



TOWN OF LAKE COWICHAN

Regular Meeting of Council

Tuesday, July 22nd, 2025, at 5:00 pm

To be held and [transmitted electronically](#) via Council Chambers, located at 39 South Shore Road, Lake Cowichan, BC

AGENDA

1. **CALL TO ORDER**
2. **INTRODUCTION OF LATE ITEMS** (if applicable)
3. **APPROVAL OF AGENDA**
4. **PUBLIC INPUT** (on Agenda Items ONLY)
5. **ADOPTION OF MINUTES**
 - (a) [Minutes of the Annual General Meeting held on June 24th, 2025.](#)
 - (b) [Minutes of the Regular meeting of Council held on June 24th, 2025.](#)
 - (c) [Minutes of the Special Meeting of Council held on July 8th, 2025.](#)
6. **BUSINESS ARISING AND UNFINISHED BUSINESS**
7. **DELEGATIONS AND REPRESENTATIONS**
8. **CORRESPONDENCE**
 - (a) **Action Items**
 - (i) [Nasim Charania re: 74-78 South Shore Road and Parking along South Shore Road fronting businesses.](#)
 - (b) **Information or Consent Items-** (a member may ask that an item be dealt with separately)
 - (i) [Jeff Kibble, MP, Cowichan-Malahat-Langford re: Canada Summer Jobs 2025.](#)
 - (ii) Union of BC Municipalities re: [Student Registration.](#)
9. **REPORTS**
 - (a) **Council and Committee Reports**
 - (i) [Committee of the Whole](#)
 - July 8th, 2025Councillor Frisby
 - (ii) Cowichan Lake Recreation Commission
 - (iii) Vancouver Island Regional Library
 - (iv) Advisory Planning Commission
 - [June 26th, 2025](#)Councillor Sandhu
 - (v) Community Forest Co-op
 - (b) **Other Reports**
 - (i) Cowichan Valley Regional District Board Meeting
 - (ii) Community Outreach Team Committee
 - (iii) Our Cowichan
 - (iv) Cowichan Watershed Board
 - (v) Ohtaki Twinning



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(c) **Staff Reports**

- (i) Brigid Reynolds, Contract Planner re: Application for a Development Permit ([DP2025-05](#)) 112 Elk Road – Legally described as Lot 3, Section 3, Renfrew District, Plan EPP129962 (PID: 032-259-964).
- (ii) Brigid Reynolds, Contract Planner re: Application for a Development Permit ([DP2025-06](#)) 62 Gordon Road – Legally described as Lot 17, Section 6, Renfrew District, Plan 6253 (PID: 002-508-842).
- (iii) [Brigid Reynolds, Contract Planner re: Development Cost Charge \(DCC\) Support.](#)
- (iv) Doug Knott, Fire Chief, Lake Cowichan Fire Department re: [Nickelback Plan](#) at Laketown Ranch – [Festival Safety Plan](#).

10. **BYLAWS**

11. **NEW BUSINESS**

12. **MAYOR'S REPORT**

13. **NOTICES OF MOTION**

14. **QUESTION PERIOD** – Questions Limited to items on the agenda

- For off-site: Phone 250.749.3239;
- For in- person attendees: - Maximum 3 minutes per speaker.

15. **IN CAMERA**

- (a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and
- (b) The basis on which the meeting is to be closed falls under the following section of the Community Charter:

s.90 (1) (c) personnel;

s.90 (1) (f) law enforcement; and

s.90 (1) (g) litigation or potential litigation affecting the municipality.

16. **ADJOURNMENT**