



# TOWN OF LAKE COWICHAN

**Parks, Recreation and Culture Committee**  
**Tuesday, April 4<sup>th</sup>, 2017 at 6:00 p.m. – Council Chambers**

## AGENDA

1. **CALL TO ORDER**

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**INTRODUCTION OF LATE ITEMS** (if applicable)

2. **APPROVAL OF AGENDA**

3. **BUSINESS ARISING AND UNFINISHED BUSINESS**

- (a) (i) Centennial Park Upgrades – Construction Update.  
(ii) Lamppost Banners.  
(iii) Trans Canada Trail Kiosk- Retrofit.  
(iv) 75<sup>th</sup> Birthday Celebration of the Town Of Lake Cowichan in 2019-Plans.

(b) **Ongoing Items Still Being Addressed:**

- (i) Riverfront Walkway and Trail Connections – update.  
(ii) Water park - planning.

4. **DELEGATIONS AND REPRESENTATIONS**

- (a) Loretta Puckrin, Cowichan Lake Arts and Culture Society, re: planning for events.

5. **CORRESPONDENCE**

- (a) Dennis Peters, re: Opportunity of hosting 2018 pickleball tournament.  
(b) Copy of Letter to D. Peters from Vancouver Island Pickleball Association.  
(c) Kristal Mayo, Lake Days Society, re: permission to use parks and beer garden during Lake Days.

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6. **REPORTS**

None.

7. **NEW BUSINESS**

None.

8. **NOTICES OF MOTION**

9. **PUBLIC RELATIONS ITEMS**

10. **MEDIA/PUBLIC QUESTION PERIOD**

11. **ADJOURNMENT**

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## Joseph Fernandez

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**From:** Dennis Peters <dennisjpeters@shaw.ca>  
**Sent:** March 30, 2017 4:49 PM  
**To:** 'V.I. Pickleball'  
**Cc:** 'Terry Akiyama'; Ross Forrest; Joseph Fernandez  
**Subject:** RE: Vancouver Island Pickleball Championships

Yes, the Cowichan Lake Pickleball Club would like the opportunity of hosting the 2018 tournament. We have lots of questions but at the same time we very excited by the opportunity.

**From:** [vipickleball@gmail.com](mailto:vipickleball@gmail.com) [mailto:[vipickleball@gmail.com](mailto:vipickleball@gmail.com)] **On Behalf Of** V.I. Pickleball  
**Sent:** Thursday, March 30, 2017 7:50 AM  
**To:** DENNIS PETERS <dennisjpeters@shaw.ca>  
**Subject:** Vancouver Island Pickleball Championships

With new outdoor courts scheduled to be constructed in Victoria, Lake Cowichan and Nanaimo I would like to offer the opportunity to these communities to host the **Vancouver Island Pickleball Championships**, starting with the 2018 event.

I'm starting the process early for a number of reasons:

- ~ you will need to determine if there is a willingness among your members/community to host such an event
- ~ municipalities often require up to a year advance notice to grant access to a venue
- ~ agreeing to host this tournament will allow members of a tournament committee to 'watch over my shoulder' as the 3rd annual 2017 event unfolds in August.

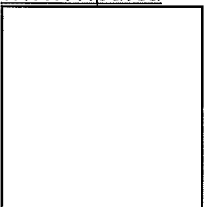
Some of the 'fine print' includes:

- ~ minimum of 6 outdoor courts (more will allow for a larger entry)
- ~ existing format to remain substantially unchanged - 2-day event (usually the first weekend after the August long-weekend)
- ~ VIPA will continue to offer advertising, promotion & registrations, and post names of entrants on their web site
- ~ hosting community can set the entry fee and retain 90%
- ~ 10% of entry fees and proceeds of "Prime Sponsorship" to VIPA to help with on-going costs of web site hosting, maintenance, clinics & leagues
- ~ 100% of proceeds from all other sponsors/supporters to hosts
- ~ hosts to provide draw sheets, balls, prizes & awards.

Here is a link to the [information page](#) for the 2017 Vancouver Island Pickleball Championships.

Let me know if you have any interest in hosting this event.

Ken Holman  
Vancouver Island Pickleball Association  
[www.vipa.ca](http://www.vipa.ca)



## Joseph Fernandez

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**From:** vipickleball@gmail.com on behalf of V.I. Pickleball <info@vipa.ca>  
**Sent:** March 31, 2017 7:44 AM  
**To:** Dennis Peters  
**Cc:** Terry Akiyama; Ross Forrest; Joseph Fernandez  
**Subject:** Re: Vancouver Island Pickleball Championships

Hi Dennis:

Let's see if we can make this happen.

I think the next step is for you to determine the level of support you can count on for hosting the tournament, from your members and from the Town of Lake Cowichan. To gauge the level of support you may need more information. I will be back on the Island on April 20th but I feel your questions/concerns should be answered in writing. That way there can be no misunderstandings.

So feel free to pepper me with questions and I'll do my best to answer them.

It's early but you may wish to consider putting together an initial 'tournament committee' that can contribute questions and follow the process from the outset.

Something else you may wish to consider is giving your club a web presence. We now have the ability to set up web pages for clubs by 'piggybacking' on to the **PICKLEBALLBC** web site - all for the bargain price of \$20.00 per annum. For more information: [www.pickleballbc.ca/club-site.html](http://www.pickleballbc.ca/club-site.html).

Ken

Vancouver Island Pickleball Association

[www.vipa.ca](http://www.vipa.ca)



On Thu, Mar 30, 2017 at 5:48 PM, Dennis Peters <[dennisjpeters@shaw.ca](mailto:dennisjpeters@shaw.ca)> wrote:

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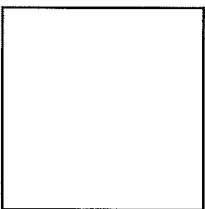
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Ken Holman

Vancouver Island Pickleball Association

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**PO Box 1357  
Lake Cowichan, BC V0R2G0  
cowichanlakedays@hotmail.ca  
250-715-7908**

March 28th, 2017

Dear Mr. Fernandez;

I am writing today to ask for permission for use of Parks and Beer Garden during the annual Lake Days celebration this year, details are as follows:

- Use of Saywell Park for Lake Days celebration on June 10<sup>th</sup> & 11<sup>th</sup> 2017. We will also require set up on Friday June 9<sup>th</sup> 2017
- We require approval to run a beer garden on Friday June 9<sup>th</sup>, Saturday June 10<sup>th</sup> and Sunday June 11<sup>th</sup> 2017 at Saywell Park during the Lake Days celebration, the hours of the beer gardens will be Friday 4pm to 10pm and Saturday and Sunday from noon to 6pm.

Thank you in advance, if we could obtain approval as soon as possible this would allow us to ensure all planning is complete and advertised accordingly.

Kristal Mayo  
Lake Days Secretary