



TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council
Held and transmitted electronically via Council Chambers located at 39 South
Shore Road, Lake Cowichan, BC
on Tuesday, September 12th, 2023.

PRESENT:

Mayor Tim McGonigle
Councillor Aaron Frisby
Councillor Carolyne Austin
Councillor Kristine Sandhu
Councillor Lorna Vomacka

STAFF:

Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre

PUBLIC:

3

1. CALL TO ORDER

The Mayor called the meeting to order at 5:00 pm.

2. AGENDA

3. ADOPTION OF MINUTES

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

None.

6. CORRESPONDENCE

(a) Action Items:

(b) Information or Consent Items

None.

7. REPORTS

(a) Council and other Committee Reports

(b) Other Reports

(c) Staff Reports

(i) Moved: Councillor Frisby

Seconded: Councillor Vomacka

that Council approve a Natural Hazard Lands Development Permit Area (DPA2) for land described as Lot 4 & 15, Block 12, Plan 1750, Section 6, Renfrew Land District, Except Plan 2762RW, with the following conditions:

1) Development must comply with all Town Bylaws, specifically including, but not limited to:

a. Zoning Bylaw

b. Subdivision, Works, & Services Bylaw

No. R.0080/23

Development Permit

DP2023-03

Lot 4 and 15, Plan 1750

Elk Road

- 2) That development proceeds to the satisfaction of the Town in accordance with the recommendations of the Wildfire Hazard Assessment prepared by Strathcona Forestry Consulting, as follows:
 - a. As per the BC Wildfire Act, if a high risk activity (i.e., land clearing) is taking place between 1 April and 31 October, the operator must keep at the activity site firefighting hand tools, in a combination and type to properly equip each person who works at the site with a minimum of one firefighting hand tool, and an adequate fire suppression system (onsite portable water tanker and firefighting tools – shovels, pulaskis, portable water backpacks). In addition, efforts must be made to maintain an adequate fire break between any high-risk activity and areas of continuous forest to ensure a fire originating at the site does not escape the site.
 - b. During land clearing, develop an Emergency Plan of Action, listing key contact information in case of fire and/or other emergency at the site.
 - c. Hazard abatement (removal of slash/disposal of debris piles) must take place in compliance with Town of Lake Cowichan bylaws.
 - d. Ensure construction workers are made aware of the risk of fire in the interface zone, especially during dry summer weather.
 - e. Where safely practical, hazard trees could be modified (i.e., pruned, topped [deciduous trees] to provide wildlife habitat). As noted, tree cover has largely been removed from the subject proposal; surrounding perimeters should be checked for potential hazard trees prior to commencement of work.
- 3) A Land Title Act Section 219 Wildfire Hazard Covenant shall be placed upon the land to address the specific recommendations of the Wildfire Hazard Assessment, particularly with respect to Fire Smart Zones and construction materials.
- 4) Approval of this Development Permit does not constitute approval of a Building Permit and any required sign permits.

CARRIED.

8. **BYLAWS**

9. **NEW BUSINESS**

10. **MAYOR’S REPORT**

11. **NOTICES OF MOTION**

None.

12. **QUESTION PERIOD**

None.

13. **IN CAMERA**

14. **ADJOURNMENT**

Moved: Councillor Austin
Seconded: Councillor Frisby
that the meeting be adjourned. (5:07 pm).

CARRIED.

No. R.0081/23
Adjournment

Certified correct _____.

Confirmed on the _____ day of _____, 2023.

Mayor