



TOWN OF LAKE COWICHAN

Ohtaki Twinning Committee Meeting
Tuesday, May 1st, 2018 at 7:00 p.m. – Council Chambers

AGENDA

Page #

1. CALL TO ORDER

INTRODUCTION OF LATE ITEMS (if applicable)

2. AGENDA

3. APPROVAL OF MINUTES

(a) Minutes of the meeting held on Feb 6th, 2018.

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4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. CORRESPONDENCE

(a) Letter from Hideyoshi Kikuya, Mayor of Date City re: English Teacher

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6. OTHER REPORTS

None.

7. NEW BUSINESS

(a) Ohtaki Visit 2018.

(b) Proposed events for visitors.

(c) Homestays needed for 10 students, 6 adults

8. NEXT MEETING

Tuesday June 5th, 2018 at 7:00pm

9. ADJOURNMENT

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Minutes of a Ohtaki Twinning
Committee Meeting Tuesday,
February 6th, 2018



PRESENT: Mayor Ross Forrest
Councillor Carlyne Austin, Chair
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

ALSO
PRESENT: Joseph Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jill Walters, Recording Secretary

1. CALL TO ORDER

The Chair called the meeting to order at 7:17 p.m.

2. AGENDA

No. OC.1/18

Moved: Councillor Day
Seconded: Councillor Vomacka
that the agenda be approved with the following addition:

New Business

(b) Councillor Austin, re: Presentation to School.

CARRIED.

3. ADOPTION OF MINUTES

No. OC.2/18

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the minutes of the Ohtaki Twinning Committee meeting held
on May 2nd, 2017 be approved.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. CORRESPONDENCE

None.

6. OTHER REPORTS

None.

7. NEW BUSINESS

(a) The Chief Administrative Officer informed the committee that the Japanese delegation will be arriving the week following Thanksgiving in October 2018. The size of the delegation is still not known.

Councillor Vomacka suggested thinking of gifts the Town were to present.

(b) Councillor Day suggested Whale Watching as an event. Staff will look at old files to see what was done in the past.

(c) Councillor McGonigle and Councillor Vomacka are to make a

presentation for grades 5-11 at Lake Cowichan School with details of the trip. Students interested from last year will be contacted.
Councillor Day will create a poster to share with the school and on Facebook.

- 8. **NEXT MEETING**
Tuesday, May 1st, 2018 at 7:00 pm.

9. **ADJOURNMENT**

No. OC.3/18

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the meeting be adjourned (7:33 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2018.

Chair

Mr. Ross Forrest
Mayor of Lake Cowichan
PO Box 860
Lake Cowichan, B.C.
CANADA

March 23th, 2018

Dear Mr. Ross Forrest

It has been cold and how is everything in Lake Cowichan?

As you know, we have always hired English Teachers from your community since we started the twinning sister relationship in 1988. However, we have had a very difficult time and we couldn't find anybody last year.

We have been discussing how we can continue this program with the people of Ohtaki and office members. The past English Teachers had great relationships with the people of Ohtaki and gave us great influence through teaching Canadian Culture and language. Everyone thinks it would be very sad if we stop this program simply because we were unable to find someone last year. We do also have good news and a few people have already applied for this year's position.

The Assistant English Teacher from Date City covers this position and she will work until next August. After she leaves, we have decided to continue hiring an English Teacher from your community.

We have selected a person as our new teacher for this year, so you will not need to advertise for the remainder of this year.

We greatly appreciate for your cooperation.

Ms. Beverley McCarron
(*Profile form attached)

I would be very grateful if you could assist us in maintaing this program in the future.

Sincerely yours,



Hideyoshi Kikuya
Mayor of Date City