

# **AGENDA**

## **TOWN OF LAKE COWICHAN**

**Regular meeting of Council to be held on  
Tuesday, January 28<sup>th</sup>, 2014 at 6:00 p.m.**



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### **1. CALL TO ORDER**

#### **INTRODUCTION OF LATE ITEMS** (if applicable)

### **2. APPROVAL OF AGENDA**

### **3. ADOPTION OF MINUTES**

- (a) Minutes of the Regular Meeting of Council held on December 17<sup>th</sup>, 2013.

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### **4. BUSINESS ARISING AND UNFINISHED BUSINESS**

### **5. DELEGATIONS AND REPRESENTATIONS**

- (a) Kathleen Sheppard, Social Planning Cowichan re: Presentation of 2013 Annual Report.

### **6. CORRESPONDENCE**

#### **(a) Action Items**

- (1) Cowichan Valley Regional District re: CVRD Bylaw No. 3772 – Regional Parkland Acquisition Fund Service Amendment Bylaw, 2013.

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#### **(b) Information or Consent Items** (a member may ask that an item be dealt with separately)

- (1) BC Emergency Health Services re: Local Government Interest in First Responder Services.
- (2) City of Port Alberni re: Support of the BC Food Systems Network Campaign to Preserve the Agricultural Land Commission (ALC) and Agricultural Land Reserve (ALR).

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### **7. REPORTS**

#### **(a) Council and Other Committee Reports**

- |   |                      |           |
|---|----------------------|-----------|
| 1. Finance & Administration             | Councillor McGonigle |           |
| • January 14 <sup>th</sup> , 2014.      |                      | <b>13</b> |
| 2. Public Works                         | Councillor Hornbrook |           |
| • January 7 <sup>th</sup> , 2014.       |                      | <b>16</b> |
| 3. Parks, Recreation & Culture          | Councillor Day       |           |
| • January 7 <sup>th</sup> , 2014.       |                      | <b>19</b> |
| 4. CLEC, Lakeview and Fire Department   | Councillor Day       |           |
| • January 14 <sup>th</sup> , 2014.      |                      | <b>23</b> |
| 5. Sustainable Planning and Development | Councillor Ingram    |           |
| • January 21 <sup>st</sup> , 2014.      |                      | <b>26</b> |
| 6. Cowichan Lake Recreation Commission  | Mayor Forrest        |           |
| • December 19 <sup>th</sup> , 2013.     |                      | <b>30</b> |
| 7. Chamber of Commerce                  | Councillor Ingram    |           |
| 8. Kaatza Historical Society            | Councillor Hornbrook |           |
| 9. V.I.R.L                              | Councillor Day       |           |

- |                                       |                                 |
|---------------------------------------|---------------------------------|
| 10. Ohtaki Twinning Committee         | Mayor Forrest/Councillor Ingram |
| 11. Advisory Planning Commission      | Councillor Hornbrook            |
| 12. Community Forest Co-op            | Councillor McGonigle            |
| 13. Cowichan Lake Seniors Association | Councillor Ingram               |

**(b) Other Reports**

- |  |           |
|--|-----------|
| 1. Lake Cowichan Fire Department Incident Report for December, 2013.       | <b>34</b> |
| 2. Cowichan Valley Regional District Board Meeting – Councillor McGonigle. |           |
| 3. Choose Cowichan Lake – Councillor Day.                                  |           |

**(c) Staff Reports**

- |  |            |
|--|------------|
| 1. Chief Administrative Officer re: Federation of Canadian Municipalities (FCM) 2014 Annual Conference and Trade Show – May 30 <sup>th</sup> to June 2 <sup>nd</sup> , 2014 in Niagara Falls, Ontario. | <b>37</b>  |
| 2. Chief Administrative Officer re: Note Against Land Title - Lot 12, DL 13, Plan VIP66922 (393 Point Ideal Drive).  | <b>39</b>  |
| 3. Chief Administrative Officer re: Approvals for Execution of Agreements.   | <b>42</b>  |
| 4. Chief Administrative Officer re: Advisory Planning Commission Appointments  | <b>F/C</b> |

**8. BYLAWS**

- |  |           |
|--|-----------|
| (a) "Town of Lake Cowichan Zoning Bylaw No. 935-2013" may be read a third time.        | <b>43</b> |
| (a) "Town of Lake Cowichan Zoning Bylaw No. 935-2013" may be reconsidered and adopted. | <b>43</b> |

**9. NEW BUSINESS**

- (a) Healthy Communities Capacity Building Fund.

**10. MAYOR'S REPORT****11. NOTICES OF MOTION****12. MEDIA / PUBLIC QUESTION PERIOD**

**- Limited to items on the agenda**

**13. IN CAMERA**

- (a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and
- (b) The basis on which the meeting is to be closed falls under the following:  
s.90 (1) (e) – acquisition, disposition or expropriation of land or improvements.

**14. ADJOURNMENT**