



**TOWN OF LAKE COWICHAN**  
PO Box 860, Lake Cowichan BC V0R 2G0  
Fax: 250-749-3900

**Property / Account Change Form**

ROLL NO:

DATE:

REQUEST FOR:  Address Change

**Transfer Credit**

**Refund Credit**

OWNER INFORMATION	NEW ADDRESS INFORMATION - for address change
NAME	Names can only be changed through Land Titles Office. Discuss with your lawyer or notary.
CURRENT property street address	CHANGE property street address to
CURRENT mailing address	CHANGE mailing address to
City	City
Postal Code	Postal Code
Phone	Phone
Email	Email

**TRANSFER CREDIT**

There is a credit on the following property:

Property ROLL Number	Property Tax Credit Amount	Utility Account Number	Utility Credit Amount

Please apply the above credit(s) to the following Account(s)

Property ROLL Number	Amount to Tax account	Utility Account Number	Amount to Utility account

Property ROLL Number	Amount to Tax account	Utility Account Number	Amount to Utility account

**REFUND CREDIT**

There is a credit on the following property:

Property Roll Number	Utility Account Number
Property Tax Credit \$	Utility Credit Amount \$

**ISSUE REFUND CHEQUE TO:**

Print Name	Signature	Date