

# AGENDA

## TOWN OF LAKE COWICHAN

Regular meeting of Council to be held on  
Tuesday, September 24<sup>th</sup>, 2013 at 6:00 p.m.



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### 1. CALL TO ORDER

#### INTRODUCTION OF LATE ITEMS (if applicable)

### 2. APPROVAL OF AGENDA

### 3. ADOPTION OF MINUTES

(a) Minutes of the Special Meeting of Council held on July 12<sup>th</sup>, 2013.

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(b) Minutes of the Regular Meeting of Council held on July 23<sup>rd</sup>, 2013.

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### 4. BUSINESS ARISING AND UNFINISHED BUSINESS

(a) Update on Derelict Buildings as per Council Resolutions.

### 5. DELEGATIONS AND REPRESENTATIONS

(a) Jack Peake re: Water Billing Rates, Development of Property on Elk Road, New Library Facility and New Traffic Circle.

(b) Jack Smith, Treaty Co-ordinator and Aaron Hamilton, Lake Cowichan First Nation re: Update on Treaty Negotiations.

### 6. CORRESPONDENCE

#### (a) Action Items

(1) Cowichan Lake District Chamber of Commerce re: Clarification on presentation at Public Works Committee Meeting held September 3<sup>rd</sup>, 2013 (also see Staff Report on Subject).

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#### (b) Information or Consent Items (a member may ask that an item be dealt with separately)

(1) Youth Parliament of British Columbia Alumni Society re: British Columbia Youth Parliament, 85<sup>th</sup> Parliament.

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### 7. REPORTS

#### (a) Council and Other Committee Reports

1. Finance & Administration Councillor McGonigle

- August 13<sup>th</sup>, 2013.

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- September 10<sup>th</sup>, 2013.

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2. Public Works Councillor Hornbrook

- August 6<sup>th</sup>, 2013.

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- September 3<sup>rd</sup>, 2013.

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3. Parks, Recreation & Culture Councillor Day

- August 6<sup>th</sup>, 2013.

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- September 3<sup>rd</sup>, 2013.

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4. CLEC, Lakeview and Fire Department Councillor Day

- August 13<sup>th</sup>, 2013.

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5. Sustainable Planning and Development Councillor Ingram

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|-----|--|---------------------------------|-----------|
| 6.  | Cowichan Lake Recreation Commission<br>• July 25 <sup>th</sup> , 2013. | Mayor Forrest                   | <b>38</b> |
| 7.  | Chamber of Commerce  | Councillor Ingram               |           |
| 8.  | Kaatza Historical Society  | Councillor Hornbrook            |           |
| 9.  | V.I.R.L  | Councillor Day                  |           |
| 10. | Ohtaki Twinning Committee  | Mayor Forrest/Councillor Ingram |           |
| 11. | Advisory Planning Commission   | Councillor Hornbrook            |           |
| 12. | Community Forest Co-op   | Councillor McGonigle            |           |
| 13. | Cowichan Lake Seniors Association                                      | Councillor Ingram               |           |

**(b) Other Reports**

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| 1. | Lake Cowichan Fire Department Incident Report for July, 2013.                              | <b>42</b> |
| 2. | Lake Cowichan Fire Department Incident Report for August, 2013.                            | <b>44</b> |
| 3. | Cowichan Valley Regional District Board Meeting – Councillor McGonigle.                    |           |
| 4. | Opus DaytonKnight re: 2013 Sewer CCTV and Smoke Testing Programme – Tender Recommendation. | <b>46</b> |

**(c) Staff Reports**

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| 1. | Chief Administrative Officer re: Info Centre and Terms of Fee for Service Agreement. | <b>50</b> |
| 2. | Chief Administrative Officer re: Multi-Material British Columbia Programme.          | <b>56</b> |

**8. BYLAWS**

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| (a) | "Town of Lake Cowichan Permissive Exemption from Taxation for the Royal Canadian Legion, Lake Cowichan Branch 210 Bylaw No. 933-2013" may be read a first, second and third time. | <b>59</b> |
| (b) | "Town of Lake Cowichan Inter-Community Business Licence Bylaw No. 934-2013" may be read a first and second time.  | <b>60</b> |

**9. NEW BUSINESS****10. MAYOR'S REPORT****11. NOTICES OF MOTION****12. MEDIA / PUBLIC QUESTION PERIOD  
- Limited to items on the agenda****13. IN CAMERA**

- (a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and
- (b) The basis on which the meeting is to be closed falls under the following:
- s.90 (1) (c) – labour relations or other employee relations;
- s. 90 (1) (e) – acquisition, disposition or expropriation of land or improvements; and
- s. 90 (1) (f) – law enforcement.

**14. ADJOURNMENT**