



TOWN OF LAKE COWICHAN

Public Works and Environmental Services Committee
Tuesday, September 4th at 5:00 p.m. – Council Chambers

AGENDA

1. CALL TO ORDER

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INTRODUCTION OF LATE ITEMS (if applicable)

2. APPROVAL OF AGENDA

3. BUSINESS ARISING AND UNFINISHED BUSINESS

- (a) Watermain Upgrades for:
 - (i) Ohtaki Footbridge and Greendale Trestle- status
 - (ii) Signage on Public Washrooms.
- (b) Water Treatment Plant Upgrade – status.
- (c) **Ongoing Items Still Being Addressed:**
 - (i) Boat Ramp Improvements.
 - (ii) CLEC Water System Options.

4. DELEGATIONS AND REPRESENTATIONS

None.

5. CORRESPONDENCE

None.

6. REPORTS

- (a) Award of Contract for Recyclables and Organics Collection Services
- (b) Garbage Collection Services at Grosskleg Townhouses

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7. NEW BUSINESS

- (a) WildSafe BC- Bear Watch

8. NOTICES OF MOTION

9. PUBLIC RELATIONS ITEMS

10. MEDIA/PUBLIC QUESTION PERIOD

- Limited to items on the agenda

11. ADJOURNMENT

Please note: Should this meeting end sooner than 6 p.m., the next meeting may start no later than 10 minutes after adjournment of this meeting.

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Memo

TO: Joseph A. Fernandez, Chief Administrative Officer

SUBJECT: Award of Contract for Recyclables and Organics Collection Services

DATE: August 23, 2018

FROM: Director of Finance

BACKGROUND

After a proposal call was issued for the above services, one proposal was received by closing time from Waste Connections of Canada.

Review the proposed fees for recycling services from Waste Connections, which is our current service provider, are as follows:

Year	Estimated Quantity	Monthly Unit Price	Monthly Cost	Annual Cost
2018	1313	2.06	2,705	32,457
2019	1313	2.12	2,784	33,403
2020	1313	2.18	2,862	34,348
2021	1313	2.25	2,954	35,451
2022	1313	2.32	3,046	36,554
2023	1313	2.39	3,138	37,657

The residential curbside collection fees and the toter and bin prices are being increased by 3% per year.

RECOMMENDATION

It is recommended that the award be made to Waste Connection of Canada for the five-year term ending September 2022.

Ronnie Gill, CPA, CGA
Director of Finance



Memo

TO: Mayor and Council
SUBJECT: Garbage Collection Services at Grossleg Townhouses
DATE: August 31, 2018
FROM: Chief Administrative Officer

BACKGROUND

The Town was approached recently for municipal garbage collection services at the individual strata lots by residents at the new Grossleg Road development on July 10th, 2018.

The Foreman and I paid an on-site visit to the strata development. It obviously cannot be serviced until such time as the development is fully complete road through the development is fully paved and safely passable. We indicated to Terry Kalar that all of the phases at the development have to be completed before consideration can be given to a fuller assessment of the Town's ability to provide services to the individual townhouses.

STAFF RECOMMENDATION

It may be appropriate to include language in the garbage services bylaw that is similar to that indicated below:

A strata corporation, on behalf of all of the owners of the residential strata lots in the strata plan that are townhouses or bare land strata lots, may apply to the Town to for individual service for municipal collection services provided under the garbage, recyclables and organics as set out in this Bylaw.

The Town will accept the application made under the appropriate Section if the Town is satisfied that the residential strata lots can be safely, efficiently and legally serviced by the Town's automated collection system. If accepted, the owners of each residential strata lot will be provided with basic standard carts and pay the fees according to Schedule A. The owners shall, as a condition of the Town actually providing municipal collection services from the residential strata lots but without affecting the owners' obligations to pay the fees, comply with any terms and conditions imposed from time to time by the Town in order to ensure that the Town can safely, efficiently and legally service the residential strata lots.

The strata council must ensure that access through the strata corporation is kept clear of snow and debris at all times and no part of it may be blocked for access by the automated garbage collection system.



Joseph A. Fernandez

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