



TOWN OF LAKE COWICHAN
Minutes of a Regular meeting of Council
Tuesday, December 19th, 2017

PRESENT: Councillor Lorna Vomacka (Deputy Mayor)
Councillor Carolyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle

ABSENT: Mayor Ross Forrest

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Kari Lingren, Recording Secretary

PUBLIC: 0

1. CALL TO ORDER

Deputy Mayor Vomacka called the meeting to order at 6:00 p.m.

2. AGENDA

No. R.00176/17

Moved: Councillor Austin
Seconded: Councillor Day
that the agenda be approved with the following additions under:
Staff Reports:
7.(c) (i) Watermain River Crossings Bids; and

In Camera:

13. 90. (1) (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.

CARRIED.

3. ADOPTION OF MINUTES

No. R.00177/17

(a) Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the Regular Meeting of Council held on November 28th, 2017 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

(a) The Chief Administrative Officer updated Council that the matter of the residence at 127 North Shore Rd is ongoing . He said the owner is getting closer to finishing the work and the Building Inspector and the Fire Chief will do the inspections soon.

5. DELEGATIONS AND REPRESENTATIONS

None.

6. CORRESPONDENCE

(a) **Action Items**

(i) None.

(b) Information or Consent Items

- (i)** The correspondence item from Leo Facio, Mayor of Harrison Hot Springs, on prevention of Quagga and Zebra mussels was for information only. They had requested more funding from the Provincial Government to increase awareness and education for the threat of the mussels in BC lakes.

7. REPORTS

No. R.00178/17
Finance and Administration

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Finance and Administration Committee meeting held on December 12th, 2017 be approved with the following:

Lake Cowichan Fire Department-

that approval of the Lake Cowichan Fire Department's incident report expense for November 2017 in the total amount of \$7,875.20 be given; and

Request for Absence-

that Councillor McGonigle be excused from the next Economic and Sustainable Development meeting to be held on December 12th, 2017 at 6:00 pm.

CARRIED.

No. R.00179/17
Public Works and
Environmental Services

Moved: Councillor Austin
Seconded: Councillor McGonigle
that the minutes of the Public Works and Environmental Committee meeting held on December 5th, 2017, be approved with the following:

Request for absence-

that a leave of absence be approved for Mayor Forrest for meetings to be held on December 12th and 19th, 2017 and January 9th, 2018.

CARRIED.

No. R.00180/17
Parks, Recreation and
Culture

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Parks, Recreation and Culture Committee meeting held on December 5th, 2017 be approved as presented.

CARRIED.

No. R.00181/17
Economic and Sustainable
Development

Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the Economic and Sustainable Development Committee meeting held on December 12th, 2017 be approved as presented.

CARRIED.

Cowichan Lake Recreation

There was on report for the Cowichan Lake Recreation Commission meeting.

Vancouver Island Regional
Library

Councillor Vomacka informed Council that the Lake Cowichan Vancouver Island Regional Library branch has been offering new art programs at their location with instruction from members of the Kaatza Art Group. She said she attended a session on making ornaments with Loretta Puckrin. The local library will be offering 12 different types of these art programs. Councillor Vomacka also mentioned that Georgina Livingstone is now the Chief of the Lake Cowichan First Nations and she will be hosting 4 sessions to talk about their heritage.

Advisory Planning Commission Councillor Austin informed Council at the last Advisory Planning Commission meeting that there were discussions on the landscaping at the columbarium, a possible cannabis bylaw, and that there has been interest from locals to gather a working group for updating the Official Community Plan.

Community Forest Co-operative Councillor McGonigle said there was no update for the Community Forest Co-op until the new year.

(b) Other Reports

Cowichan Valley Regional District Board (i) Councillor Day gave a verbal report to Council on his attendance at the last Cowichan Valley Regional District meetings. Highlights from the meetings included: Appointments to the committees, discussions for having earlier daytime start for the meetings. The meetings will be at 1:30 pm and 6:00 pm each month.

Community Outreach Team (ii) Councillor Austin said there was no meeting for the Community Outreach Team until January.

Community Safety Advisory (iii) Councillor Austin attended the Community Safety Advisory meeting and gave a verbal update to Council. Highlights from that meeting included that they are still looking for youth members; looking at fire safety zone by zone; and she is going to invite the LCS students that made a presentation to council to a Community Safety Advisory meeting in the new year.

Seniors Care Facility (iv) Councillor Day gave an update from the Cowichan Lake Elder Care Initiative's last meeting which discussed a list of potential facilities to go visit. He also mentioned that they had a meeting with the Lake Cowichan First Nations of a possible partnership, also, Don Beldessi has information from the BC non-profit housing society.

(c) Staff Reports

No. R.00182/17 (i) Moved: Councillor McGonigle
Seconded: Councillor Day
that all three bids be rejected on the two watermain river crossings as the bids exceed the budget estimates for the project; and that Council consider the re-tendering of this project in the next fiscal year upon approval of an amendment to the Clean Water and Wastewater Fund allowing for an extension of the deadline for completion to March 31st, 2019.
CARRIED.

8. BYLAWS

No. R.00183/17 (a) Moved: Councillor McGonigle
Bylaw No. 997-2017 Seconded: Councillor Day
Advisory Planning Commission that the "Town of Lake Cowichan Advisory Planning Commission Bylaw No. 997-2017" be reconsidered and adopted.
CARRIED.

No. R.00184/17 (b) Moved: Councillor Austin
Bylaw No. 998-2017 Seconded: Councillor Day
Building that the "Town of Lake Cowichan Building Bylaw No. 998-2017" be given first, second and third readings.
CARRIED.

No. R.00185/17
Bylaw No. 999-2017
Fees and Charges for
Services

- (c) Moved: Councillor Day
Seconded: Councillor McGonigle
that the "Town of Lake Cowichan Fees and Charges for Services Bylaw No. 999-2017" be given first, second and third readings.

CARRIED.

No. R.00186/17
Bylaw No. 1000-2017
OCP Amending Bylaw

- (d) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the "Town of Lake Cowichan OCP Amending Bylaw No. 1000-2017" be given first and second readings.

CARRIED.

No. R.00187/17
Bylaw No. 1001-2017
Zoning Amendment

- (e) Moved: Councillor Day
Seconded: Councillor McGonigle
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 1001-2017" be given first and second readings.

CARRIED.

9. NEW BUSINESS

(a)

No. R.00188/17

- (b) Moved: Councillor McGonigle
Seconded: Councillor Austin
that Council approve the Regular meeting dates for 2018.

CARRIED.

No. R.00189/17

- (c) Moved: Councillor McGonigle
Seconded: Councillor Day
that Council approve sending members of Council to the LGLA Leadership Forum in 2018.

CARRIED.

Council will forward their name to The Chief Administrative Officer if they are interested in attending.

10. MAYOR'S REPORT

The Mayor presented his report for December 2017 which included the following:

- A re-cap of the capital projects that the town started in 2017, including the Water Treatment Plant, new Watermains at Park Road and Wilson Road, tender proposals for watermain upgrades for the two river crossings, and the completion of phase one for Centennial Park;
- Thank you to all staff, employees and committee members that do an amazing job to better our Community; and
- Wishing a joyous holiday season and a very Happy New Year to everyone!

11. NOTICES OF MOTION

12. PUBLIC RELATIONS

13. IN CAMERA

No. R.00190/17

Moved: Councillor McGonigle
Seconded: Councillor Austin
that pursuant to Section 90 of the Community Charter, Council closes the meeting to the public to deal with issues relating to the following relevant sections of the Community Charter: 90(1) (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; 90(1) (c) on labor relations or other employee relations; and 90(1) (e) the acquisition, disposition or expropriation of land or improvements (7:02 p.m.).

CARRIED.

14. ADJOURNMENT

No. R.00191/17
Adjournment

Moved: Councillor _____
Seconded: Councillor _____
that we arise and adjourn at _____ p.m. without report.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2018.

Mayor