



## TOWN OF LAKE COWICHAN

### Finance and Administration Committee

**Tuesday, December 7<sup>th</sup>, 2021, at 5:00 pm**

To be held and transmitted electronically via Council Chambers, located at 39 South Shore Road, Lake Cowichan, BC

### AGENDA

1. **CALL TO ORDER**  
**INTRODUCTION OF LATE ITEMS** (if applicable)
2. **APPROVAL OF AGENDA**
3. **BUSINESS ARISING AND UNFINISHED BUSINESS**  
**Ongoing Items Still Being Addressed:**
4. **DELEGATIONS AND REPRESENTATIONS**
5. **CORRESPONDENCE**
  - (a) [Doug Knott, Fire Chief, Lake Cowichan Fire Department re: Donation for Restoration of Engine #1.](#)
6. **REPORTS**
  - (a) [Director of Finance re: Financial Report for the period ending November 30<sup>th</sup>, 2021.](#)
  - (b) [Building Inspector's Report for November 2021.](#)
  - (c) [Lake Cowichan Fire Department Incident Report for \(a\) October 2021.](#)  
[\(b\) November 2021.](#)
  - (d) [Bylaw Officer's Report for November 2021.](#)
7. **NEW BUSINESS**
8. **NOTICES OF MOTION**
9. **PUBLIC RELATIONS ITEMS**
10. **QUESTION PERIOD** (maximum 3 minutes per speaker and maximum time allotted 15 minutes) -  
**Limited to items on the agenda** *May be phoned in at 250.749.6681 or emailed to [general@lakecowichan.ca](mailto:general@lakecowichan.ca)*
11. **ADJOURNMENT**

Please note: Should this meeting end sooner than 6:00 pm, the next meeting may start no later than 10 minutes after adjournment of this meeting.