



## TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council

Tuesday, February 27<sup>th</sup>, 2018

PRESENT: Mayor Ross Forrest  
Councillor Lorna Vomacka  
Councillor Carlyne Austin  
Councillor Bob K. Day  
Councillor Tim McGonigle

STAFF: Ronnie Gill, Director of Finance  
Kari McKinlay, Recording Secretary

PUBLIC: 14

### 1. **CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:01 p.m.

### 2. **AGENDA**

No. R.0019/18

Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that the agenda be approved as presented.

CARRIED.

### 3. **ADOPTION OF MINUTES**

No. R.0020/18

(a) Moved: Councillor Day  
Seconded: Councillor Vomacka  
that the minutes of the Public Hearing held on January 30<sup>th</sup>,  
2018 be adopted.

CARRIED.

No. R.0021/18

(b) Moved: Councillor Day  
Seconded: Councillor Austin  
that the minutes of the Regular Meeting of Council held on  
January 30<sup>th</sup>, 2018 be adopted.

CARRIED.

### 4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

### 5. **DELEGATIONS AND REPRESENTATIONS**

(a) Judy Stafford, Cowichan Green Community, presented the 2017  
year in review of the Cowichan Green Community through a  
video presentation.

### 6. **CORRESPONDENCE**

(a) **Action Items**

(i) None.

(b) **Information or Consent Items**

None.

### 7. **REPORTS**

No. R.0022/18  
Finance and Administration

Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that the minutes of the Finance and Administration Committee  
meeting held on February 13<sup>th</sup>, 2018 be approved with the  
following:

Grant Applications-

that Council approve the submission of three separate applications under the Strategic Wildfire Prevention Initiative for a grant of \$10,000 for FireSmart Planning and for a total grant of \$75,000 for Fuel Management Prescriptions estimated at a total of \$100,000;

Lake Cowichan Fire Department-

that Council approve the Lake Cowichan Fire Department's incident report expense for January 2018 in the total amount of \$10,097.26; and

Centennial Park-

that Council accept the revised quote of \$276,639 from Tower Fencing for the construction of new ball field backstops and fencing at Centennial Park.

CARRIED.

No. R.0023/18  
Public Works and  
Environmental Services

Moved: Councillor Austin  
Seconded: Councillor Day  
that the minutes of the Public Works and Environmental Committee meeting held on February 6<sup>th</sup>, 2018, be approved as presented.

CARRIED.

No. R.0024/18  
Parks, Recreation and  
Culture

Moved: Councillor Vomacka  
Seconded: Councillor McGonigle  
that the minutes of the Parks, Recreation and Culture Committee meeting held on February 6<sup>th</sup>, 2018 be approved as presented.

CARRIED.

No. R.0025/18  
Economic and Sustainable  
Development

Moved: Councillor Day  
Seconded: Councillor McGonigle  
that the minutes of the Economic and Sustainable Development Committee meeting held on February 13<sup>th</sup>, 2018 be approved as presented.

CARRIED.

Cowichan Lake Recreation

Mayor informed Council that the Cowichan Lake Recreation Commission toured Ecole Mount Prevost to view the climbing walls they had there before returning to the meeting where a discussion was held on alternative ideas for uses on the dry floor at the Cowichan Lake Arena once the curling season is over.

Vancouver Island Regional  
Library

Councillor Vomacka reported to Council that the Lake Cowichan Vancouver Island Regional Library did not have a meeting this month but mentioned that a letter has been sent to Sonia Furstenau to lobby for more library funding.

Advisory Planning  
Commission

Councillor McGonigle informed Council that the Advisory Planning Commission is on hiatus while the working groups are meeting and gathering information to report back to the commission with. The next meeting will take place on March 22<sup>nd</sup>, 2018 to be briefed on the working groups' meetings.

Community Forest Co-  
operative

Councillor McGonigle said the Community Forest Co-op is still waiting for final approval from the province for the community license partnership with the Pacheedaht.

**(b). Other Reports**

Cowichan Valley Regional District Board

(i) Councillor Day gave a verbal report to Council on his attendance at the last Cowichan Valley Regional District meetings. Highlights from the meetings included: the Cowichan Regional Recreation has moved to phase 3; and the contract has been renewed with the seniors. He also mentioned that at the next Regional Services meeting, they would be deciding which topics will be going to referendum and what will be referred to the Alternate Approval Process. The 4 topics include Regional Recreation, Watershed, Regional Grant in Aid service and Affordable Housing Bylaw.

Community Outreach Team

(ii) Councillor Austin said the Community Outreach Team Committee met on February 15<sup>th</sup>, 2018 with the main discussion focusing on the opioid crisis in the Cowichan Valley. She mentioned that it is trying to arrange a opioid session which Cindy Lise will facilitate and which could include a panel of approximately 6 people.

Community Safety Advisory

(iii) Councillor McGonigle reported that all was good at the last Community Safety Advisory Committee meeting.

Seniors Care Facility

(iv) Councillor Day read out the minutes from the Cowichan Lake Elder Care Initiative’s last meeting.

No. R.0026/18

Moved: Councillor Day  
Seconded: Councillor McGonigle  
that the resignation of Jack Peake from the Elder Care Committee be accepted.

CARRIED.

**(c) Staff Reports**

No. R.0027/18

(i) Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the approval of a Development Permit to the owner of Lot 10, Section 5 Renfrew District Plan 50930 at 283 North Shore Road, with the following conditions:

- 1) Prior to the issuance of a building permit, any retaining walls and structures higher than 1.0 metres in the rear, front, and side yards must be designed by a professional geoscientist or structural engineer to the satisfaction of the Town’s building inspector and which must all be located entirely on the parcel;
- 2) A rainwater management plan prepared by a qualified consultant must be submitted as part of the building permit application. The plan must demonstrate that all rainwater and run-off will be managed on-site and will not impact the downstream or adjacent properties; and
- 3) Prior to the issuance of a building permit, the driveway access point on North Shore Road and its slope and configuration must be approved by the Superintendent, Public Works and Engineering Services.

CARRIED.

**8. BYLAWS**

No. R.0028/18  
Bylaw No. 1001-2017  
Zoning Amendment

(a) Moved: Councillor Day  
Seconded: Councillor Austin  
that the “Town of Lake Cowichan Zoning Amendment Bylaw

No. 1001-2017" be reconsidered and adopted.

CARRIED.

Against:

Councillor Vomacka  
Councillor McGonigle.

**9. NEW BUSINESS**

**(a)** Public Hearing at 5:00 p.m., March 6<sup>th</sup>, 2018.

**(b)** Special Hearing-7:00 p.m., March 6<sup>th</sup>, 2018.

**10. MAYOR'S REPORT**

The Mayor presented his report for February 2018 which included the following:

- The passing of former Mayor Jean Brown;
- The Island Coastal Economic Trust's support of the Cowichan Lake Region with funding. The "Quick Start" program will provide \$10,000 to jump start new economic ventures;
- Encouraged by the article in the quarterly magazine EXCHANGE regarding the new cannabis laws and how this will affect municipalities; and
- Congratulations to our Fire Department and Town for the Strategic Wildfire Prevention Working Group's completion of the FireSmart project.

**11. NOTICES OF MOTION**

None.

**13. OTHER BUSINESS**

No. R.0029/18

Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that Michelle March be appointed to the Cowichan Lake Elder Care Committee.

CARRIED.

**14. ADJOURNMENT**

No. R.0030/18

Moved: Councillor Austin  
Seconded: Councillor McGonigle  
that we arise and adjourn at 7:20 p.m.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor