



TOWN OF LAKE COWICHAN
Minutes of a Regular meeting of Council
Tuesday, August 27th, 2019

PRESENT: Mayor Rod Peters
Councillor Carolyne Austin
Councillor Tim McGonigle
Councillor Kristine Sandhu
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Roni-Lee Roach, Executive Secretary

PUBLIC: 3

1. CALL TO ORDER

Mayor Peters called the meeting to order at 6:00 p.m.

2. AGENDA

No. R.0110/19

Moved: Councillor Vomacka
Seconded: Councillor Austin
that the agenda be approved with the following additions:

BUSINESS ARISING AND UNFINISHED BUSINESS:

(a) Chief Administrative Officer re: Remedial Order for
Lot 24, Plan 5580 (226 Neva Road);

REPORTS –STAFF REPORTS

(c)(ii) Chief Administrative Officer re: Temporary Use
Permit for 20 North Shore Road - Withdrawn; and

IN-CAMERA

Addition of law enforcement matters under s.90 (1) (f),
Community Charter.

CARRIED.

3. ADOPTION OF MINUTES

No. R.0111/19

Moved: Councillor McGonigle
Seconded: Councillor Sandhu
that the minutes of the Regular Meeting of Council held on July
23rd, 2019 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

No. R.0112/19
Required Remedial
Order – Lot 24,
Plan 5580

(i) Moved: Councillor Sandhu
Seconded: Councillor Austin
that the owners of Lot 24, Section 6, Plan 5580 (PID: 005-991-
633) must apply for a demolition permit immediately for the
premises at 226 Neva Road together with the requisite fees,
subject to the following:

- Prior to demolition, the Town must be in receipt of a
Hazardous Material Declaration completed by a qualified
professional; and
- The demolition is to occur no later than September 30th,

2019 or the Town will without further notice to and at the expense of the Owner award a contract to a qualified contractor to complete the remedial action for the one structure.

CARRIED.

5. DELEGATIONS AND REPRESENTATIONS

None.

6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA

7. CORRESPONDENCE

(a) Action Items

No. R.0113/19
Application – Non-Medical Cannabis Retail Store License

- (i) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that Council for the Town of Lake Cowichan may consider the application for a non-medical cannabis retail store license made by Misty Mountain Cannabis Inc. to be established at 53 North Shore Road, Lake Cowichan, BC subject to the following conditions:
 - Public input on the matter;
 - Establishment of policy, procedures and guidelines for cannabis retail sales; and
 - Consideration of a temporary use permit.

CARRIED.

(b) Information or Consent Items

No. R.0114/19
City of North Vancouver

- (i) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the correspondence item received from the City of North Vancouver on the request for provincial support for public libraries be received as information.

CARRIED.

8. REPORTS

(a) Council and other Committee Reports

No. R.0115/19
Finance and Administration

- (i) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Finance and Administration Committee meeting held on August 13th, 2019 be approved with the following:

1-Fire Department June Incident Report

that Council approve the Fire Department’s incident report for June, 2019 in the total amount of \$9,814.12;

2-Fire Department July Incident Report

that Council approve the Fire Department’s incident report for July, 2019 in the total amount of \$8,373.60;

3-Application for Grant Funding - UBCM

that the Town of Lake Cowichan make application under the Union of BC Municipalities Community Emergency Fund for \$25,000 for the Lake Cowichan Volunteer Fire Department for a fire burning training module; and

4-Application for Grant Funding – Forest Co-op

that the Town of Lake Cowichan support an application for funding from the Cowichan Lake Community Forest Co-operative for the Lake Cowichan Volunteer Fire Department for a fire burning training module.

CARRIED.

No. R.0116/19
Public Works and
Environmental
Services

(ii) Moved: Councillor Vomacka
Seconded: Councillor Austin
that the minutes of the Public Works and Environmental Services Committee meeting held on August 20th, 2019 be approved as presented.

CARRIED.

No. R.0117/19
Parks, Recreation
and Culture

(iii) Moved: Councillor Austin
Seconded: Councillor McGonigle
that the minutes of the Parks, Recreation and Culture Committee meeting held on August 20th, 2019 be approved with the following:

1- Saywell Park Use – Hot Rod and Bike Show

that the Town of Lake Cowichan 75th Anniversary Committee be granted approval for use of Saywell Park on September 8th, 2019 from 10:30 am to 4:30 pm to host a Hot Rod and Bike Show, subject to the following conditions:

- Parking area to be cordoned off;
- Liability insurance with the Town as an additional insured to be provided; and
- That traffic control measures be implemented.

CARRIED.

Cowichan Lake
Recreation

(iv) There were no minutes for the Cowichan Lake Recreation Commission.

Councillor Sandhu asked if the budget for 2019-2020 has been approved. Mayor Peters replied in the affirmative.

Councillor Austin requested that the minutes of the Recreation Commission be forwarded to members of Council for its information. Mayor Peters indicated that the Recreation Commission may change its meetings to a quarterly basis.

Vancouver Island
Regional Library

(v) Councillor Vomacka reported that there would be no meetings of the Library Board until September 2019.

Advisory Planning
Commission

(vi) There was no report for the Advisory Planning Commission with meetings to resume again on September 19th, 2019.

Community Forest
Co-operative

(vii) Councillor McGonigle reported there was no report for the Community Forest Co-operative as it is still awaiting applications for grant funding, with submissions to be received by September 15th, 2019.

Cowichan Valley
Regional District
Board

(b) Other Reports

(i) Councillor McGonigle reported on his attendance at the following meetings:

Community Services Committee

- Regional recreation funding options and discussion to approve in principle Option A which is based on usage;
- The Town requisition could see an increase of \$37,000 annually; and
- Amendments to the Cowichan Lake Recreation budget that would result in an increase in its capital budget.

Regional District Board

- Regional area grants were brought forward;
- Short-term borrowing approval for the North Oyster Fire Hall;
- Gas tax allocations to be decided solely by the regional electoral areas only;
- Inventory of parks and greenspaces and creation of an online app for visitors which may be linked to North Cowichan’s biking trail;
- All minutes of Committee and Board meetings are to be available online; and
- The next Board Meeting is scheduled for August 28th, 2019.

Councillor Sandhu asked what announcements are being posted to social media by the Regional District Chair. Councillor McGonigle responded that it was just funding for salmon restoration.

Community
Outreach Team

(ii) There was no report for the Community Outreach Team with meetings to resume again in September.

Our Cowichan

(iii) There was no report for Our Cowichan with meetings to resume again in September.

(c) Staff Reports

(i) The Chief Administrative Officer reported on an application for a temporary use permit for the establishment of a childcare facility at Lot A, Plan VIP29793 (87 South Shore Road). The required notices under the *Local Government Act* may be posted and Council may then consider issuing a Temporary Use Permit for a period of three (3) years at its next meeting.

9. BYLAWS

No. R.0118/19
Zoning Amendment
No. 1024-2019

(a) Moved: Councillor Austin
Seconded: Councillor McGonigle
that the “Town of Lake Cowichan Zoning Amendment Bylaw No. 1024-2019” be read a first and second time.

CARRIED.

No. R.0119/19
Roof Renewal at 39
South Shore Road

10. NEW BUSINESS

(a) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the roof renewal project at 39 South Shore Road be awarded to G & G Roofing Limited for a total cost of \$173,460; and that the Town and G & G Roofing enter into discussions on timelines for having the project completed.

CARRIED.

11. MAYOR'S REPORT

Mayor Peter's reported that the summer months have been busy and reported on the following:

- New intake for the water pumping station has been installed;
- Paper Excellence (Catalyst) will begin pumping water from the lake on Thursday, August 28th, 2019;
- Stantec engineers are addressing deficiencies such as paving and the soda ash system at the water treatment plant; and
- 75th birthday celebrations were awesome, and the organizers did a fantastic job; and
- He was looking forward to the show and shine coming event planned at the Saywell Park for September 8th, 2019.

12. NOTICES OF MOTION

13. QUESTION PERIOD

14. IN CAMERA

No. R.0120/19
Retire to In-Camera

Moved: Councillor McGonigle
Seconded: Councillor Austin
that Council close the meeting to the public to deal with issues relating to labor relations or other employee relations, security of the property of the municipality, and law enforcement which fall under Section 90(1) (c), (d) and (f) of the *Community Charter* (6:49 p.m.)

CARRIED.

16. ADJOURNMENT

No. R.0121/19
Arise/Report from
In-Camera

Moved: Councillor McGonigle
Seconded: Councillor Austin
that Council adjourn with no report (7:52 p.m.)

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2019.

Mayor