



TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council
Held and transmitted electronically via Council Chambers located at 39 South
Shore Road, Lake Cowichan, BC
on Tuesday, September 24th, 2024

PRESENT: Councillor Kristine Sandhu, Deputy Mayor
Councillor Carlyne Austin
Councillor Aaron Frisby
Councillor Lorna Vomacka

ABSENT: Mayor Tim McGonigle
(with prior approval)

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre
Roni-Lee Roach, Executive Secretary
James Van Hemert, Contract Planner

PUBLIC: 5

1. CALL TO ORDER

The Deputy Mayor called the meeting to order at 5:46 pm.

3. AGENDA

Moved: Councillor Frisby
Seconded: Councillor Austin
that the agenda be approved with the following deletion:

DELEGATION AND REPRESENTATIONS

- a) Donna Petrie, City of Langford re: Spirit Loop.

and the following addition:

NEW BUSINESS

- b) Acknowledgement of Truth and Reconciliation Day - September 30th,
2024.

CARRIED.

4. PUBLIC INPUT

None.

5. ADOPTION OF MINUTES

- (a) Moved: Councillor Frisby
Seconded: Councillor Vomacka
that the minutes of the Regular meeting of Council held July 23rd, 2024, be
adopted.

CARRIED.

6. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

7. DELEGATIONS AND REPRESENTATIONS

8. CORRESPONDENCE

(a) **Action Items:**

- (i) Moved: Councillor Austin
Seconded: Councillor Frisby
that Council authorize the Mayor and the Corporate Officer to execute the
2024-2034 Canada Community – Building Fund Agreement on behalf of the
Town of Lake Cowichan.

CARRIED.

No. R.0089/24
Agenda

No. R.0090/24
Regular Council
Meeting Minutes

No. R.0091/24
UBCM – 2024-2034
Canada Community-
Building Fund
Agreement

(b) Information or Consent Items

(i) The correspondence item from the Ministry of Agriculture and Food regarding its response to District of North Cowichan on its request to conduct an Agricultural Land Use Inventory (ALUI) was treated as information.

No. R.0092/24
Support for the Declaration on the Rights of Indigenous Peoples

(ii) Moved: Councillor Vomacka
Seconded: Councillor Frisby
that Council support and uphold the United Nations Declaration on the Rights of Indigenous Peoples to support and strengthen First Nation-municipal relations and to work in consultation and cooperation with First Nations in BC.
CARRIED.

9. REPORTS

(a) Council and other Committee Reports

No. R.0093/24
Committee of the Whole

(i) Moved: Councillor Austin
Seconded: Councillor Frisby
that the minutes of the Committee of the Whole meeting held on September 10th, 2024 be approved, as amended, with the following:

1—Fire Department – Incident Report

that Council approve the Lake Cowichan Fire Department’s incident report in the amount of \$11,694.16 for July, 2024;

2— Fire Department – Incident Report

that Council approve the Lake Cowichan Fire Department’s incident report in the amount of \$11,254.90 for August, 2024;

3 – Livestreaming of Meetings

that the Advisory Planning Commission meetings be livestreamed, subject to ensuring that livestreaming is permitted;

4—Leave of Absence

that a leave of absence for Mayor McGonigle be approved for the Public Hearing and Regular meeting of Council on September 24th, 2024 and all other meetings held in October, 2024;

5 – Letter of Support

that a letter of support be sent to the Quad Riders Association of British Columbia on its Annual General meeting and Jamboree at Laketown Ranch and in particular the Ice Cream Parade on Friday, September 20th, 2024, subject to the Ministry of Transportation and Infrastructure and local RCMP approvals being received;

6 – Public Meeting

that the Committee recommend that the Public meeting to be held on Monday, October 7th, 2024 be cancelled.

CARRIED.

Cowichan Lake Recreation Commission

(ii) Councillor Frisby reported that the Recreation Commission meeting was held on Monday, September 23rd, 2024.

Vancouver Island Regional Library

(iii) Councillor Vomacka reported on the hybrid Library Board meeting and spoke on the value of small community facilities being utilized for other purposes, such as cooling and warming centres, safe spaces for youth and community held meetings.

Advisory Planning Commission

(iv) Councillor Austin gave an overview of the Advisory Planning Commission and its function. She reported that the Advisory Planning Commission meeting would be held on Thursday, September 26th, 2024. She advised that the Commission would be hearing from Chris Morley, Friends of the Cowichan

on the subject of Riparian protection and reviewing a report on the analysis of increased density for the Town.

Community Forest Co-operative

(v) No report was provided on the Forest Cooperative.

(b) **Other Reports**

(i) Deputy Mayor Sandhu advised that Councillor Vomacka, Regional District Alternate would be attending two meetings at the Regional District on Wednesday, September 25th, 2024.

Community Outreach Team

(ii) Councillor Austin reported that she was unable to attend the September Outreach meeting due to her attendance at the recent UBCM conference in Vancouver, BC. She advised that the meetings are held the 3rd Thursday of each month and that the next meeting will be held on October 17th, 2024.

Our Cowichan

(iii) Councillor Sandhu reported that the next Our Cowichan meeting date has yet to be determined.

Cowichan Watershed Board

(iv) Councillor Sandhu reported on the recent Watershed Board meeting for which Federal and Provincial appointments had been made. She reported that the Ts'uubaa-asatx Nation has asked for representation on the Board and that the Town's Superintendent, Public Works and Engineering Services had been on hand to make a presentation on the Town's sewer lagoon upgrade plans which were well received by the Board.

The next Watershed Board meetings will be held on Thursday, September 26th, 2024.

Ohtaki Twinning

(v) Councillor Austin reported that the delegates for travel in 2025 to Ohtaki, Japan is 11 students and 5 adults and that they were all working hard on their fundraising efforts. She further advised that another group would be travelling in 2026 with a return to the exchange structure for travel to and from Japan.

(c) **Staff Reports**

10. BYLAWS

No. R.0094/24
Zoning Amendment
No. 1106-2024

(a) Moved: Councillor Austin
Seconded: Councillor Frisby
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 1106-2024" be referred to the next meeting of Council, subject to further clarification by staff.

CARRIED.

Mayor and Council will meet with staff to discuss the Zoning amendment for rental only on October 8th, 2024 at 4:00 pm, prior to the monthly Committee of the Whole meeting.

No. R.0095/24
Permissive Tax Exemption
– Churches and Not-for-Profit
No. 1107-2024

(c) Moved: Councillor Frisby
Seconded: Councillor Austin
that the "Town of Lake Cowichan Permissive Tax Exemption – Churches and Not-for-Profit Bylaw No. 1107-2024" may be read a first, second and third time.

CARRIED.

No. R.0096/24
Permissive Tax Exemption
– Boat Launch on North
Shore Road
No. 1108-2024

(d) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the “Town of Lake Cowichan Permissive Tax Exemption – Boat Launch
on North Shore Road Bylaw No. 1108-2024” may be read a first, second and
third time.

CARRIED.

No. R.0097/24
Respectful Spaces
No. 1094-2024

(e) Moved: Councillor Austin
Seconded: Councillor Frisby
that the “Town of Lake Cowichan Respectful Spaces Bylaw No. 1094-2024”
may be read a first, second and third time.

CARRIED.

11. **NEW BUSINESS**

(a) The matter of the accessibility tour by Council has been referred to the
upcoming Advisory Planning Commission for possible dates to undertake a
tour.

(b) Councillor Vomacka requested that the Town acknowledge September 30th
as National Truth and Reconciliation day by placement of orange lights
designated areas around Town; Forest Workers Memorial Park fountain,
Central Park fountain, entrance to Town sign and/or the Ts’uubaa-asatx
totem pole.

12. **MAYOR’S REPORT**

13. **NOTICES OF MOTION**

None.

14. **QUESTION PERIOD**

15. **IN CAMERA**

No. R.0098/24
Retire to In-Camera

Moved: Councillor Frisby
Seconded: Councillor Vomacka
that Council close the meeting to the public to deal with issues dealing with
labour relations which falls under s. 90(1) (c) of the Community Charter.
(6:12 pm).

CARRIED.

16. **ADJOURNMENT**

No. R.0099/24
Adjournment

Moved: Councillor Vomacka
Seconded: Councillor Austin
that the meeting arise without report and be adjourned (6:35 pm).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2024.

Deputy Mayor