



TOWN OF LAKE COWICHAN

Ohtaki Twinning Committee Meeting
Tuesday, April 4th, 2017 at 7:00 p.m. – Council Chambers

AGENDA

Page #

1. CALL TO ORDER

INTRODUCTION OF LATE ITEMS (if applicable)

2. AGENDA

3. APPROVAL OF MINUTES

(a) Minutes of meeting held on March 7th, 2017.

3

4. BUSINESS ARISING AND UNFINISHED BUSINESS

(a) Kelly McClure, re: Japanese expectations on visits and eliciting students' interest in visit.

5. CORRESPONDENCE

None.

6. OTHER REPORTS

None.

7. NEW BUSINESS

(a) AET- Posting

(b) Response to Date City re: delegation visit.

8. NEXT MEETING

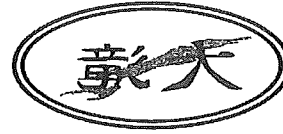
To be determined.

9. ADJOURNMENT

Note: Fire Chief Knott and Fire Risk Manager Steve Vatcher to do presentation on:

- Fire Smart Program;
- Fire Protection Area;
- Laketown Ranch; and
- Equipment Needs of Fire Department.

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PRESENT: Councillor Carolyne Austin, Chair
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

ABSENT: Mayor Ross Forrest
(with prior notice)

ALSO

PRESENT: Joseph Fernandez, Chief Administrative Officer
Karl Lingren, Recording Secretary

1. CALL TO ORDER

The Chair called the meeting to order at 7:16 p.m.

2. AGENDA

No. OC.4/17

Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the agenda be approved.

CARRIED.

3. ADOPTION OF MINUTES

No. OC.5/17

Moved: Councillor McGonigle
Seconded: Councillor Day
that the minutes of the Ohtaki Twinning Committee meeting held
on February 14th, 2017 be approved.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. CORRESPONDENCE

- (a) The email from Ayako Shishido was reviewed by the committee and it was noted that the job opportunity for a teaching position in Japan has been posted on the Town's website. The Chief Administrative Officer advised that the posting will be on our Facebook page, too.

6. OTHER REPORTS

None.

7. NEW BUSINESS

- (a) The Chief Administrative Officer informed the committee that only three of the four students that put in applications have responded to the Town in regards to the trip to Japan being delayed to 2018. All of the students' families felt that it would be easier to fundraise for the upcoming trip if they had more time.

No. OC.6/17

Moved: Councillor Day
Seconded: Councillor McGonigle
that the town postpone the trip to Japan to 2018 and work with

Ohtaki on when it would like to have its return trip to Lake Cowichan, Canada.

CARRIED.

The Chief Administrative Officer said an email would be sent to Japan on this issue.

Councillor McGonigle suggested that upon the return to Canada of Kelly McClure, International English teacher, from her teaching assignment the Town could rely on her to entice more students to join the Lake Cowichan delegation.

8. NEXT MEETING

Tuesday, April 4th, 2017 at 7:00 pm.

9. ADJOURNMENT

No. OC.7/17

Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the meeting be adjourned (7:33 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2016.

Chair