



- PRESENT:** Councillor Aaron Frisby, Chair
Mayor Tim McGonigle
Councillor Carolyne Austin
Councillor Kristine Sandhu
Councillor Lorna Vomacka
- STAFF:** John Thomas, Chief Administrative Officer (remotely)
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre
Roni-Lee Roach, Executive Secretary

PUBLIC: 6

- No. CW.035/26
Agenda
1.

CALL TO ORDER
The Chair called the meeting to order at 5:00 pm.
2.

INTRODUCTION OF LATE ITEMS
None.
3.

AGENDA
Moved: Councillor Austin
Seconded: Councillor Vomacka
That the agenda be approved as presented.
- CARRIED.
4.

PUBLIC INPUT
Wade Gamble, General Manager at Jakes at the Lake, spoke on the matter of the seasonal paid parking strategy and shared his view that the Town does not have a parking problem.
5.

MINUTES
None.
6.

BUSINESS ARISING AND UNFINISHED BUSINESS
Ongoing Items Still Being Addressed:
(a) Councillor Austin spoke on the Mildred Child Annex site designation plaque that will be installed at the 49 South Shore Road location.
7.

DELEGATIONS AND REPRESENTATIONS
None.
8.

CORRESPONDENCE
Moved: Councillor Austin
Seconded: Councillor Sandhu
That the Committee recommend that the following correspondence items be received and filed:
(a) Association of Vancouver Island Coastal Communities (AVICC) Strategic Priorities 2026-203; and
(b) IGES Local Government Communique – FIFA World Cup 2026.
- CARRIED.
9.

REPORTS
(a) Moved: Councillor Frisby
Seconded: Mayor McGonigle
That the Committee recommend that Council identify the following advocacy priorities for the 2026 UBCM Convention:
Ministry of Health
- primary care facility in Lake Cowichan or vicinity;
- advocate for practitioners for the community.
Ministry of Infrastructure and Housing
- No. CW.037/26
UBCM Meeting
Requests



- status of sewer lagoon;
 - acquisition of property - former AB Greenwell school.
- Ministry of Education
- construction of new school for K to 7 students.

And direct staff to submit meeting requests with the Premier and applicable
Provincial Ministers prior to the June 24th, 2026 deadline.

CARRIED.

No. CW.038/26
Building Permit
Summary

- (b) Moved: Councillor Austin
Seconded: Councillor Sandhu
That the Committee recommend acceptance of the Building Permit Summary
Report for the month of May, 2026.
- CARRIED.

- (c) The Financial Report ending May 31st, 2026 was treated as information.
- (d) The staff report outlining the 2026 Provincial budget implications to the Town
of Lake Cowichan with respect to property tax deferment, expansion of PST
collection and elimination of the rural homeowner grant was treated as
information.

Mayor McGonigle stated that the interest rate for new property tax
deferments and the northern and rural homeowner grants were discussed at
the recent AVICC conference and that resolutions will be forwarded to UBCM
for further discussion.

Councillor Sandhu asked that letters be sent to all member municipalities and
regional districts that will be affected by the elimination of the northern and
rural homeowner grant to gather support prior to the UBCM conference in
September.

The addition of the rural grant will be brought forward to be included with
the requests for Minister meetings from earlier in the meeting.

Staff was directed to post on the Town’s website and social media that the
Town BBQ tickets for 2026 Lake Days is sold out.

No. CW.039/26
Fire Department
Incident Report

- (e) Moved: Councillor Austin
Seconded: Councillor Sandhu
That the Committee recommend that the staff report be received; and
That the Committee recommend that Council approve the Lake Cowichan Fire
Department’s Incident Report in the amount of \$10,117.70 for April, 2026.
- CARRIED.

No. CW.040/26
Fire Department
Incident Report

- (f) Moved: Mayor McGonigle
Seconded: Councillor Vomacka
That the Committee recommend that the staff report be received; and
That the Committee recommend that Council approve the Lake Cowichan Fire
Department’s Incident Report in the amount of \$12,347.80 for May, 2026.
- CARRIED.

No. CW.041/26
Sanitary Sewer
Modelling

- (h) Moved: Councillor Sandhu
Seconded: Mayor McGonigle
That the Committee recommend that Council authorizes the completion of a
comprehensive sanitary sewer modelling project;
That the Committee recommend that Council direct staff to prepare and bring
forward an amendment to the 2026-2030 Financial Plan to include the



sanitary sewer modelling project as a priority capital initiative in 2026 in the amount of \$125,000; and

That the Committee recommend that the project be funded from the Community Works Fund Reserve; and

That the Committee recommend that Council authorize staff to award a contract up to \$125,000 for this project.

CARRIED.

- (g) Councillor Frisby declared a conflict of interest on the next matter and left the meeting at 5:28 pm.

Mayor McGonigle assumed the Chair.

No. CW.042/26
Seasonal Paid
Parking Strategy

- (g) Moved: Councillor Austin
Seconded: Councillor Vomacka
That the Committee recommend that Council defer consideration of the Parking Management Pilot Project; and

That the Committee recommend that staff be directed to undertake additional parking consultation, refine the implementation plan and report back to Council with revised recommendations and financial projections with input sought from the Advisory Planning Commission.

CARRIED.

Councillor Frisby returned to the meeting at 5:45 pm and resumed the Chair.

10. **NEW BUSINESS**
None.

11. **NOTICES OF MOTION**
None.

12. **QUESTION PERIOD**

No. CW.043/26
Retire to In-Camera

13. **IN-CAMERA**
Moved: Mayor McGonigle
Seconded: Councillor Austin
That the Committee recommend closing the meeting to the public to deal with issues dealing with labour relations and the acquisition, disposition or expropriation of land or improvements which falls under s. 90(1) (c) and (e) of the Community Charter. (5:46 pm).

CARRIED.

No. CW.044/26
Adjournment

14. **ADJOURNMENT**
Moved: Mayor McGonigle
Seconded: Councillor Vomacka
That the meeting arise without report and be adjourned. (6:06 pm).

CARRIED.

Certified correct _____ .

Confirmed on the ____ day of _____ , 2026.

Chair