



TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council
Tuesday, August 22nd, 2017

PRESENT: Mayor Ross Forrest
Councillor Carlyne Austin
Councillor Bob K. Day (left at 6:35)
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Kari Lingren, Recording Secretary

PUBLIC: 12

1. **CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:00 p.m.

2. **AGENDA**

No. R.00109/17

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the agenda be approved as presented.

CARRIED.

3. **ADOPTION OF MINUTES**

No. R.00110/17

(a) Moved: Councillor Day
Seconded: Councillor Austin
that the minutes of the Regular Meeting of Council held on July 25th, 2017 be adopted.

CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

(a) **Action Items**

(i) None.

(b) **Information or Consent Items**

(i) The correspondence item from Volunteer Cowichan re: 150 for 150 Challenge was treated as information and is to be forwarded to the Chamber of Commerce and to Laketown Ranch.

7. **REPORTS**

No. R.00111/17
Finance and Administration

Moved: Councillor McGonigle
Seconded: Councillor Day
that the minutes of the Finance and Administration Committee meeting held on August 8, 2017 be approved with the following:

1- Lake Health Care Auxillary

that a donation to the Lake Healthcare Auxillary in the amount of \$50.00, one dollar for each year they have been operating, for its upcoming 50th Anniversary Tea be approved;

2- Lake Cowichan Fire Department

the Lake Cowichan Fire Department’s incident report for July 2017 in the total amount totaling \$8,176.81 be approved;

3-Re-zoning fees

recommendations of the increase in fees for re-zoning OCP amendment and Development permits:

- Rezoning - \$2,500 (B&B - \$750)
- OCP Amendment - \$1000
- Development Permit - \$500 - \$1000
- Development Variance Permit - \$400

be accepted.

4- BC Hydro Cost for the Water Treatment Plant

that Council approve the upfront costs payment in the amount of \$188,333.25 to BC Hydro for the Water Treatment Plant with the applicable rebates to the Town in the event of additional customers being added to that service.

CARRIED.

No. R.00112/17
Economic and Sustainable
Development

Moved: Councillor Day
Seconded: Councillor Austin
that the minutes of the Economic and Sustainable Development Committee meeting held on August 8, 2017 be approved with the following:

1-Hill 60 Ridge

that a letter of support for developing a launching and landing site on Hill 60 Ridge for paragliding be provided.

CARRIED.

Cowichan Lake Recreation

Mayor Forrest stated there was no update of the Cowichan Lake Recreation Commission meeting.

Vancouver Island Regional
Library

Councillor Vomacka stated there was no update. The next meeting is in September, 2017.

Advisory Planning Commission

Councillor McGonigle said there was no update from the last Advisory Planning Commission meeting.

Community Forest Co-
operative

Councillor McGonigle stated there was no update for the Community Forest Co-op.

(b) Other Reports

Cowichan Valley Regional
District Board

(i) Councillor Day gave a verbal report to the Council on his attendance at the last Regional District meeting. Some of the highlights from the meeting included Area "I" raising fees for lighting, Laketown Ranch donating a bench or table to a park in Area "F" and the Solid Waste Bylaw being amended to provide free tipping for environmental clean-ups.

Community Outreach Team

(ii) Councillor Austin said the next Community Outreach Team meeting will be held Thursday, August 24, 2017.

Community Safety Advisory (iii) Councillor Austin attended the Community Safety Advisory meeting this month and reported that she is now the vice-chair. The next meeting is to be held September 7, 2017.

Seniors' Care (iv) The matter of the Care Facility committee is to be discussed under staff reports.

(c) Staff Reports

No. R.00113/17
Seniors' Care Facility
Appointment (i) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that Council appoint the following to the Seniors' Care Facility Committee:

- Ted Gamble;
- W.J. (Jack) Peake;
- Sheila Service; and
- Wayne Stincombe.

CARRIED.

No. R.00114/17
Advisory Planning Commission (ii) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the Committee appoint Brian Locher and Willa Suntjens to the Advisory Planning Commission for the remainder of the two-year term expiring December 31st, 2018.

CARRIED.

8. BYLAWS

No. R.00115/17
Bylaw No. 991-2017
Cemetery and Columbarium
Bylaw (a) Moved: Councillor McGonigle
Seconded: Councillor Day
that the Town of Lake Cowichan Cemetery and Columbarium Bylaw No. 991-2017 be read a first, second and third time.

CARRIED.

No. R.00116/17
Bylaw No. 992-2017
Fees and Services Bylaw (b) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the Town of Lake Cowichan Fees and Services Bylaw No. 992-2017 be read a first and second time.

CARRIED.

No. R.00117/17
Bylaw No. 993-2017
Development Approval
Procedures and Notifications
Bylaw (c) Moved: Councillor Austin
Seconded: Councillor McGonigle
that the Town of Lake Cowichan Development Approval Procedures and Notifications Bylaw No. 993-2017 be read a first, second and third time.

CARRIED.

No. R.00118/17
Bylaw No. 994-2017
Official Community Plan
Amendment Bylaw (d) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the Town of Lake Cowichan Official Community Plan and Amendment Bylaw No. 994-2017 be read a first and second time.

CARRIED.

No. R.00119/17
Bylaw No. 995-2017
Official Community Plan
Amendment Bylaw (b) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the Town of Lake Cowichan Zoning Amendment Bylaw No. 995-2017 be read a first and second time.

CARRIED.

9. NEW BUSINESS

None.

10. MAYOR’S REPORT

The Mayor presented his report for August 2017 which included the following:

- Report on the large turnout of 500 – 600 people at the Laketown Ranch for the public showing of the TV show Still Standing.
- Sunfest once again was a huge success. Laketown Ranch and the public did a great job at managing an event of this magnitude
- The CLRSS river clean-up was held Saturday August 19, 2017 with over 100 volunteers participating in the clean-up; and
- We are inching closer to the establishment of an columbarium facility for the interment for cremated remains.

11. NOTICES OF MOTION

None.

12. PUBLIC RELATIONS

13. IN CAMERA

No. R.00120/17

Moved: Councillor McGonigle
 Seconded: Councillor Vomacka
 that pursuant to Section 90 of the Community Charter, Council closes the meeting to the public to deal with issues relating to the following relevant sections of the Community Charter: 90(1) (c) on labor relations or other employee relations, 90(1) (f) on law enforcement and 90(1)(g) on litigation or potential litigation affecting the municipality (6:58 p.m.).

CARRIED.

14. ADJOURNMENT

No. R.00121/17
Adjournment

Moved: Councillor McGonigle
 Seconded: Councillor Austin
 that we arise and adjourn at 7:40 p.m. without report.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2017.

Mayor