2017-18;
- An open invitation to our community for the Still Standing Premiere Event taking place at Laketown Ranch on August 1st, 2017 starting at 7:00pm;
- Thank you to Ross Fitzgerald and Katie Burridge on their hard work with the Advisory Planning Commission; and
- Congratulations to the Lake Cowichan School graduating class of 2017 and it was a great honour to speak at your graduation ceremony.

11. NOTICES OF MOTION

None.

12. IN CAMERA

No. R.0096/17

Moved: Councillor McGonigle
 Seconded: Councillor Vomacka
 that pursuant to Section 90 of the Community Charter, Council closes the meeting to the public to deal with issues relating to the following relevant sections of the Community Charter: 90(1) 90(1) (c) on labor relations or other employee relations, (f) law enforcement and 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service (7:13 p.m.).

CARRIED.

13. ADJOURNMENT

No. R.0097/17
Adjournment

Moved: Councillor Austin
 Seconded: Councillor McGonigle
 that we arise and adjourn at 8:50 p.m. without report.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2017.

Mayor