



TOWN OF LAKE COWICHAN

Committee of the Whole

Tuesday, July 8th, 2025 at 5:00 pm

To be held and [transmitted electronically](#) via Council Chambers, located at 39 South Shore Road, Lake Cowichan, BC

AGENDA

1. **CALL TO ORDER**
2. **INTRODUCTION OF LATE ITEMS** (if applicable)
3. **APPROVAL OF AGENDA**
4. **PUBLIC INPUT** (on Agenda Items ONLY)
5. **MINUTES [FOR INFORMATION ONLY – Minutes and Recommendations have been ratified by Council]**
 - (a) [Minutes of the Committee of the Whole meeting held on June 10th, 2025.](#)
6. **BUSINESS ARISING AND UNFINISHED BUSINESS**

Ongoing Items Still Being Addressed:
7. **DELEGATIONS AND REPRESENTATIONS**
 - (a) Elija Ellison, Firesmart, Lake Cowichan Fire Department re: FireSmart and Steps to Prepare Your Property.
8. **CORRESPONDENCE**
 - (a) **Action Items**
 - (i) [Wiser re: Lakewood Manor.](#)
 - (b) **Information or Consent Items** – (a member may ask that an item be dealt with separately)
9. **REPORTS**
 - (a) **Finance, Administration and Strategic Planning**
 - (i) [Director of Finance re: Financial Report for the Period ending June 30th, 2025.](#)
 - (ii) [Lake Cowichan Building Inspector Report for June, 2025.](#)
 - (iii) [Lake Cowichan Fire Department Incident Report for June, 2025.](#)
 - (b) **Parks, Recreation and Culture**
 - (i) Cowichan Lake Education Centre and Lakeview Park – Update of Operations.
 - (c) **Public Works and Environmental Services**
 - (i) Superintendent, Public Works and Engineering Services re: Progress on Sanitary Sewer Plant.
10. **NEW BUSINESS**
 - (a) Friendship Park.
 - (b) Chief Administrative Officer re: Council Renumeration.
 - (c) Brigid Reynolds, Contract Planner re: CMHC HAF Grant Funds.



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11. NOTICES OF MOTION

12. QUESTION PERIOD - Limited to items on the agenda

- For off-site: Phone 250.749.3239;
- For in- person attendees: - Maximum 3 minutes per speaker.

13. IN CAMERA

- (a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and
- (b) The basis on which the meeting is to be closed falls under the following section of the Community Charter:
- s.90 (1) (a) personal information about an identifiable individual that holds or is being considered for a position as an officer;
 - s.90 (1) (c) labor relations or other employee relations; and
 - s.90 (1) (g) litigation or potential litigation affecting the municipality.

14. ADJOURNMENT