



Town of Lake Cowichan

Development Permit / Development Variance Permit

FOLIO(S):

DATE:

<input type="checkbox"/> DEVELOPMENT PERMIT	<input type="checkbox"/> DEVELOPMENT VARIANCE PERMIT
Select applicable fee:	Fee:
<input type="checkbox"/> \$500 - Less than \$50,000 commercial value or up to 4 residential units <input type="checkbox"/> \$1,000 - More than \$50,000 commercial value or 5 or more residential units	<input type="checkbox"/> \$400

APPLICANT INFORMATION	OWNER INFORMATION
Name	Name
Address	Address
City	City
Postal Code	Postal Code
Phone	Phone
Fax	Fax

PROPERTY
Civic Address of Property _____
Legal Description of Property _____
Zoning of Property _____

APPLICATION REQUIREMENTS FOR PERMIT

Reason for application

- If Applicable Submit:
1. A scaled site plan showing all parking, access points, buildings, landscaping and elevations.
 2. For sign variances, a drawing to scale of the sign and its location on the property.
 3. A copy of the State of Title Certificate (Land Titles Certificate).

APPLICATION REQUIREMENTS FOR A DEVELOPMENT PERMIT

1. Development permit areas applicable to the property (check all that apply)
 - DPA 1 Watercourse and Streamside Protection
 - DPA 2 Natural Hazard Lands
 - DPA 3 Greenhouse Gas Reduction
 - DPA 4 Downtown
 - DPA 5 Highway Commercial, Neighbourhood Centre and Tourism
 - DPA 6 Multi-family
 - DPA 7 Industrial
2. Submit four plan sets and a PDF file drawn to scale showing the following:
 - ◆ Site plan including sidewalks, paths, off street parking layout, access points, and amenities.
 - ◆ Rainwater management plan (for all new construction).
 - ◆ Landscaping plan showing location, type, and quantities of plants and ground cover material.
 - ◆ Detailed colour renderings from all sides, including manufacturer specifications for all external building materials.
 - ◆ Exterior lighting plan, including locations and manufacturer specifications.
 - ◆ Signage plan, including location, size and specifications.
3. For lands within a Watercourse and Streamside or Natural Hazard Development Permit Area, submit the appropriate environmental and/or geotechnical study to respond to the guidelines of the Development Permit Area.
4. A site grading and sediment control plan.
5. A written explanation of how the proposal satisfies all relevant Development Permit guidelines.
6. The application will be accompanied by a fee identified in Bylaw 992-2017, or as may be amended from time to time.

SIGNATURES

Where the applicant is not the REGISTERED OWNER, the application must also be signed by the REGISTERED OWNER

I / We hereby declare that all the above information is, to the best of my knowledge, true and correct in all respects.

_____ Date _____ Applicant's Signature

This application is made with my full knowledge and consent.

_____ Date _____ Registered Owner of Subject Property

STAFF USE ONLY Misc. Permits (69) - Fee paid: \$ _____ Receipt # _____