



TOWN OF LAKE COWICHAN

Committee of the Whole

Tuesday, May 13th, 2025 at 5:00 pm

To be held and [transmitted electronically](#) via Council Chambers, located at 39 South Shore Road, Lake Cowichan, BC

AGENDA

1. **CALL TO ORDER**
2. **INTRODUCTION OF LATE ITEMS** (if applicable)
3. **APPROVAL OF AGENDA**
4. **PUBLIC INPUT** (on Agenda Items ONLY)
5. **MINUTES [FOR INFORMATION ONLY – Minutes and Recommendations have been ratified by Council]**
 - (a) [Minutes of the Committee of the Whole meeting held on April 8th, 2025.](#)
6. **BUSINESS ARISING AND UNFINISHED BUSINESS**

Ongoing Items Still Being Addressed:

 - (a) Remediation of Nuisance Property at 63 Cowichan Lake Road.
 - (b) Parking at Cowichan Cottages - 71 South Shore Road.
7. **DELEGATIONS AND REPRESENTATIONS**
 - (a) Tim Shah and Matthew Lilly, WATT Consulting Group re: [Uptown Area Parking Study](#).
 - (b) Don Raymond, Raymond Construction Ltd. re: New Zoning in R-3.
8. **CORRESPONDENCE**
 - (a) **Action Items**
 - (b) **Information or Consent Items** – (a member may ask that an item be dealt with separately)
 - (i) Cowichan Valley Regional District re: Solid Waste Management Service Agreement.
9. **REPORTS**
 - (a) **Finance, Administration and Strategic Planning**
 - (i) [Director of Finance re: Financial Report for the Period ending April 30th, 2025.](#)
 - (ii) [Lake Cowichan Building Inspector Report for April, 2025.](#)
 - (iii) [Lake Cowichan Fire Department Incident Report for April, 2025.](#)
 - (iv) Chief Administrative Officer re: [R-3 Setbacks](#);
Contract Planner re: [Memorandum on R-3 Setbacks](#);
Draft Minutes of the Advisory Planning Commission meeting held on [April 24th, 2025.](#)
 - (v) Chief Administrative Officer re: [Amendment to Property Maintenance and Unsightly Premises Bylaw.](#)
 - (b) **Parks, Recreation and Culture**
 - (i) Public Access and Viewing Area – Pine and Prospect.



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(c) Public Works and Environmental Services

- (i) Progress on Sanitary Sewer Upgrades.
- (ii) Parking Study [Report](#) – Delegation Item (a)
- (iii) [Strata VIS2901](#) and Manhole Repairs.
- (iv) [Garbage and Organic Totes](#)

10. NEW BUSINESS

- (a) [Notes of Public Meeting held Monday, May 5th, 2025](#)

11. NOTICES OF MOTION

12. QUESTION PERIOD - Limited to items on the agenda

- For off-site: Phone 250.749.3239;
- For in- person attendees: - Maximum 3 minutes per speaker.

13. IN CAMERA

14. ADJOURNMENT