



TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council
Tuesday, October 24th, 2017

PRESENT: Mayor Ross Forrest
Councillor Carlyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Kari Lingren, Recording Secretary

PUBLIC: 4

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:13 p.m.

2. AGENDA

No. R.00138/17

Moved: Councillor Day
Seconded: Councillor Austin
that the agenda be approved with the following additions
under:

Other Reports:

7. (b)(v) Youth Place Making.

CARRIED.

3. ADOPTION OF MINUTES

No. R.00139/17

(a) Moved: Councillor McGonigle
Seconded: Councillor Day
that the minutes of the Regular Meeting of Council held on
September 19th, 2017 be adopted.

CARRIED.

No. R.00140/17

Moved: Councillor Day
Seconded: Councillor Vomacka
that the minutes of the Special Meeting of Council held on
October 10th, 2017 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

- (a) Candace Spilsbury, Chair School District #79, gave a verbal presentation on the Board of Education's strategic priorities for the school district.

6. CORRESPONDENCE

(a) Action Items

- (i) None.

(b) Information or Consent Items

- (i) Mayor Forrest read out the correspondence item from Lana Popham, Minister of Agriculture, which extended sincere appreciation for the valiant services provided by the Lake Cowichan Fire Department during its deployment to deal with the BC Wildfire crisis earlier in the year.
- (ii) The correspondence item from Mitchell Hahn on the provincial flood hazard area land use management guidelines amendment was for treated as information.
- (iii) The correspondence from British Columbia Community Achievement Awards was treated as information. The item was referred to the next Finance and Administration meeting.

7. REPORTS

No. R.00141/17
Finance and
Administration

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Finance and Administration Committee meeting held on October 10th, 2017 be approved as presented.
CARRIED.

No. R.00142/17
Public Works and
Environmental Services

Moved: Councillor Austin
Seconded: Councillor McGonigle
that the minutes of the Public Works and Environmental Committee meeting held on October 3rd, 2017, be approved as presented.
CARRIED.

No. R.00143/17
Parks, Recreation and
Culture

Moved: Councillor Vomacka
Seconded: Councillor Day
that the minutes of the Parks, Recreation and Culture
Committee meeting held on October 3rd, 2017 be approved as
presented.

CARRIED.

No. R.00144/17
Economic and
Sustainable
Development

Moved: Councillor Day
Seconded: Councillor Austin
that the minutes of the Economic and Sustainable Development
Committee meeting held on October 10th, 2017 be approved
with the following:

Boat Launch-

that \$25,000 be allocated for the installation on new cement
slabs at the boat launch to replace those that are in a poor
state of repair.

CARRIED.

Cowichan Lake
Recreation

Mayor Forrest said that the next meeting of the Cowichan Lake
Recreation Commission will be held on October 26th, 2017. He
also reported that Ted Gamble has resigned and that Dave
Darling will be back on the commission.

Vancouver Island
Regional Library

Councillor Vomacka said there was no update for the
Vancouver Island Regional Library.

Advisory Planning
Commission

Councillor McGonigle said the next Advisory Planning
Commission meeting will be held on Thursday October 26th,
2017. He said at the last meeting the APC discussed the
columbarium issue which had recommended one price for both
residents and non-residents.

Community Forest Co-
operative

Councillor McGonigle gave an update on the Community Forest
Co-op's activities which included the submission of final
documents to the Ministry of Forests, Lands & Natural Resource
Operations on behalf of Qualy?it. He also noted that there is a
new board of directors for Qualy?it.

(b) Other Reports

Cowichan Valley
Regional District Board

- (i) Councillor Day gave a verbal report to Council on his
attendance at the last two regional district meetings.
Highlights from the meetings included: \$30,000 being set aside
tor for small grants in the community for tournaments; the
draft budget being available online for public review; adoption

by the board of an amendment to the Procedures bylaw to allow for public input; by-election results for Shawnigan Lake were revealed; and spoke on the proposed public engagements for recreation facilities.

Community Outreach Team (ii) Councillor Austin gave a verbal update of the last Community Outreach Team meeting where the following were discussed: the "sharps" pick-up programme; the Duncan United Church receiving funding to help with its needs; "Their Future" foundation and the grants that have been made available for kids under 19 for an after school care programme; the Cowichan Lake Recreation offering new programs; and the Firesmart program being part of the Cowichan Lake Fire Protection Area.

Community Safety Advisory (iii) Councillor Austin attended the Community Safety Advisory meeting and gave a verbal update to Council.

Seniors Care Facility (iv) Councillor McGonigle said the next meeting will be held on November 1st, 2017.

No. R.00145/17 Moved: Councillor Austin
Seconded: Councillor Vomacka
that Council approve the appointments of Don Beldessi, Terry Hale, and Marg McGillis to the Cowichan Lake Elder Care Initiative select committee.

CARRIED.

(v) Councillor Austin gave an update on the Youth PlaceMaking plans. She said that Lake Cowichan Students are working to clear blackberry bushes to put in a crosswalk. Some kids are also going to fix up the area behind Subway for an area to 'hang out' at.

(c) Staff Reports

No. R.00146/17 (i) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that Council approve the following capital projects:

- Paving of a portion of Sahtlam Avenue by Duncan Paving for \$29,260;
- Water system upgrade for the CLEC facility for engineering services by Opus International for \$24,170;
- Electrical services to Centennial Park by BC Hydro for \$19,867; and

- Construction of an electrical building at Centennial Park for \$20,000; with applicable taxes payable on the foregoing.

CARRIED.

8. BYLAWS

No. R.00147/17
Bylaw No. 991-2017
Cemetery and
Columbarium

- (a) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the third reading for the "Town of Lake Cowichan Cemetery and Columbarium Bylaw No. 991-2017" be rescinded.
CARRIED.

No. R.00148/17
Bylaw No. 991-2017
Cemetery and
Columbarium

- (b) Moved: Councillor Day
Seconded: Councillor McGonigle
that the "Town of Lake Cowichan Cemetery and Columbarium Bylaw No. 991-2017" be read a third time, as amended.
CARRIED.

No. R.00149/17
Bylaw No. 992-2017
Fees and Services
Bylaw

- (c) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the "Town of Lake Cowichan Fees and Services Bylaw No. 992-2017" be reconsidered and adopted.
CARRIED.

No. R.00150/17
Bylaw No. 994-2017
Official Community
Plan Bylaw

- (d) Moved: Councillor McGonigle
Seconded: Councillor Day
that the "Town of Lake Cowichan Official Community Plan Bylaw No. 994-2017" be read a third time.
CARRIED.

No. R.00151/17
Bylaw No. 994-2017
Official Community
Plan Bylaw

- (e) Moved: Councillor McGonigle
Seconded: Councillor Day
that the "Town of Lake Cowichan Official Community Plan Bylaw No. 994-2017" be reconsidered and adopted.
CARRIED.

No. R.00152/17
Bylaw No. 995-2017
Zoning Amendment
Bylaw

- (f) Moved: Councillor Day
Seconded: Councillor Vomacka
that "Town of Lake Cowichan Zoning Bylaw Amendment No. 995-2017" be read a third time.
CARRIED.

No. R.00153/17 (g) Moved: Councillor McGonigle
Bylaw No. 995-2017 Seconded: Councillor Day
Zoning Amendment that "Town of Lake Cowichan Zoning Bylaw Amendment No.
Bylaw 995-2017" be reconsidered and adopted.
CARRIED.

No. R.00154/17 (h) Moved: Councillor Austin
Bylaw No. 996-2017 Seconded: Councillor Vomacka
Permissive Exemption that "Town of Lake Cowichan Permissive Exemption from
for Taxation Bylaw Taxation for King George Seniors Affordable Housing Society
Bylaw No. 996-2017" be reconsidered and adopted.
CARRIED.

9. NEW BUSINESS

No. R.00155/17 (a) Moved: Councillor Austin
Seconded: Councillor Vomacka
that Council approve the transfer of AB Greenwell Elementary
School to the Town of Lake Cowichan from School District 79.
CARRIED.

(b) The BC Hydro power outage that was planned for November 7th, 2017 to November 8th, 2017 from 11:00 pm – 6:00 am has been postponed to a later date.

(c) The Town of Lake Cowichan public meeting will be held on November 20th, 2017. The Chief Administrative Officer said that the Lake Cowichan First Nations and the Advisory Planning Commission will also be making presentations at that meeting.

10. MAYOR'S REPORT

The Mayor presented his report for October 2017 which included the following:

- Council's attendance at the UBCM conference that was held in Vancouver where meetings were had with different BC Ministers.
- UBCM was hugely beneficial for the continued education of all of council;
- Thank you to the Chamber of Commerce for hosting the annual Business Showcase which was held on October 7th, 2017. This provided a great opportunity for engagement with the citizens of Lake Cowichan;
- A special meeting of Council on October 2nd, 2017 awarded the Greendale Water Main upgrade project to Hazelwood Construction Inc. for a cost of \$685,245.57;

- The first phase of Centennial Park is nearing completion with the playing surfaces complete and the fencing and dugouts having to be installed before the next playing season;
- Cowichan Lake Recreation Commission is searching for volunteers to help with a local sports history display to showcase local talent;
- A number of individuals have organized themselves into a volunteer group to pick up “sharps”. They may be contacted at 250-732-4100;
- Congratulations to our hospital Auxiliary on its 50th Anniversary. This is an amazing group of Lady volunteers who provide so much good to our community; and
- An information meeting regarding the Cowichan water use plan was held on Oct. 23rd, 2017.

11. NOTICES OF MOTION

None.

12. PUBLIC RELATIONS

None.

13. IN CAMERA

No. R.00156/17

Moved: Councillor Austin
Seconded: Councillor McGonigle
that pursuant to Section 90 of the Community Charter, Council closes the meeting to the public to deal with issues relating to the following relevant sections of the Community Charter: 90(1) (c) on labor relations or other employee relations, and 90(1) (e) the acquisition, disposition or expropriation of land or improvements (7:30 p.m.).

CARRIED.

14. ADJOURNMENT

No. R.00157/17
Adjournment

Moved: Councillor McGonigle
Seconded: Councillor Austin
that we arise and adjourn at 8:30 p.m. without report.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2017.

Mayor