



## TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council

Tuesday, June 26<sup>th</sup>, 2018

PRESENT: Mayor Ross Forrest  
Councillor Carolyne Austin  
Councillor Bob K. Day  
Councillor Tim McGonigle  
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Jill Walters, Recording Secretary

PUBLIC: 5

### 1. **CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:00 p.m.

### 2. **AGENDA**

No. R.0073/18

Moved: Councillor Vomacka

Seconded: Councillor Austin

that the agenda be approved as amended with the following additions under:

#### **Minutes**

(b) Minutes from the Public Hearing Meeting of June 19<sup>th</sup>, 2018;

#### **Correspondence**

(iii) LGMA re: Long-term award;

#### **Other Reports**

(v) Community Futures Tourism Action Plan;

#### **Staff Reports**

(ii) UBCM Resolutions; and

#### **New Business**

(a) Chamber of Commerce Mobile Unit.

CARRIED.

### 3. **ADOPTION OF MINUTES**

No. R.0074/18

(a) Moved: Councillor Day

Seconded: Councillor McGonigle

that the minutes of the Regular Meeting of Council held on May 22<sup>nd</sup>, 2018 be adopted.

CARRIED.

No. R.0075/18

(b) Moved: Councillor McGonigle

Seconded: Councillor Austin

that the minutes of the Public Hearing held on June 19<sup>th</sup>, 2018 be adopted.

CARRIED.

### 4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

### 5. **DELEGATIONS AND REPRESENTATIONS**

Mike Wright, Community Paramedic Services gave a presentation on the services that can be provided to the residents of Lake Cowichan and the surrounding area by his organization.

**6. CORRESPONDENCE**

**(a) Action Items**

No. R.0076/18

- (i)** Brian Carruthers, Chief Administrative Officer, CVRD re: Island Corridor Foundation License of Occupation of Trail and Municipal Infrastructure.

Moved: Councillor Austin  
 Seconded: Councillor Vomacka  
 that the E&N Railway Corridor 25 Year License of Occupation Agreement be executed by the Town.

CARRIED.

No. R.0077/18

- (ii)** Carol Ann Rolls Chair, Community Safety Advisory Commission, CVRD re: Cowichan Region Safety Lens.

Moved: Councillor Day  
 Seconded: Councillor McGonigle  
 that the Cowichan Region Safety Lens and use of safety elements for the Official Community Plan be forwarded to the Advisory Planning Commission.

CARRIED.

- (iii)** The 35 years of Service Award from LGMA was presented to the Chief Administrative Officer.

**(b) Information or Consent Items**

None.

**7. REPORTS**

**(a) Council and other Committee Reports**

No. R.0078/18  
Finance and  
Administration

- (i)** Moved: Councillor McGonigle  
 Seconded: Councillor Day  
 that the minutes of the Finance and Administration Committee meeting held on June 12th, 2018 be approved with the following:

1- Funding for Municipal Hall-

that staff be authorized to prepare a plan that could be considered for implementation for of the municipal hall upgrades with just the Town’s share of revenues;

2- Lake Cowichan Fire Department-

that the Lake Cowichan Fire Department’s incident expense report for May 2018 in the total amount of \$11,242.42 be authorized;

3-Fire Truck Purchase

that approval for the purchase of a new fire truck in the amount of \$666,263 plus taxes be given;

4-Hydraulic Modeling Costs

that approval of the expenditure of the Town’s portion of the hydraulic modeling costs of \$30,564 plus taxes be given with the Lake Cowichan First Nation to be responsible for those costs on planned water main upgrades within its jurisdiction;

5-Council Remuneration

that the review of council remuneration be referred to a consultant for the 2018-2022 mandate; and

6-Available Property List

that a list of potential lots be forwarded to the Advisory Planning Commission for a site recommendation for a future care facility.

CARRIED.

No. R.0079/18  
Public Works and  
Environmental  
Services

- (ii)** Moved: Councillor Austin  
Seconded: Councillor Day  
that the minutes of the Public Works and Environmental Committee meeting held on June 5th, 2018, be approved as presented.

CARRIED.

No. R.0080/18  
Parks, Recreation  
and Culture

- (iii)** Moved: Councillor Vomacka  
Seconded: Councillor Day  
that the minutes of the Parks, Recreation and Culture Committee meeting held on June 5th, 2018 be approved with the following:

1- that it be recommended that two columbarium units be purchased at a total price of \$41,000 plus taxes with the supply and installation to occur by August of this year.

2- that it be recommended that a vehicle barrier is to be installed 200 meters from the Lakeview beach and which is to be controlled during the summer season by the Lakeview park employees but which will be closed during the off-season with the beach to be accessible only by foot traffic;

and that three handicap and three drop-off parking spaces be created at the beach area.

CARRIED.

No. R.0081/18  
Economic and  
Sustainable  
Development

- (iv)** Moved: Councillor Day  
Seconded: Councillor McGonigle  
that the minutes of the Economic and Sustainable Development Committee meeting held on June 12th, 2018 be approved as presented.

CARRIED.

Cowichan Lake  
Recreation

- (v)** Cowichan Lake Recreation conducted no meeting in May with the next meeting to occur on June 28<sup>th</sup>, 2018.

Vancouver Island  
Regional Library

- (vi)** Councillor Vomacka reported that:
- The Library participated in the Lake Days Parade with its candidate; and
  - July 3<sup>rd</sup>, 2018 to August 21<sup>st</sup>, 2018 is the Adult and Teen Reading Challenge period. Participants can register online or at the Library. Prizes include an I-Pad and a \$50 Chapters Gift Card.

Advisory Planning  
Commission

- (vii)** Councillor Austin on the Big Ideas such as the Block 200, and expansion of the light industrial land zoning and need for hostels.

Community Forest  
Co-op

- (viii)** There was no report from the Forest Co-op.

**(b) Other Reports**

- Cowichan Valley Regional District Board **(i)** Councillor Day gave a verbal report to Council on the recent Cowichan Valley Regional District meetings. He highlighted the following:
- Remuneration review due to impending tax changes;
  - Watershed Protection Bylaw proceeding to referendum on October 20<sup>th</sup>, 2018;
  - Affordable Housing Bylaw being referred to referendum on October 20<sup>th</sup>, 2018; and
  - A Public Meeting to be held to discuss the future of the Mesachie Fire Hall.
- Community Outreach Team **(ii)** Councillor Austin was unable to attend the Community Outreach meeting.
- Community Safety Advisory **(iii)** Councillor Austin gave a verbal report on her attendance at the recent Community Safety Advisory Commission meeting. She highlighted the following:
- The Safety Lens paper was discussed; and
  - A Role Review is to occur and this be discussed at the next meeting in July, 2018.
- Seniors Care Facility **(iv)** Councillor Day reported the following on the last the Elder Care Initiative meeting where:
- It was recommended that the Advisory Planning Commission further at prospective properties; and
  - CLECI is exploring incorporation as a non-profit society.
- (v)** Councillor Day reported on Community Futures highlights that included:
- The new hybrid term, “Hydling”;
  - Regional Influence Session held on June 26<sup>th</sup>, 2018 where Tourism Cowichan, Tourism Vancouver Island and other tourist related businesses and groups met to draft a strategic plan.
  - Community Futures may apply for \$500,000 from the Rural Dividend Fund;
  - Formation of the Lake Cowichan Trail Blazers Society to market mountain biking in the area.

**(c) Staff Reports**

- No. R. 0082/18 **(i)** Moved: Councillor McGonigle  
 Seconded: Councillor Day  
 that the Director of Finance’s Statement of Financial Information for 2017 be approved and submitted to the Province by June 30<sup>th</sup>, 2017.
- CARRIED.
- No. R. 0083/18 **(ii)** Moved: Councillor Day  
 Seconded: Councillor McGonigle  
 that the following two resolutions be submitted by Council to Union of British Columbia Municipalities:
1. DISPOSITION OF DERELICT SCHOOL BUILDINGS  
 WHEREAS public schools are built through capital funding authorized by the Minister of Education

under Section 141 of the School Act;  
AND WHEREAS declining public-school enrollments in smaller communities over the past 30 years have left many public school buildings past their asset lifecycle vacant and unused for extended periods of time causing these buildings to be dilapidated and unsafe;

THEREFORE, BE IT RESOLVED that the UBCM lobby the provincial government to allocate adequate capital funding to local school districts so that derelict public school buildings long abandoned may be properly remediated or demolished and disposed of as a prioritized part of the capital planning process under Section 142 of the School Act so that the health and welfare of the affected communities may not be in any way be adversely impacted or jeopardized.

2. ALTERNATE TAX SALE REDEMPTION DATE  
WHEREAS the Local Government Act requires the sale of a property, where delinquent taxes are unpaid, to occur on the last Monday of September;  
AND WHEREAS the property owner currently has until the start of the sale of the tax sale auction the opportunity to redeem the property from a tax sale, which often does occur, thus inconveniencing bidders who have taken time off work or who have brought cash, certified checks or bank drafts to bid on a property that may no longer be in tax sale status;

THEREFORE BE IT RESOLVED that the UBCM lobby the Province to establish the tax redemption deadline date to be no later than the Friday prior to the tax sale date in September so that the bidders and municipal staff are dealing with a listing of tax sale properties available for tax sale that is final.

CARRIED.

- |               |  |          |
|---------------|--|----------|
| No. R.0084/18 | <p><b>8. <u>BYLAWS</u></b><br/><b>(a)</b> Moved: Councillor McGonigle<br/>Seconded: Councillor Austin<br/>"Town of Lake Cowichan Zoning Amendment Bylaw No. 1005-2018" be given third reading.</p> | CARRIED. |
| No. R.0085/18 | <p>Moved: Councillor McGonigle<br/>Seconded: Councillor Vomacka<br/>"Town of Lake Cowichan Zoning Amendment Bylaw No. 1005-2018" be reconsidered and adopted.</p>                                  | CARRIED. |

**9. NEW BUSINESS**

No. R.0086/18

Motioned: Councillor Austin  
Seconded: Councillor Day  
that Council approve the expense of \$1735 from the Economic Development Fund for the purchase of a 4-year advertisement on the Chamber of Commerce Mobile Unit.

**10. MAYOR’S REPORT**

The Mayor presented his report for June 2018 in a different format wherein his activities on behalf of the Town were detailed so potential candidates would have an idea of what to expect in their role as members of council.

**11. NOTICES OF MOTION**

None.

**12. QUESTION PERIOD**

**13. IN CAMERA**

No. R.0087/18

Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that Council close the meeting to the public to deal with issues relating to s.90 (1)(c) labour relations or other employee relations, s.90 (1)(d)the security of the property of the municipality, s.90(1)(e) the acquisition, disposition, expropriation of land or improvements, and 90(1)(g) on litigation or potential litigation affecting the municipality.  
(7:20 p.m.)

CARRIED.

**14. ADJOURNMENT**

Adjournment  
No. R.0088/18

Moved: Councillor McGonigle  
Seconded: Councillor Day  
that we arise and adjourn at 8.35 p.m., without report.

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor