

TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council held on
Tuesday, December 22nd, 2015



PRESENT: Mayor Ross Forrest
Councillor Carlyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Roni-Lee Roach, Executive Secretary

PUBLIC: 1

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:00 p.m.

2. AGENDA

No. R.179/15

Moved: Councillor Austin
Seconded: Councillor Vomacka
that the agenda be approved with the following additions
under:

Reports – Other Reports

- Councillor Austin re: Shoreline Management meeting; and
- Councillor Austin re: Age Friendly.

CARRIED.

3. ADOPTION OF MINUTES

No. R.180/15

(a) Moved: Councillor McGonigle
Seconded: Councillor Day
that the minutes of the Regular Meeting of Council held on
November 24th, 2015 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

6. CORRESPONDENCE

None.

7. REPORTS

No. R.181/15
Finance and Administration

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the minutes of the Finance and Administration Committee
meeting held on December 8th, 2015 be approved with the
following recommendations ratified:

1—Fire Department Incident Report – October, 2015

that the Fire Department Monthly Incident Report for October,
2015 and payment in the amount of \$8,946.70 be approved;

2— Fire Department Incident Report – November, 2015

that the Fire Department Monthly Incident Report for November, 2015 and payment in the amount of \$9,063.68 be approved; and

3— BC Hydro Tree Canada Grant Funding

that the Town of Lake Cowichan submit a grant application under the BC Hydro tree planting programme for an amount of \$10,000.

CARRIED.

No. R.182/15
Public Works and
Environmental Services

Moved: Councillor Austin
Seconded: Councillor Day
that the minutes of the Public Works and Environmental Services Committee meeting held on December 1st, 2015 be approved as presented.

CARRIED.

No. R.183/15
Parks, Recreation and Culture

Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the minutes of the Parks, Recreation and Culture Committee meeting held on December 1st, 2015 be approved as presented.

CARRIED.

No. R.184/15
Economic and Sustainable
Development

Moved: Councillor Day
Seconded: Councillor Austin
that the minutes of the Economic and Sustainable Development Committee meeting held on December 15th, 2015 be approved as presented.

CARRIED.

Cowichan Lake Recreation

The minutes of the Cowichan Lake Recreation Commission meeting held on November 19th, 2015 were treated as information.

Councillor Day who attended the meeting on behalf of Mayor Forrest reported on the swimming lesson matter for the Town.

Mayor Forrest advised that the third quarter report for the Recreation Commission was sent out yesterday and that members of Council should have received their copy through the e-mail.

Vancouver Island Regional
Library

No Report.

Ohtaki Twinning Committee

No Report.

Advisory Planning Commission

The Chief Administrative Officer reported on the recent Advisory Planning Commission meeting where revisions to the subdivision bylaw was dealt with and that the matter of gateway signage will be brought forward for Council budget consideration in 2016.

Councillor McGonigle spoke on the matter of pervious pavement in new developments that could address recommendations in the storm water management plan.

The Chief Administrative Officer further reported that the legal opinion received from the Town's solicitors would be taken into consideration in the subdivision bylaw revision process.

Community Forest Co-operative Councillor McGonigle advised that plans were underway for the Forest Co-op to host the provincial annual meeting with 90 to 100 delegates attending the last week of May, 2016.

Cowichan Valley Regional District Board **(b)** Councillor Day reported on the recent Regional District board meeting that was held on December 9th, 2015 with the following highlights:

- the elections for Chair and Vice-Chair;
- flood management alternate approval process and passing of the relevant bylaws;
- arts and culture alternate approval process and the passing of the relevant bylaw; and
- five-year financial plan process.

Social Planning Cowichan Councillor Austin reported that the Social Planning Cowichan Committee meeting will be held January 11th, 2016 and the planned workshop to occur on January 28th, 2016 with presentations to local communities in the New Year.

Community Safety Advisory Councillor Austin gave a verbal report on her attendance at the recent Community Safety Advisory meeting.

Shoreline Management Councillor Austin gave a verbal report on her attendance at a recent meeting regarding shoreline management held on December 11th, 2015.

Age Friendly Councillor Austin gave a verbal report on her meeting with representatives from Salts Spring Island to discuss the Town’s Age Friendly report and the potential collaboration of information for care facilities.

No. R.185/15
Capital Projects in Progress - 2015 **(c)** Moved: Councillor McGonigle
Seconded: Councillor Austin
that Council approve the following capital projects for 2016 prior to the adoption of the 5-Year Plan in 2016:

Asbestos inventory	\$ 15,000
Town hall renovations	218,000
Windows at CLEC	25,000
CLEC Roofing	9,500
JCP project	60,000
Sewer CCTV Inspection and Smoke Testing	70,000
Sanitary Sewer Rehabilitation contract.	73,000

for a total of \$470,500.00.

CARRIED.

8. BYLAWS

No. R.186/15
Bylaw No. 960-2015
Fee and Charges for Services **(a)** Moved: Councillor McGonigle
Seconded: Councillor Day
that the “Town of Lake Cowichan Fee and Charges for Services Bylaw No. 960-2015” be reconsidered and adopted.

CARRIED.

No. R.187/15
Bylaw No. 967-2015
Waste Collection Regulations and Rates **(b)** Moved: Councillor Day
Seconded: Councillor McGonigle
that the third reading of the “Town of Lake Cowichan Waste Collection Regulations and Rates Bylaw No. 967-2015” be rescinded.

CARRIED.

No. R.188/15
Bylaw No. 967-2015
Waste Collection
Regulations and Rates

- (c) Moved: Councillor Day
Seconded: Councillor Vomacka
that the "Town of Lake Cowichan Waste Collection Regulations and Rates Bylaw No. 967-2015" be read a third time, as amended.

CARRIED.

Mayor Forrest advised that the reconsideration and adoption of the waste collection bylaw will be dealt with at a Special meeting of Council on Tuesday, January 5th, 2016.

No. R.189/15
Bylaw No. 968-2015
Water Regulations and
Rates

- (d) Moved: Councillor Day
Seconded: Councillor Vomacka
that the "Town of Lake Cowichan Water Regulations and Rates Bylaw No. 968-2015" be reconsidered and adopted.

CARRIED.

No. R.190/15
Bylaw No. 969-2015
Sewer Regulations and
Rates

- (e) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the "Town of Lake Cowichan Sewer Regulations and Rates Bylaw No. 969-2015" be reconsidered and adopted.

CARRIED.

9. NEW BUSINESS

No. R.191/15
Regular Meetings for 2016

- (a) Moved: Councillor Day
Seconded: Councillor Austin
that Council approve the notice of the Regular meeting dates for Council for 2016.

CARRIED.

10. MAYOR'S REPORT

The Mayor presented his report for December, 2015 with the following highlights:

- Recognition of Pete and Joanne Pimlott being recognized with a good corporate citizenship award at the National Philanthropy Day awards ceremony for their generosity to the community;
- Recognition of Stacy Middlemass for her "Caring with Cookies" campaign started in 2007 and recently reported on an American tv talk show;
- Community Services Hamper programme assisted by large contingent of volunteers;
- Appreciation of the different committees which are committed to the enhancement of our community;
- Corporate contributors such as the Insurance Corporation of British Columbia and Ministry of Transportation assisting with road safety improvements;
- The water treatment plant upgrades totaling approximately \$6 million that has to be completed by 2017;
- Age Friendly study completed that will assist with the next step for a care facility with a meeting scheduled for January 4th, 2016 at 7:00 p.m. to begin work on this initiative;
- Town hall addition and renovation;
- encouraged by the steady growth of our community, both through infrastructure improvements and more importantly growth through public interest and participation at local public events; and

- in closing, gave his Christmas greeting.

11. NOTICES OF MOTION

None.

12. IN CAMERA

No. R.192/15
In-Camera

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that Council close the meeting to the public to deal with issues relating to labour relations or other employee relations, land matters and negotiation of municipal services under Section 90(1) (c), (e) and (k) of the Community Charter respectively (6:50 p.m.).

CARRIED.

13. ADJOURNMENT

No. R.193/15
Adjournment

Moved: Councillor Day
Seconded: Councillor Vomacka
that we arise without a report and adjourn (9:50 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2016.

Mayor