



TOWN OF LAKE COWICHAN

Committee of the Whole

Tuesday, April 8th, 2025 at 5:00 pm

To be held and [transmitted electronically](#) via Council Chambers, located at 39 South Shore Road, Lake Cowichan, BC

AGENDA

1. **CALL TO ORDER**
2. **INTRODUCTION OF LATE ITEMS** (if applicable)
3. **APPROVAL OF AGENDA**
4. **PUBLIC INPUT** (on Agenda Items ONLY)
5. **MINUTES [FOR INFORMATION ONLY – Minutes and Recommendations have been ratified by Council]**
 - (a) [Minutes of the Committee of the Whole meeting held on March 11th, 2025.](#)
6. **BUSINESS ARISING AND UNFINISHED BUSINESS**

Ongoing Items Still Being Addressed:
7. **DELEGATIONS AND REPRESENTATIONS**
8. **CORRESPONDENCE**
 - (a) Action Items
 - (b) Information or Consent Items – (a member may ask that an item be dealt with separately)
9. **REPORTS**
 - (a) **Finance, Administration and Strategic Planning**
 - (i) [Director of Finance re: Financial Report for the Period ending March 31st, 2025.](#)
 - (ii) [Lake Cowichan Building Inspector Report for March, 2025.](#)
 - (iii) [Lake Cowichan Fire Department re: Incident Report for March, 2025.](#)
 - (iv) Director of Finance re: [2025 General Fund](#) Budget and [2025 Sewer and Water Budget.](#)
 - (b) **Parks, Recreation and Culture**
 - (i) Public Access and Viewing Area – Pine and Prospect.
 - (c) **Public Works and Environmental Services**
 - (i) Progress on Sanitary Sewer Upgrades.
 - (ii) Parking Study – Implementation Schedule and Funding Requirements.
 - (iii) Parking Lot Design and Plans at 49 South Shore Road.



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10. NEW BUSINESS

- (a) Strategic Plan – [Update](#) to Include Community Based Health Clinic implementation in the West Cowichan Area to accommodate health needs of the Town and surrounding communities.
- (b) Public Meeting May 5th, 2025 – Topics to be Brought Forward.

11. NOTICES OF MOTION

12. QUESTION PERIOD - Limited to items on the agenda

- For off-site: Phone 250.749.3239;
- For in- person attendees: - Maximum 3 minutes per speaker.

13. IN CAMERA

14. ADJOURNMENT